

MINUTES October 6, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS

Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – Philip Crnkovich, Dubuque spoke about County budgeting and projects; Devon Welty, Peosta spoke about the County contributing to Denver Air and was not in favor of; Dave Puls, Sherrill spoke about budget and roads projects; Matt Osterhaus, Asbury stated as a pilot, that he was not in favor of supporting Denver Air.

APPROVAL OF MINUTES – September 15, 2025; October 2, 2025

CONSENT ITEMS

Class C Retail Alcohol License – Sundown Mountain

Auditor's Quarterly Report

Treasurer's Semi-Annual Report – **Motion made by Supervisor Kenniker to accept, seconded by Supervisor Pothoff. Supervisor McDonough rejected until the Budget Director reviewed. Motion to accept carries.**

2024 Annual Urban Renewal Report

PUBLIC HEARING

Notice of Public Hearing for Amendments to Zoning Ordinance

APPROVAL OF PLATS

Resolution 25 – 187 – approved the Final Plat of Locher Rec Area

Resolution 25 – 188 – approved Final Plat of Wolter Subdivision

ACTION ITEMS

Resolution 25 – 189 – approved the hiring of deputies, assistants and clerks.

Resolution 25 – 190 – approved Iowa DOT Preconstruction Agreement No. 2026-C-009 for Project No. NHSX-052-2(164)—3H-31 and NSIPX-052-2(165)—3L-31 on US 52

Resolution 25 – 191 – approved necessary documents with Hallada Auto Group of Dodgeville, WI for the purchase of One Current Model Year HD Crew Cab 1-ton Single Rear Wheel 4x4 with 6.5' Box Pickup Truck

Resolution 25 – 192 – approved necessary documents with Hallada Auto Group of Dodgeville, WI for the purchase of Two Current Model Year ½-ton, HD 4x4, Ext/Quad Cab, 6.5' Box, 6,480 GVWR Pickup Truck

Resolution 25 – 193 – approved necessary documents with Truck Country of Iowa Inc. for purchase of Two Current Model Year Heavy Duty Tandem Axle Trucks

Resolution 25 – 194 – approved the necessary documents with Martin Equipment for the purchase of a new 2024 John Deere 410P Backhoe Loader

Resolution 25 – 195 – approved the Snow and Ice Removal 28E Agreement with the City of Rickardsville for the 2025-2026 Winter

Resolution 25 – 196 – approved the Snow and Ice Removal 28E Agreement with the City of Sherrill for the 2025-2026 Winter

Resolution 25 – 197 – approved plans and specifications for the HMA Paved Shoulders on Holy Cross Rd from Farley north 7.18 miles to Tom Lucas Rd, Project HSIP-SWAP-CO31(128)—FJ-31

Resolution 25 – 198 – approved the Roadside Management No Spray Request Program

Resolution 25 – 199 – approved the amendment to the existing 28E Watershed agreement

Resolution – to approve Central Iowa Juvenile Detention Center Stakeholder. **Motion made by Supervisor McDonough to table and schedule a work session, seconded by Supervisor Pothoff. Supervisor Kenniker voting to approve. Motion to table carries.**

COMMUNICATIONS

Concord Township Clerk resignation
Epworth Urban Renewal Plan
Dairyland Power Cooperative – Annual Grain Bin Clearance information

APPOINTMENTS

Open Vacancies – informational only
Concord Township Clerk – Richard Sigwarth appointed with a term ending December 31, 2026

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Dale Leslein, Durango had comments on the County Engineer recruitment process.

WORK SESSION with County Engineer – Engineer report and general discussion. Dubuque County Engineer Russell Weber spoke about projects and progress. Discussion regarding Secondary Roads Recruitment. He presented information on the hiring deadline for his replacement with the State.

WORK SESSION – Discussion and possible action on the drafted changes to the County Engineer job description and recruitment process. Dubuque County Human Resource Director Chelsea Leaser obtained input on the County Engineer recruitment process with the updated job description from the Supervisors.

WORK SESSION – Discussion and possible action on the IT recruitment process. Supervisor had consensus that the individual chosen by the panel be offered the position.

WORK SESSION – Discussion and possible action on the Eastern Iowa Disability Alliance 28E agreement. Julie Davidson, CEO, presented information on the new proposed 28E agreement. The deadline to sign the new 28E is October 30. She asked about the status of the vehicle requested from the asset list. Supervisor McDonough and Pothoff stated that the vehicle would be returned.

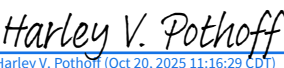
Recess 11:23 a.m. – 11:30 a.m.

WORK SESSION – Sustainable Iowa Land Trust (SILT) update and discussion on SWAP award performance period extension. Daryl Parker, Regional Coordinator, and Brianna Horsey, Executive Director, presented information on the program and progress.

Resolution 25 – 200 – approved the amending of the SWAP contract agreement with SILT to extend the performance period until December 31, 2028.

WORK SESSION – Dubuque Regional Airport: Commercial Air Service and Minimum Revenue-Guarantee Update Discussion, and possible action. Todd Dalsing, Dubuque Regional Airport Director, presented information on occupancy and benefits of having air service in Dubuque. Rick Dickinson, Greater Dubuque Development, spoke about impact of losing air service to Dubuque County. Supervisor McDonough and Supervisor Pothoff both are in favor of providing assistance, with the amount to be determined once Dubuque County Budget Director weighs in. Supervisor Kenniker not in favor of supporting at any level.

Adjourn 12:59 p.m.


Harley V. Pothoff (Oct 20, 2025 11:16:29 CDT)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST: 
Keith Lucy (Oct 20, 2025 12:09:17 CDT)

Keith Lucy, Dubuque County Auditor