

MINUTES November 17, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – Phil Crnkovich, Dubuque spoke about the boiler project for the Sheriff’s department.

Motion made by Supervisor McDonough to remove the closed work session from the agenda. Motion died for lack of a second.

APPROVAL OF MINUTES – November 3, 2025, approved with correction.

CONSENT ITEMS

Special Class C Native Retail Wine License – Barrel Head Winery

PUBLIC HEARING

Proof of Publication – Public Hearing

Public Hearing on FY26 Budget Amendment 2

Adoption of FY26 Budget Amendment 2

Resolution 25 – 218 – approved the FY26 Appropriations Amendment 2

ZC#10-22-2025 Randy & Lynn Recker and Travis Recker A-1 Agricultural to A-2, Agricultural Residential

APPROVAL OF PLATS

Resolution 25 – 219 – approved the Final Plat of Melleray Estates No. 3. **Motion made by Supervisor Kenniker to approve, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion carries. Plat will not be recorded until all votes are back.**

ACTION ITEMS

Resolution 25 – 220 – approved the hiring of deputies, assistants and clerks.

Resolution 25 – 221 – authorized the Chairperson to sign the 28E Sharing Agreement with Clinton County for County Engineer services. **Motion made by Supervisor Kenniker to approve, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion carries.**

Resolution 25 – 222 – authorized the Chairperson to sign the Meth Camp Award Notice

Resolution 25 – 223 – authorized the Chairperson to sign the Anti-Heroin Grant Award Notice

Resolution 25 – 224 – approved entering into a contract with Managed Solutions Group for the Dubuque County Teams Phone project

Resolution 25 – 225 – approved Amendment #2 for City of Peosta SWAP Agreement 31-23-POS-SWAP-Peosta

Resolution 25 – 226 – approved ending the subsidy of annual dues to ECIA for 21 incorporated cities in Dubuque County for FY27. **Motion made by Supervisor Kenniker to approve, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion carries.**

COMMUNICATIONS

Notification of APAI Program Award

Farley Consolidated Industrial Commercial Urban Renewal Area Amendment

Center for Rural Affairs, Renewable energy development in Dubuque County

APPOINTMENTS

Open Vacancies – informational only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS –John Schieltz, Epworth spoke about bridge replacement on Kenkel Ln. Dubuque County Engineer Russell Weber stated it would be a culvert replacement or maintenance. Dave Puls, Sherrill spoke about gravel dust and health concerns and the airport subsidy.

Recess 10:11 a.m. – 10:20 a.m.

WORK SESSION – Discussion and possible action with Sheriff Kennedy regarding the Boiler Replacement Project. Sheriff Kennedy and Jay Gonzales spoke about work to be done and space. The City of Dubuque will reimburse thirty percent of cost.

WORK SESSION – Discussion and possible action regarding the Compensation Board. **Supervisor Kenniker in favor of discontinuing the Compensation Board. Supervisor McDonough and Supervisor Pothoff in favor of continuing with the Compensation Board. The Compensation Board will continue as active.**

WORK SESSION – Discussion and possible action on an ISAC Request for Support. **The letter was regarding liquid pipelines and imminent domain. Supervisor Kenniker and Supervisor Pothoff in favor of the \$500 request for support. Supervisor McDonough not in favor. The Board will support the request.**

WORK SESSION – Discussion and possible action on the Bernard Rescue Unit Building. Mike Gassman, Bernard Rescue spoke about previous partnership and issues verifying building ownership. Bernard is paying for the rebuilding with insurance proceeds. They have asked for a lease of \$1000 going forward. Supervisor Kenniker not in favor of any lease amount and continuing to pay utilities cost only. Supervisor Pothoff in favor of a \$250 a month lease agreement. Supervisor McDonough in favor of a potential lease. Bernard Rescue will come back with a specific request for the December 1, 2025, Board Meeting.

WORK SESSION – Discussion and possible action on the Hillcrest RCF Transition. Hillcrest President Mike Fidgeon and Vice President of Residential Operations, John Bellini spoke about the restructuring per Iowa Code and reduction in beds. Supervisors agreed to support and have the Chairperson sign.

WORK SESSION – Discussion on Roberts Rules of Order. Future work sessions will exclude the language of “and possible action.” If action is needed, a resolution will be brought forward.

WORK SESSION – Possible Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where disclosure would be likely to prejudice or disadvantage the position of the County. **Motion made by Supervisor McDonough to remove work session from agenda, seconded by Supervisor Pothoff. Supervisor Kenniker voting nay. Motion carries.**

Adjourn 11:41 a.m.

Harley V. Pothoff

Harley V. Pothoff (Dec 1, 2025 11:04:10 CST)

Harley V Pothoff, Chair

Dubuque County Board of Supervisors

ATTEST:

Keith Lucy

Keith Lucy (Dec 1, 2025 11:05:56 CST)

Keith Lucy, Dubuque County Auditor