



Board of Health

Sandra Larson, JD, BSN
Preeti Joseph, MD
Mitchell Edwards, MD
Lynn “Tut” Fuller, MD
Jeff Metcalf, MD
Jack Dolehide, DO
Kathy J. Dolter, RN, PhD,
Lieutenant Colonel, U. S. Army (Retired)

DUBUQUE COUNTY BOARD OF HEALTH

Meeting Minutes – February 18, 2026 | 4:30 p.m.

Dubuque County West Campus Conference Room, 1225 Seippel Rd. Dubuque, IA & via Zoom

Call to Order: Chair Dolter called the meeting to order at 4:30 p.m. (in person & Zoom).

Roll Call:

Board Members (In Person):

- Kathy Dolter
- Sandra Larson
- Jack Dolehide
- Preeti Joseph
- Jeff Metcalf

Board Members (Virtual):

- Mitchell Edward

Board Members (Absent):

- Lynn “Tut” Fuller

Liaison (Virtual):

- Absent

Internal Staff:

- Allie White
- Bailey Avenarius (Zoom)
- Tina Daubenberger
- John Sewell
- Emma Hilkin
- Carissa Brown

Contracted Staff:

- Stacey Killian
- Brittany Hubanks

Members of the Public:

- Diane Pape Freiburger
- Cory Frank
- Keith Lucy

- Eric Wiklund
- Andrea White

Quorum Established: at 4:30 pm

Public Comment: None

Chairperson Announcements & Updates: Dolter encouraged the department to remain focused on its mission. She also discussed two bills that are of significant concern to public health. The first, Senate File 3135, proposes transferring authority from local boards of health to county and district boards of health. The second, House File 2171, would eliminate immunization requirements for enrollment in elementary and secondary schools. Dolter encouraged individuals to contact their legislative representatives to express their perspectives on these bills.

BOS/BOH Liaison Comments: Supervisor McDonough was unable to make it due to prior commitments.

Approval of February 18, 2026, Agenda: Motion by Larson, seconded by Dolehide; approved unanimously.

Approval of January 21, 2026, Minutes: Motion by Larson, seconded by Metcalf; approved unanimously.

Presentations & Reports

DCPH Monthly Report - Allie White

Director White provided her full report, which is included in greater detail in the meeting packet. Dolter commented on the importance of having a Standard Operating Procedure in place between Emergency Management and DCPH.

DCPH Radon Data

Hilkin gave her full report on radon data and is in more detail in the meeting packet. The BOH would continue to have radon data reported.

VNA Monthly Report - Stacey Killian

Killian provided her full report, which is included in greater detail in the meeting packet. As it is the beginning of the calendar year, there is limited data available for comparison. Killian noted that the Immunizations Grant funds have been fully expended. Dubuque County Early Childhood, the DCPH Local Public Health Services Grant, and DCPH deficit funding have helped support these efforts.

DCPH Quarterly Opioid Settlement Fund Report – Carissa Brown

Brown gave her full report and is in more detail in the meeting packet. No comments from BOH.

Action Items

Proposed change to monthly meeting time (4:30 p.m. → 5:00 p.m.) Motion by Joseph, seconded by Metcalf; approved unanimously.

Opioid Subcommittee Withdrawal Management Request for Proposal Motion to extend deadline to open up end of March to align with fiscal year by Larson, seconded by Dolehide; approved unanimously.

Carenet Program Update - Stacey Killian Killian discussed how the Local Public Health Services Grant continues to reduce the amount of funding that can be used for non-population-based services, placing greater emphasis on population health initiatives. As a result, the VNA is planning for the program to end on April 1, 2026. Larson expressed concern about the Board of Health discontinuing these services. It was decided that White will send an email to the Board of Supervisors regarding the program. A motion to end the Carenet Program was made by Joseph and seconded by Dolehide. The motion passed with five votes in favor and one opposed.

Response to Public Questions Ad Hoc Board of Health Position Committee will discuss these questions.

Unfinished Business

Ad Hoc Board of Health Position Committee Update -Role and Meetings Dolter recommended that the committee meet to discuss the questions submitted by Chuck Isenhardt, as included in the meeting packet, by June 2026. The committee will then bring its recommendation to the Board of Health.

Ad Hoc Board of Health Ordinance Committee Update The committee plans to meet prior to the monthly Board of Health meeting to discuss ordinance updates to bring to the BOH meeting.

VNA Deficit Funding This will be tabled till the March meeting.

New Business None

Board Communication & Reports Larson watched White's and Brown's presentations and thanked them for their work.

Next Meeting: March 18, 2026, at 5 p.m.

Public Comment: Diane Pape Freiburger commented on the importance of not assuming the public understands all instructions. She noted that with radon kits, individuals do not always know how or when to check the results or remember to record the number.

Adjournment: Motion by Larson at 6:01 pm

Work Session – IDNR Eric Wiklund and Cory Frank from the Iowa Department of Natural Resources spoke about the waiver process in accordance with Chapter 69, highlighting that all four components of the waiver must be completed for approval. No questions were raised by the BOH.

January Board of Health Meeting Attendance				
Name	Time In	Time Out	In person or Zoom	If absent, was notice provided
Sandra Larson	4:15 PM	6:22 PM	In person	
Lynn "Tut" Fuller	4:30 PM	6:22 PM	In person	
Preeti Joseph	4:45 PM	6:22 PM	In person	
Mitchell Edwards	4:27 PM	6:22 PM	In person	
Kathy Dolter	4:00 PM	6:22 PM	In person	
Jack Dolehide	4:25 PM	6:22 PM	In person	
Jeff Metcalf	4:15 PM	6:22 PM	In person	

February Board of Health Meeting Attendance				
Name	Time In	Time Out	In person or Zoom	If absent, was notice provided
Sandra Larson	4:15 PM		In person	
Lynn "Tut" Fuller				No
Preeti Joseph	4:28 PM		In person	
Mitchell Edwards	4:31 PM		Zoom	
Kathy Dolter	4:15 PM		In person	
Jack Dolehide	4:31 PM		In person	
Jeff Metcalf	4:15 PM		In person	