

MINUTES July 7, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

PROCLAMATIONS – Making Memories with You at Fair 72. Dubuque County Fairgrounds General Manager John Bries accepted.

APPROVAL OF MINUTES – June 23, 2025, June 25, 2025

CONSENT ITEMS

Class C Retail Alcohol License – Key West Emergency

Class C Retail Alcohol License – Dubuque County Fair Association, Inc.

PUBLIC HEARING

Proof of Publication – Public Hearing

Public Hearing – Strief Farms non-construction expansion permit. Steve Vesey, Ames, IA submitted comments and spoke about phosphorous levels. Wally Taylor, Linn County Conservation Chair of Sierra Club spoke about water quality, John Everly with The Pinnacle Group spoke about manure samples and will recalculate phosphorous levels. John Sewell, Dubuque Watershed Urban Stormwater Coordinator spoke about effects on watersheds.

Boards recommendation regarding the Strief Farms application – **Motion made by Supervisor Pothoff to deny and refer to DNR for technical review, seconded by Supervisor McDonough. Supervisor Kenniker voting nay.**

Recess 10:19 a.m. – 10:25 a.m.

Notice of Public Hearing for Amendments to Zoning Ordinance

Notice of Public Hearing – FY26 Budget Amendment

APPROVAL OF PLATS

Resolution 25 – 126 – approved Sauser Addition No 3 – Final Plat

Resolution 25 – 127 – approved Behnke Acres Plat 5 – Final Plat

Resolution 25 – 128 – approved Creamery Springs Plat 2 – Final Plat

ACTION ITEMS

Resolution 25 – 129 – approved the hiring of deputies, assistants and clerks

Resolution 25 – 130– approved the temporary delayed travel restrictions of county roads on August 24th for the 5th Annual Research for the Kids UTV Ride

Resolution 25 – 131 – approved Iowa DOT HSIP Agreement No 6-25-HSIP-SWAP-023 for Project No. HSIP-SWAP-C031(128)—FJ-31 on Holy Cross Rd

Resolution 25 – 132 – approved the RCTP agreement with the City of Peosta for the ADA Ramp and Sidewalk Project

Resolution 25 – 133 – approved the RCTP agreement with the City of Sherrill for the Centerline Paint Resurfacing Project

Resolution 25 – 134 – approved the RCTP agreement with the City of Zwingle for the Digital Speed Limit Signage Project

Resolution 25 – 135 – approved the RCTP agreement with the City of Cascade for the Road Resurfacing Project
Resolution 25 – 136 – approved the FY26 lease with City of Dubuque for Juvenile Court Services office space
Resolution – to approve the transfer of Vehicle title to the Mental Health/Disability Services of the East Central Region. Tabled pending legal advice.
Resolution 25 – 137 – authorized the Chairperson to sign the agreement with Tyler Technologies to upgrade and modernize the County ERP system
Resolution 25 – 138 – authorized the Chairperson to sign the 2025 Audit Engagement Letter with Eide Bailley

COMMUNICATIONS – City of Sageville Annexation request

APPOINTMENTS

Open Vacancies – information only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Dale Leslein, Asbury spoke about Budd Rd and ATV/UTV policy. Supervisor McDonough commented on non-profits needs being wide and deepening based on McDonough Grant applications.

WORK SESSION – Discussion and possible action on Dubuque County leased Space. Dubuque County Budget Director Stella Runde spoke about the cost of purchasing and renovating the additional space in the PSAP building and how long it would take to break even and have a return on investment. Future discussions will be held factoring in debt.

WORK SESSION – Discussion and possible action on contract renewal options between the County and Humane Society. Dubuque County Sheriff Joe Kennedy and Humane Society Board Chair Amy Wager spoke about proposed adjustments to the contract. **Motion made by Supervisor Kenniker, seconded by Supervisor Pothoff to accept contract with discussed adjustments. Supervisor McDonough voting nay. Motion passed.**

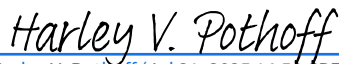
WORK SESSION – Discussion and direction on proposed Transfer of Jurisdiction of Budd Road segment to City of Asbury. City of Asbury Clerk Beth Bonds and Mayor Jim Adams spoke about the proposed additional area for golf cart usage. The proposal will be reworked and brought back.

Recess 12:05 p.m. – 12:10 p.m.

WORK SESSION – Discussion and possible action on the possible merger of Iowa Workforce regions. Dubuque County Planning and Development Director Ed Raber spoke about rising administrative costs and funding being reduced being the reason for the proposed mergers. Supervisor Kennicker will provide input to the Workforce Board.

WORK SESSION – Discussion and possible action on the Dubuque County Catastrophic Leave Donation Policy. Dubuque County Human Resource Director Chelsea Leaser asked Supervisors for input and next steps for implementation. **Motion made by Supervisor Kenniker to approve the policy as presented, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion passed.**

Adjourn 12:37 p.m.


[Harley V. Pothoff \(Jul 21, 2025 14:58 CDT\)](#)
Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:



Keith Lucy, Dubuque County Auditor