

MINUTES July 21, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, **Vice-Chairperson Ann McDonough absent**, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

APPROVAL OF MINUTES – June 16, 2025; July 7, 2025; July 14, 2025

CONSENT ITEMS

Quarterly Report – Auditor, Recorder, Sheriff

Recommendation from County Assessor regarding 2025 Credit and Exemption allowances

Recommendation from City Assessor regarding 2025 Credit and Exemption allowances

PROCUREMENT PROCEDURES

Notice to Bidders – Holy Cross Shop Project – Tabled until all Supervisors are present for voting

PUBLIC HEARING

Proof of Publication – Public Hearing

Notice of Public Hearing – FY26 Budget Amendment 1

ZC#06-11-25 Hammer & Nails LLC-Jason Rauen, A-1 Agricultural to A-2 Agricultural Residential

ZC#06-12-25 Emily Ann Habel, A-1 Agricultural to A-2 Agricultural Residential

ZC#06-13-25 Dennis & Debra Schmitt, A-1 Agricultural to A-2 Agricultural Residential

ZC#06-14-25 DeWayne & Krystal Rahe Trusts, A-1 Agricultural to A-2 Agricultural Residential

APPROVAL OF PLATS

Resolution 25 – 139 – approved Rahe Farm Sub – Final Plat

Resolution 25 – 140 – approved Schmitt-Balltown Place Plat 3 – Final Plat

ACTION ITEMS

Resolution 25 – 141 – approved the hiring of deputies, assistants and clerks

Resolution 25 – 142 – authorized the submittal of a Traffic Safety Improvement Program Fund Application for a destination lighting at various intersections project

Resolution 25 – 143 – approved plans and specifications for the bridge replacement project on (Hannah) Rd. Project BROS-C031(122)—5F-31

Resolution – to approve plans and specifications for a Holy Cross Shop Project. Tabled until all Supervisors are present for voting

Resolution 25 – 144 – approved the temporary delayed travel restrictions of county roads on August 30-31, 2025, for the US Concert Agency, LLC Event at the Field of Dreams

Resolution 25 – 145 – approve the purchase of OpenGov Budgeting & Performance Software

Resolution 25 – 146 – approved the use of Opioid settlement funds to NAMI for Dubuque Peer Led Recovery & Wraparound Support for Dual Diagnosis and Reentry Services

Resolution 25 – 147 – approved the use of Opioid settlement funds to ASAC for a full or part-time Assessment Counselor in the Dubuque office

Resolution 25 – 148 – approved the use of Opioid settlement funds to Operation Empower for a Liberty Peer Intervention Team

Resolution 25 – 149 – approved the use of Opioid settlement funds to Hillcrest for a Family Services Contingency Management Initiative

Resolution 25 – 150 – authorized the Chairperson to sign the Dubuque Regional Humane Society agreement

City of Farley/Farley EMS request for \$305,262 USDA RLF loan request – Supervisor Pothoff and Supervisor Kenniker agreed to approve \$50,000 from the revolving Fire and EMS loan fund with payback over 5 years and \$100,000 at 1% with 10-year payback from USDA loan funds.

COMMUNICATIONS – Iowa DOT Project:NHS-020-9(121)-19-31

APPOINTMENTS

Open Vacancies – information only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Dale Leslein, Durango, spoke about Dubuque gas prices.

WORK SESSION – Discussion and possible action on the transfer of Vehicle title to the Mental Health/Disability Services of the East Central Region. Supervisors are waiting for legal clarification, and this will be brought back at a future Board Meeting.

WORK SESSION – Discussion and possible action on Dubuque County FY26 POS applications. Supervisors Pothoff and Supervisor Kenniker approved select applications and awards.

Recess 11:02 a.m.

WORK SESSION – Discussion and possible action regarding the Recorder appointment process. Dubuque County Attorney Scott Nelson provided clarification on his email to Supervisors.

Adjourn 11:29 a.m.

Harley V. Pothoff

Harley V. Pothoff (Aug 4, 2025 14:26:07 CDT)

Harley V Pothoff, Chair

Dubuque County Board of Supervisors

ATTEST:

Keith Lucy

Keith Lucy, Dubuque County Auditor