

MINUTES May 18, 2026
DUBUQUE COUNTY BOARD OF SUPERVISORS

Chair Harley Pothoff, Vice-Chairperson Wayne Kenniker, Ann McDonough

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqu countyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

Presentation of American Flag for Iowa's 250th Anniversary from Attorney Steve Drahozal from Iowa Bar Association.

PUBLIC COMMENT – Phil Crnkovich, Dubuque expressed his concerns in rezoning the landfill

APPROVAL OF MINUTES – May 4, 2026

CONSENT ITEMS

Special Class C Retail Alcohol License – Epworth Sportsmen Gun Club
Fireworks Permit – Ronald Hoffmann

PROCUREMENT PROCEDURES

Notice to Bidders – 2026 Culvert Replacements on Oakland Farms Rd, Project L-C26(01)—73-31

PUBLIC HEARINGS

Proof of Publication – Approved with corrected Zoning publication
Public Hearing – FY26 Budget Amendment 4 – Phil Crnkovich, Dubuque spoke about health insurance costs
Adoption of FY26 Budget Amendment 4
Resolution 26 – 089 – approved the FY26 Appropriations Amendment 4
Public Hearing on Vacate right of way
Resolution 26 – 090 – approved Vacate Right of Way
ZC#04-06-26 Alvin & Kathryn Pothoff and Francis & Jayne Pothoff R-1, Residential to R-2, Single Family Residential
ZC#04-07-26 Richard Oberbroeckling and Toboneous Moeggenberg R-1, Rural Residential to R-2, Single Family Residential
ZC#04-08-26 City Lake MHP, LLC and Justin Heim R-4, Multi-Family Residential to R-2 Single Family Residential

APPROVAL OF PLATS

Resolution 26 – 091 – approved the Wilwert Farm Subdivision Plat 3

ACTION ITEMS

Resolution 26 – 092 – approved the hiring of deputies, assistants and clerks
Resolution 26 – 093 – approved the necessary contract documents with Demmer Oil Co. for premium dyed diesel fuel and ethanol blended gasoline (gasohol) for FY2027 for the Dubuque County Secondary Roads Department
Resolution 26 – 094 – approved the all-way stop intersection at Bobcat Rd and Kidder Rd
Resolution 26 – 095 – approved the necessary documents with Martin Equipment for the purchase of one 2026 John Deere 772P Motor Grader
Resolution 26 – 096 – approved the Iowa DOT STBG Funding Agreement No. 6-26-STP-S-013 for Project No. STP-S-C031(136)—5E-31, HMA Resurfacing on N Cascade Road (D31)
Resolution 26 – 097 – approved support of the IDOT closing Hwy 20/52 median at the Bierman Road intersection
Resolution 26 – 098 – approved necessary right of way documents for the 2026 Culvert Replacements on Oakland Farms Rd, Project L-C26(01)—73-31

Resolution 26 – 099 – approved plans and specifications for the 2026 Culvert Replacements on Oakland Farms Rd, Project L-C26(01) --73-31
Resolution 26 – 100 – approved Dubuque County Secondary Road Department Safety Policy
Resolution 26 – 101 – approved the Adopt-A-Roadway application and agreement with Banwarth Farm for Durango Road
Resolution 26 – 102 – approved the property tax suspensions under Iowa Code 427.9 submitted by Dubuque County Treasurer Michael Clasen
Resolution 26 – 103 – approved the Public Records Request Policy
Resolution 26 – 104 – approved funding reallocation for the vacant Public Health position
Resolution 26 – 105 – amended membership of the Dubuque County Public Safety Committee
Resolution 26 – 106 – approved the Voluntary Annexation in an Urban Area Dubuque Metropolitan Area Solid Waste Agency. **Motion made by Supervisor McDonough to approve the annexation, seconded by Supervisor Pothoff. Supervisor Kenniker voting nay. Motion carries.**

APPOINTMENTS

Open Vacancies – information only

SUPERVISORS, BOARDS AND COMMISSION UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – John O’Brien, a Dubuque County farmer, voiced opposition to a data center and spoke about the impact it would have on farmland and requested a Work Session from the Supervisors to discuss.

Recess 10:23 a.m. - 10:28 a.m.

WORK SESSION – Discussion on the proposed CIJDC 28E effective 2026-05-22. Kassie Ruth from CIJDC explained membership rates and benefits. Supervisors had consensus that they would not join the 28E agreement and a resolution will be brought back at the next meeting for action.

WORK SESSION – Discussion regarding water monitoring practices. Dubuque County Watershed Director Eric Schmechel spoke about the request for funding from Dubuque Soil and Water Conservation in the amount of \$5225. Supervisors had consensus to fund and that Watershed Director Eric Schmechel would make the best use of this monitoring. This will be brought back to the Board as an action item for approval.

WORK SESSION – Discussion on FY27 POS Program. Dubuque County Budget Director Stella Runde presented updated guidelines for the FY27 POS Program and discussed purpose. Supervisors approved \$100,000 for competitive applicants. It was suggested that ECIA Membership Dues be moved to departmental funding next fiscal year. The application will be updated to reflect changes and sent out by the end of May.

WORK SESSION – Budget Amendment Election Hot Spots. Dubuque County Deputy Commissioner of Election's, Jenny Hillary, explained that with the US Cellular merger to T-Mobile, the current hot spots will no longer be supported. There will be a cost reduction on the Poll Books CIP that was approved for FY27, so asking to replace hot spots in FY27 with leftover funding instead of waiting for FY28. Consensus from the Supervisors to allow.

WORK SESSION – Shared Service Discussion. Supervisors had consensus to ask Department Heads for interest and/or input on what can and could be a Shared Service with other counties and possibly cities. An email will be sent out and information collected by Dubuque County Budget Director Stella Runde since this will have an impact on Budgets.

WORK SESSION – Discussion regarding USDA Rural Development – Intermediary Relending Program (IRP). Supervisors had consensus to table this for a future date.

Adjourn 12:02 p.m.

Harley V. Pothoff

Harley V. Pothoff (Jun 1, 2026 15:18:26 CDT)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:

Keith Lucy

Keith Lucy (Jun 1, 2026 11:44:10 CDT)

Keith Lucy, Dubuque County Auditor