

MINUTES March 16, 2026
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Wayne Kenniker, Ann McDonough

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENT – Jane Schmidt, Dubuque; and Linda Kline, Dubuque both asked for age restrictions on some Dubuque County library materials. Erica Haugen, Dubuque; Susan Hendricks, Dubuque; Nancy Zachran Fett, Peosta; Amanda Sand, Dubuque; Mike Wright, Dubuque; and Julita Schneider, Asbury all spoke in support of the Dubuque County Library process currently in place and believed materials should not be restricted.

PROCLAMATIONS - Sexual Assault Awareness Month. Gracie Dickinson accepted and spoke about upcoming events.

APPROVAL OF MINUTES – February 26, 2026 – Budget Meeting; March 2, 2026

CONSENT ITEMS – Class B Retail Alcohol License – 311 Fuel & Food, Retail Tobacco License – 311 Fuel & Food

PROCUREMENT PROCEDURES

Receipt of Bids – HMA Resurfacing on Finley’s Landing Rd and within Finley’s Landing Park, Project LFM-P26(01)—7X-31

Receipt of Bids – Bridge replacement on Oakland Farms Rd, Project L-B26(03)—73-31

PUBLIC HEARINGS

Proof of Publication – Public Hearing

ZC#02-03-26 Daniel & Sharon Link, A-1, Agricultural to A-2, Agricultural Residential

ZC#02-04-26 Hartbecke Farms Inc. and Corey & Heather Hartbecke A-1, Agricultural to A-2, Agricultural Residential

Notice of Public Hearing – Proposed Property Tax Levy

Notice of Public Hearing – Amendment #3 to the FY26 Secondary Roads Five Year Construction Program and FY27 Secondary Roads Five Year Construction Program. The time will be amended to 9:30 a.m.

Notice of Public Hearing – Proposed vacation of county road right of way. The time will be amended to 9:30 a.m.

Motion made by Supervisor Kenniker to approve the proposed vacation notice, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion carries.

APPROVAL OF PLATS

Resolution 26 – 047 – approved the Final Plat of Bumpster Farn Subdivision Plat 2

Resolution 26 – 048 – approved the Final Plat of Sherrill West Side Fourth Addition

ACTION ITEMS

Resolution 26 – 049 – approved the hiring of deputies, assistants and clerks

APPOINTMENTS

Airport Zoning Board of Adjustment – Appointed Mary Goebel with a term ending February 15, 2031

SUPERVISORS, BOARDS AND COMMISSION UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Philip Crnkovich, Dubuque spoke about levy rates.

Recess 10:06 a.m. – 10:11 a.m.

WORK SESSION with County Engineer – Engineer report and general discussion: Dubuque County Engineer spoke about the proposed vacating right of way and explained what that consisted of. Discussion regarding acceleration lane for EB traffic at Thunder Hills CSTEP application. This has been postponed and may come back. They are currently looking to make short-term improvements. Discussion and possible action regarding Road Improvement Policy. Dubuque County Engineer asked for guidance and feedback on what Supervisor would like to see on the Stabilization policy. Supervisors ultimately have final say on approval but there will be a tool or system for evaluating. A resolution will be brought back for approval.

WORK SESSION – Discussion and direction on property transaction on Dubuque County Fairgrounds. Supervisor Pothoff and Supervisor Kenniker in favor of transferring the property with deed restrictions as presented in the draft contract. Supervisor McDonough not in favor. Dubuque County Fair Director John Bries and Board member Kevin Kotz present to represent Dubuque County Fairgrounds and in favor of proposal. Dubuque County Planning & Development Director Ed Raber will bring back an updated contract.

WORK SESSION – Discussion with Dubuque County Library on materials. Dubuque County Library Director Laura Sauser presented information on the Collection Development Policy, the Board of Trustees' role, and Iowa code and fiscal responsibility.

Recess 11:39 a.m. – 11:46 a.m.

WORK SESSION - Discussion and possible action on the Patient Advocate Position. Supervisor Kenniker asked that with the previous resolution approval, this position become full-time. Supervisor Pothoff stated that the current job description must be followed, including software use and presented information on a similar size county position covering several areas. No decision made at this time.

WORK SESSION – Possible Exempt Session pursuant to Iowa Code 20.17(3) to discuss collective bargaining strategy for employees covered by a collective bargaining agreement.

Motion to go into closed session made by Supervisor Pothoff, seconded by Supervisor Kenniker. Entered closed session 11:46 a.m.

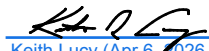
Adjourn 11:46 a.m.



Harley V. Pothoff (Apr 7, 2026 06:42:31 CDT)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:



Keith Lucy (Apr 6, 2026 15:18:36 CDT)

Keith Lucy, Dubuque County Auditor