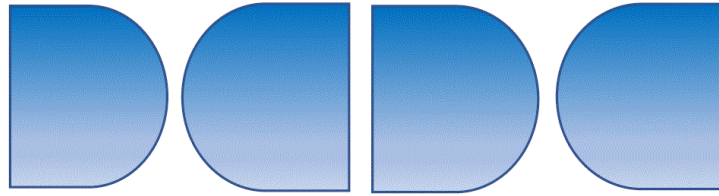




DUBUQUE COUNTY DISABILITIES COUNCIL



Meeting Minutes

Mission: To represent the perspectives of People with Disabilities to the Dubuque County Board of Supervisors and to actively seek change in policies and practices that create more opportunities and dismantle barriers for People with Disabilities in Dubuque County.

Meeting: 10/14/25

Location: West Campus Dubuque County Office

Attendance: Matt Kennedy, Lori Anderson, Margee Woywood, Shannon Russell, Debbie Devenuta, Samantha Bragg, Lisa Nicks, Harley Pothoff, Michelle Lynch, Jim Vansteenburgh



Meeting called to order at 4:00 by Matt Kennedy

Public Comments: Margee shared about the Goodwill Career Navigator position for Transfvr is still opening and interviews being conducted.

Approval of Minutes: Error in attendance names, corrected. Minutes approved by Margee and seconded by all.

New Member: Ann Williams

AGENDA:

1. Re-organizing of the Council discussion of options: Have more Vice Chairs that would oversee certain areas (A) Social Media (B) Recruitment (C) Opportunities and Events, other general members could have set responsibilities. Ann Williams may return as a member and would be able to give input on Council re-organization since she has vast experience with the Council. Everyone agreed we won't do the Vice Chair positions. We can all assist with areas in covering if needed. 2 Vice Chair positions open, secretary and treasurer positions open. Matt will write up a proposal to review and vote on at the next meeting.
2. A member asked if we could do fundraising and some ideas were shared. If we do fundraising, how would we manage funds? We would need a treasurer. If we want to add this then Matt will add that to the bi-laws and bring the recommended changes to the January meeting.
3. Senior Expo was Sept. 18th 9:00-12:00 at the Dubuque County Fairgrounds. Shannon attended and DCDC and Lori assisted for 1 hour. There were many people in attendance and lots of questions for the DCDC and needs shared, such as accessibility and technology needs/supports for older citizens. Local office candidates stopped by (Mayor, City Council etc). The Children's Expo was held on October 4th. DCDC was not in attendance as there wasn't anyone available.

4. DCDC Account: Sam said it was all spent down, and we would like to get the ledger. If the Council chooses to do fundraising, we will need an accurate account of past activity. Matt will get the financial ledger.
5. Matt just received the flash drive for the Council from Sam. He will maintain this information.
6. Council members expressed concerns regarding in person versus virtual for meetings. Margee proposed that members must meet in person unless an extreme issue. Group discussion: Debbie, Sam, Margee, Lisa, Lori, Matt, and Shannon agreed to in person attendance is necessary. There will be a virtual option for public access and input. Expectation is in person attendance. If you cannot attend and must have virtual contact Matt prior to the meeting.
7. December meeting discussion: Consensus of group to take December off, Lisa motioned to cancel December meeting and Debbie seconded. Motion passed unanimously.
8. Next meeting: Matt will add treasurer position to bi-laws and will need a quorum for voting. January will be elections for positions. Anyone interested in positions, please contact Matt.
9. Ann Williams: coming back to the council 😊 Some of Ann's questions: What are we doing besides sharing who we are, are we tackling any issues like Special Education services being cut, what can or can't we do? Do we need to be non-profit (treasurer or auditor conversations), What is the benefit to our community? How can we collect information and share with the county, like our mission states. We need a process to share our feedback. Candidates and questionnaires re: disability areas and have a favorable status by DCDC. Review our strategic plan to build these areas as goals to work towards. Need to have outcomes and how effective we are. January or February to review Strategic Plan and set the goals, action items, roles, and due dates. Ann Williams will send Matt her updated contact information.

Motion to adjourn meeting at 4:57 Lori motion, Margee seconded.

Next Meeting: November 11, 2025 4:00-5:00 at West Campus Dubuque County Office