



Board of Health

Sandra Larson, JD, BSN

Preeti Joseph, MD

Mitchell Edwards, MD

Lynn “Tut” Fuller, MD

Jeff Metcalf, MD

Jack Dolehide, DO

Kathy J. Dolter, RN, PhD,

Lieutenant Colonel, U. S. Army (Retired)

DUBUQUE COUNTY BOARD OF HEALTH

Meeting Minutes – April 20, 2026 | 1 p.m.

Dubuque County West Campus Conference Room, 1225 Seippel Rd. Dubuque, IA & via Zoom

Call to Order: Chair Dolter called the special meeting to order at 1:09 p.m. (in person & Zoom).

Roll Call:

Board Members (In Person):

- Kathy Dolter
- Jeff Metcalf

Board Members (Virtual):

- Mitchell Edwards
- Lynn “Tut” Fuller

Board Members (Absent):

- Sandra Larson
- Jack Dolehide
- Preeti Joseph

Liaison (Virtual):

- Absent

Internal Staff (In Person):

- Allie White
- Bailey Avenarius
- John Sewell
- Emma Hilkin

Contracted Staff:

- None

Members of the Public:

- Joe Pergrande
- Jay Schmitt

Quorum Established: 1:08 p.m

Public Comment: None

Approval of April 20, 2026, Agenda: Motion by Metcalf, seconded by Fuller; approved unanimously.

Action Item

Petition for Waiver- Joe Pergande 17349 Peru Rd. Dubuque, IA 52001

Environmental Specialist Bailey Avenarius presented 17349 Peru Rd., Dubuque, IA 52001. The meeting packet included the petition for waiver, percolation report, and Avenarius' recommendation.

Joe Pergande requested approval of the following waivers: a 2-foot waiver from the property line nearest the roadway to allow the secondary treatment component to be located 8 feet from the property line rather than the required setback; an increase of a previously requested 25-foot waiver to a 35-foot waiver from the required 100-foot separation distance between the proposed absorption bed and the existing shared well on the neighboring property, resulting in a reduced separation of 65 feet; and a 5-foot waiver from the required septic tank-to-well separation distance to allow retention of the existing 1,500-gallon concrete septic tank installed in April 2020.

After consultation with the Iowa Department of Natural Resources, Avenarius recommended approval of only the 5-foot waiver from the septic tank-to-well separation distance to allow the homeowner to retain the existing septic tank. She noted that alternative system options, such as an Ecoflo Biofilter, are available; however, these systems involve long-term maintenance requirements and significant cost considerations. In accordance with 567 IAC 69, waiver approval requires justification meeting all four criteria. The Board determined that all four criteria were satisfied. While the Dubuque County Public Health (DCPH) currently cannot require annual water testing agreements, it strongly encourages them, and the homeowner indicated intent to conduct annual sampling.

A motion was made by Fuller to approve a mutual easement allowing the system to be located within the 10 ft setback or near neighboring property line, eliminating the need for a waiver in that regard; to approve a 35-foot waiver from the absorption bed to the existing shared well with encouragement for annual water testing; and to approve a 5-foot waiver from the septic tank-to-well separation distance. The motion was seconded by Metcalf and approved unanimously.

Public Comment: None

Next Meeting: May 20, 2026, at 5 p.m.

Adjournment: Motion by Metcalf at 1:53 p.m.

January Board of Health Meeting Attendance				
Name	Time In	Time Out	In person or Zoom	If absent, was notice provided
Sandra Larson	4:15 PM	6:22 PM	In person	
Lynn "Tut" Fuller	4:30 PM	6:22 PM	In person	
Preeti Joseph	4:45 PM	6:22 PM	In person	
Mitchell Edwards	4:27 PM	6:22 PM	In person	
Kathy Dolter	4:00 PM	6:22 PM	In person	
Jack Dolehide	4:25 PM	6:22 PM	In person	
Jeff Metcalf	4:15 PM	6:22 PM	In person	

February Board of Health Meeting Attendance				
Name	Time In	Time Out	In person or Zoom	If absent, was notice provided
Sandra Larson	4:15 PM		In person	
Lynn "Tut" Fuller				No
Preeti Joseph	4:28 PM		In person	
Mitchell Edwards	4:31 PM		Zoom	
Kathy Dolter	4:15 PM		In person	
Jack Dolehide	4:31 PM		In person	
Jeff Metcalf	4:15 PM		In person	

March Board of Health Meeting Attendance				
Name	Time In	Time Out	In person or Zoom	If absent, was notice provided
Sandra Larson	5:00 PM	7:09 PM	In person	
Lynn "Tut" Fuller	5:03 PM	7:09 PM	In person	
Preeti Joseph	5:00 PM	7:09 PM	In person	
Mitchell Edwards	5:00 PM	7:09 PM	In person	
Kathy Dolter	5:00 PM	7:09 PM	In person	
Jack Dolehide	5:00 PM	7:09 PM	Zoom	
Jeff Metcalf	5:00 PM	7:09 PM	In person	

April Board of Health Meeting Attendance for Special Meeting				
Name	Time In	Time Out	In person or Zoom	If absent, was notice provided
Sandra Larson				Yes
Lynn "Tut" Fuller	1:08 PM		Zoom	
Preeti Joseph				Yes
Mitchell Edwards	1:01 PM		Zoom	
Kathy Dolter	1:00 PM		In person	
Jack Dolehide				Yes
Jeff Metcalf	1:00 PM		In person	