

MINUTES June 16, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

APPROVAL OF MINUTES – June 2, 2025

CONSENT ITEMS

Fireworks Permit – Gene Klein

Special Class C Retail Alcohol License – Mid Mart, Inc.

PUBLIC HEARING

Notice of Public Hearing – Strief Farms non-construction expansion Permit

Proof of Publication – Public Hearing

ZC#05-05-25 Ronald and Jessalyn Breiner R-2 Single Family Residential to R-4 Multi Family Residential

ZC#05-07-25 Kenneth & Diane Hannan and Benjamin Hannan A-1 Agricultural to A-2 Agricultural Residential

ZC#05-08-25 Dale & Carlene Langel A-1 Agricultural to A-2 Agricultural Residential

ZC#05-09-25 Roger & Jane Clemen A-1 Agricultural to A-2 Agricultural Residential

APPROVAL OF PLATS

Resolution 25 – 107 – approved Clemen Farm Subdivision – Final Plat

Resolution 25 – 108 – approved Langel Farm Subdivision – Final Plat

ACTION ITEMS

Resolution 25 – 109 – approved the hiring of deputies, assistants and clerks

Resolution 25 – 110 – approved the necessary contract documents with Demmer Oil Co. for premium dyed diesel fuel and ethanol blended gasoline (gasohol) for FY2026 for the Dubuque County Secondary Roads Department

Resolution 25 – 111 – approved support of the Fiscal Year 2026 funding for the Rural County Transportation Program (RCTP) projects list

Resolution 25 – 112 – approve the Memorandum of Understanding with Teamsters Local 120 Regarding Base Wages for the Roadside Manager Position

Resolution 25 – 113 – approved the FY26 Deputies

Resolution 25 – 114 – approved budget appropriations for Fiscal Year 2026

Resolution 25 – 115 – approved budget fund transfers for Fiscal Year 2026

Resolution 25 – 116 – authorized the Chairperson to sign the Dubuque County Deputy Sheriff's Association FY26 Association agreement

Resolution 25 – 117 – authorized the Chairperson to sign the FY26-27 agreement with Teamsters Local 120 representing the Administrative Sheriff's Deputies

Resolution 25 – 118 – approved the amended supplement for Sunnycrest Manor effective July 5, 2025. **Motion made by Supervisor McDonough to approve, seconded by Supervisor Pothoff. Supervisor Kenniker voting nay.**

Resolution 25 – 119 – approved the Amendment to the Tri-County Historical Society FY25 POS contract agreement

Resolution 25 – 120 – authorized the Chairperson to sign the amendment to the agreement for master co-locations and shared services between the City of Dubuque and Dubuque County for fiber optic cable

Resolution 25 – 121 – authorized the Chairperson to sign the amendment to the agreement for master co-locations and shared services between the City of Dubuque and Dubuque County, changing ending of EOC to PSAP
Resolution – to authorize the Chairperson to sign the agreement with Tyler Technologies to upgrade and modernize the County ERP system. **Motion made by Supervisor Pothoff to table item, seconded by Supervisor Kenniker. Motion to table passed.**

APPOINTMENTS

Board of Health – Mitchell Edwards appointed with a term ending December 31, 2026.
Disabilities Council – Lori Anderson, Amanda Bryan, Deborah DeVenuta, Matthew Kennedy, Michelle Lynch, Brian Neises, Kathy Weber, and Margee Woywood appointed with terms ending June 30, 2028
Resolution 25 – 122 – approved the appointment of Paul Deutmeyer to Eastern Iowa Housing Authority with an on-going term
Eminent Domain – Timothy Gosche and Paul Deutmeyer appointed for an on-going term
Fire Dept. Loan Fund Committee – Merle Schmitt and Melodie White appointed with a term ending June 30, 2029
Investment Policy Committee – Jerry Lynch and Greg Yoko appointed with a term ending June 30, 2027
Library District Board of Trustees – Susan Henrichs appointed with a term ending June 30, 2031. **Motion made by Supervisor McDonough, seconded by Supervisor Pothoff. Supervisor Kenniker voting nay**
Veterans Affairs Commission – Sharon Trenholm appointed with a term ending June 30, 2028
Zoning Board of Adjustment – Loras Link appointed with a term ending June 30, 2030
Zoning Commission – Ron Breitbach appointed with a term ending July 1, 2029. **Motion made by Supervisor McDonough, seconded by Supervisor Pothoff. Supervisor Kenniker voting nay.**

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Philip Crnkovich, Dubuque, spoke about the delay with the generator RFP

Recess 10:55 a.m. – 11:10 a.m.

WORK SESSION – Discussion and possible action regarding the ECR transition to DAP. Interim CEO Julie Davison spoke about the transition and asked that Dubuque County maintain 1 employee. A revised MOU will be provided by legal counsel and brought back for Board approval.

WORK SESSION – Discussion and possible action regarding an upcoming staffing issue in the Dubuque County Sheriff's office. Dubuque County Sheriff Joe Kennedy asked for permission to temporarily fill a position due to another deployment. A resolution will be brought back at an additional meeting June 23, 2025.

WORK SESSION – Discussion and possible action on Zoning Administrator position. Dubuque County Planning and Development Director Ed Raber spoke about the job requirements. Supervisor McDonough asked that a supervisor be included in the interviewing process.

WORK SESSION – Discussion and possible action on the Dubuque County Catastrophic Leave Donation Policy. Dubuque County Human Resource Director provided a draft policy that moves towards a countywide policy. This will be emailed to department heads to share with staff for feedback and will be brought back to the Board.

WORK SESSION - Discussion and possible action on Dubuque County IT serving as Managed Services Provider for Eastern Iowa Disability Alliance. Supervisors requested more information. This will be brought back to the Board at a later date.

WORK SESSION – Discussion and possible action on the Dubuque County Courthouse office in the southwest corner of Courtroom 3. Mold test administered by Dubuque County Auditor Keith Lucy which showed negative for mold. Time did not permit for third-party testing. This information will be shared with the staff affected.

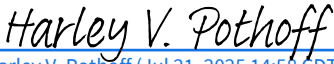
WORK SESSION – Discussion and possible action on Dubuque County leased space. This work session was tabled and will be rescheduled.

CLOSED SESSION – pursuant to Section 21.5 to discuss strategy with council in matters that are presently in litigation or where litigation is imminent where its discloser would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Motion made by Supervisor Kenniker to re-open the meeting, seconded by Supervisor McDonough. Meeting re-opened at 1:00 p.m.

Motion made by Supervisor Pothoff to approve the settlement amount, seconded by Supervisor Kenniker. Motion approved.

Adjourn 1:02 p.m.


Harley V. Pothoff (Jul 21, 2025 14:58 CDT)
Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:



Keith Lucy, Dubuque County Auditor