

MINUTES August 18, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

APPROVAL OF MINUTES – August 2, 2025; August 8, 2025, Special Meeting, August 11, 2025, Special Meeting approved with amendment. **Motion made by Supervisor Kenniker to approve August 11 meeting minutes, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion carries.**

PUBLIC HEARING

Proof of Publication – Public Hearing

ZC#07-15-25 Mark E. & Mary S. McAllister Trust and Ted McCallister A-1 Agricultural to A-2 Agricultural Residential

ZC#07-16-25 Brandon & Lynsey Freiburger A-1 Agricultural to A-2 Agricultural Residential

ZC#07-17-25 Martin & Cathy Kalb and Hannah Kalb A-1 Agricultural to A-2 Agricultural Residential

ZC#07-8-25 Eugene & Connie Duschner A-1 Agricultural to A-2 Agricultural Residential

APPROVAL OF PLATS

Resolution 25 – 165 – approved Freiburger Acres – Final Plat

Resolution 25 – 166 – approved Duschner Farm – Final Plat

ACTION ITEMS

Resolution 25 – 167 – approved the hiring of deputies, assistants and clerks

Resolution 25 – 168 – approved the FY26 Purchase of Service (POS) program contracts

Resolution 25 – 169 – approved the FY26 Tom Hancock Memorial Fire and EMS Grant Recommendation

Resolution 25 – 170 – authorized Dubuque County Conservation to utilize the Dubuque County UEI (unique entity identifier) number for the purpose of filing FEMA related documents

Resolution 25 – 171 – approved the updated Dubuqu County Employee Handbook. **Motion made by Supervisor Kenniker, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion carries.**

COMMUNICATIONS

Recorder resignation

Disabilities Council resignation

Disabilities Council correspondence

Aerial Photo Pricing Memo

APPOINTMENTS

Open Vacancies – information only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Philip Crnkovich, Dubuque spoke about the bid process and timeframe for the Generator project.

WORK SESSION – Presentation and discussion with ECIA’s new Executive Director, Mae Hingtgen, on current projects and any needs within the community. A summary of projects was presented. Supervisors were asked for input on any missed opportunities and fulfilling partnership. ECIA will be providing Public Records training, with more information to come.

Adjourn 10:11 a.m.

Harley V. Pothoff
Harley V. Pothoff (Sep 2, 2025 17:11:41 CDT)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:

Keith Lucy

Keith Lucy, Dubuque County Auditor