

MINUTES January 20, 2026
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Wayne Kenniker, Ann McDonough

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqu countyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS - None

PROCLAMATION – Military Chaplains’ Month. Janet Grass from Dubuque Post 6 American Legion accepted on behalf of.

APPROVAL OF MINUTES – January 2, 2026; January 13, 2026 – Budget Meeting

CONSENT ITEMS

Quarterly Report – Auditor, Quarterly Report – Recorder, Quarterly Report - Sheriff

PUBLIC HEARING

Proof of Publication – Public Hearing

Public Hearing – Strief Farms non-construction expansion permit. Steve Versey from Ames, IA spoke in opposition to approving. **Motion made by Supervisor Kenniker to authorize the chair to sign the letter of support, seconded by Supervisor Pothoff. Supervisor McDonough voting no. Motion carries.**

ZC#12-25-25 Trappistine Nuns, Inc/Sister Myra Hill PC-Planned Complex to an Amended PC-Planned Complex

ZC#12-26-25 Marie Schwes, Marty & Janey Schwes and Steve & Donna Schwes A-1 Agricultural to A-2 Agricultural Residential

APPROVAL OF PLATS

Resolution 26 – 015 – approved the Final plat of Woodmoor Estates 6th Addition

ACTION ITEMS

Resolution 26 – 016 – approved the hiring of deputies, assistants and clerks

Resolution 26 – 017 – approved Temporary Road Crossing Agreement with C.J. Moyna & Sons

Resolution 26 – 018 – approved Dubuque County Secondary Road Department Blading Policy

Resolution 26 – 019 – assigned the Patient Advocate Position back to the Board of Supervisors

Resolution 26 – 020 – approved the appointment of the County Medical Examiner

Resolution 26 – 021 – approved the County depository limits at Financial Institutions. **Motion made by Supervisor Kenniker to approve, seconded by Supervisor Pothoff. Supervisor McDonough voting no. Motion carries.**

Resolution 26 – 022 – approved the abatement of delinquent property taxes based on the Treasurer’s recommendation

Resolution 26 – 023 – approved the FY27 Bryna JAG application

Resolution 26 – 024 – approved the SWAP agreement amendment for City of Farley “Future Farley Library” project.

APPOINTMENTS

Open Vacancies – informational only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS –Clark Sholz, Dubuque spoke about the compensation board presentation and proposed wage increases.

Recess 10:58 a.m. – 11:05 a.m.

WORK SESSION with County Engineer – Engineer report and general discussion: Discussion and possible action regarding Secondary Roads Recruitment. Supervisors had consensus on hiring to overlap for training purposes. Discussion regarding the Secondary Road Bernard Shop. Dubuque County Engineer Todd Kinney presented Bernard with a draft lease of 3 years at \$475 per month. This will be re-sent to the County Attorney for review and then presented to the Board for approval.

WORK SESSION – Presentation with Dubuque County Conservation on Dubuque Nature Everywhere. Kaytlan Moeller, Dubuque County Conservation Outreach Coordinator presented information on this initiative.

WORK SESSION – Presentation and update with the City of Farley on the Library development project and its Community Attractions & Tourism (CAT) Enhance Iowa Grant application. Kelly Ludwig, City of Farley Director of Finance presented information when the resolution was brought up for approval.

FY27 Budget Work Session – All Budget Works sessions will have discussion and possible action o the FY26 and FY27 budgets.

WORK SESSION – Library. Dubuque County Library Director Laura Sauser spoke about card holders’ ages and number of visitors and volunteers. The services they use include computer use, Wi-Fi, research, audio and publications, and notary. She spoke about future plans and activities including a reading challenge.

WORK SESSION – Supervisors. Supervisors requested that travel and education be lowered.

WORK SESSION – County Attorney/ME. Dubuque County Attorney Scott Nelson talked about cases and workload. He spoke about the revenue from Benton County. He asked that money be available to hire a new Assistant County Attorney if the chance arises. Supervisors had consensus that that would be possible and available.

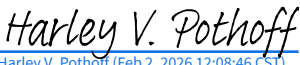
Recess 12:08 p.m. – 12:15 p.m.

CLOSED SESSION – Code of Iowa 21.5(j) for the purpose of discussing the purchase or sale of particular real estate.

Motion to go into closed session made by Supervisor Kenniker, seconded by Supervisor Pothoff. Entered closed session at 12:15 p.m.

Motion to re-open the meeting made by Supervisor Kenniker, seconded by Supervisor McDonough. Meeting re-opened at 12:28 p.m.

Adjourn 12:28 p.m.


Harley V. Pothoff (Feb 2, 2026 12:08:46 CST)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:


Keith Lucy (Feb 2, 2026 10:56:22 CST)

Keith Lucy, Dubuque County Auditor