

MINUTES November 3, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Wayne Kenniker, Vice-Chairperson Ann McDonough

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuquedcountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – Jessica Paisley, Dubuque, spoke in favor of supporting the airport subsidiary as a small business owner, Todd Dalsing, Dubuque Regional Airport Director, provided customer feedback information, Matt Osterhaus, Asbury reiterated that he was not in favor of supporting airport subsidiary, Devon Welty, Peosta spoke against air service and questioned appointments to Boards and Commissions, Dave Puls, Sherrill spoke against airport support, Jane Schmidt, Dubuque, spoke against air service support, Molly Gover, President and CEO of Dubuque Chamber of Commerce, stated that air service is critical to Dubuque and the positive impact it would have.

APPROVAL OF MINUTES – October 7, 2025, Canvass Meeting; October 23, 2025, Special Meeting. **Motion made by Supervisor Kenniker to approve the minutes of October 20, 2025, seconded by Supervisor Pothoff. Supervisor McDonough abstained from voting as she was not present for the October 20, 2025, Meeting.**

CONSENT ITEMS

Class C Retail Alcohol License – Harvey’s Airline Inn

PUBLIC HEARING

Notice of Public Hearing for Amendments to Zoning Ordinance

Notice of Public Hearing – FY26 Budget Amendment 2

APPROVAL OF PLATS

Resolution 25 – 211 – approved the Final Plat of Hable Acres

Resolution 25 – 212 – approved Final Plat of Gaul Trust

ACTION ITEMS

Resolution 25 – 213 – approved the hiring of deputies, assistants and clerks.

Resolution 25 – 214 – approved the 2026 Weed Commissioner’s Certification Form and 2025 Report

Resolution 25 – 215 – approved the Federal allocation of flood monies to local fire departments

Resolution 25 – 216 – designated Voting Representatives for the Iowa State Association of Counties

Resolution 25 – 217 – approved and begin the process to Hire Maintenance Worker

COMMUNICATIONS

Board of Health resignation

Conservation FY25 Annual Report

Compensation Board Appointment

APPOINTMENTS

Open Vacancies – informational only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS –None

Recess 10:13 a.m. – 10:20 a.m.

WORK SESSION with County Engineer – Engineer report and general discussion. Dubuque County Engineer Russell Weber went over progress of projects. Discussion and possible action regarding Secondary Roads Bernard Shop. Consensus from Supervisors on decision to facilitate out of and use the Key West shop for storage this winter.

WORK SESSION – Discussion and possible action regarding County Engineer Recruitments and Coverage Options. Dubuque County Human Resource Director Chelsea Leaser spoke about progress and Engineer Recruitment. Consensus from Supervisors to post the job for another four weeks and draft a 28E agreement with both counties interested and have Dubuque County Attorney Scott Nelson look over.

WORK SESSION – Discussion and possible action regarding ISAC 99 County Tour. Consensus from Supervisors to have them here tentatively November 17th at 1:00 p.m.

WORK SESSION – Dubuque Regional Airport: Commercial Air Service and Minimum Revenue Guarantee Update, Discussion and possible action. Dubuque County Budget Director Stella Runde spoke about how to fund. **Motion made by Supervisor Pothoff to contribute \$100,000 to the airport subsidy, seconded by Supervisor McDonough. Supervisor Kenniker voting nay.**

WORK SESSION - Possible Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent, where disclosure would be likely to prejudice or disadvantage the position of the County.

Motion by Supervisor McDonough to go into closed session, seconded by Supervisor Kenniker. Entered closed session at 11:45 a.m.

Motion made by Supervisor McDonough to re-open the meeting, seconded by Supervisor Kenniker. Meeting re-opened at 12:16 p.m.

Adjourn 12:16 p.m.

Harley V. Pothoff

Harley V. Pothoff (Nov 17, 2025 16:01:56 CST)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:

Keith Lucy

Keith Lucy (Nov 17, 2025 16:08:28 CST)

Keith Lucy, Dubuque County Auditor