

**MINUTES March 3, 2025**  
**DUBUQUE COUNTY BOARD OF SUPERVISORS**  
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4<sup>th</sup> floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

**LET THE RECORD SHOW** that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

**PUBLIC COMMENTS** – None

**APPROVAL OF MINUTES** – February 13, 2025, Budget Meeting with correction; February 18, 2025; February 20, 2025, Budget Meeting; February 25, 2025, Budget Meeting

**CONSENT ITEMS**

Class C Retail Alcohol License – Fillmore Bar & Grill  
Class B Retail Alcohol License – Hwy 20 Auto/Truck Plaza LLC  
Class C Retail Alcohol License – Timberline Golf Course

**PROCUREMENT PROCEDURES**

Receipt of Bids – HMA Resurfacing on South Mound Rd, Project LFM-P25(02)—7X-31  
Notice to Bidders – HMA Resurfacing on Humke Rd, Project LOST-P25(01)—73-31

**PUBLIC HEARING**

Proof of Publication – Public Hearing  
Public Hearing – Amendment #3 to the FY2025 Secondary Roads Five Year Construction Program and FY2026 Secondary Road Five Year Construction Program  
Karl Stieglitz, Dubuque, had comments about farm & market designation; Dave Puls, Sherrill, had comments about Hochrein Rd and dust control; Clark Scholz, Dubuque, spoke about gravel roads versus paving and concerns about reducing roads budget; Rick Boffeli, Epworth, thanked Russell and commented on roads coming a long way; Cindy Williamborg, Dyersville, spoke about Finley's Landing Road.  
Resolution 25 – 048 – approved Amendment #3 to the FY2025 Secondary Roads Five Year Construction Program and FY2026 Dubuque County Secondary Road Five Year Construction Program  
Notice of Public Hearing for Amendments to Zoning Ordinance

**APPROVAL OF PLATS**

Resolution 25 – 049 – approved River Vista Heights Place – Final Plat  
Resolution 25 – 050 – approved Datisman's Place Plat 3 – Final Plat

**ACTION ITEMS**

Resolution 25 – 051 – approved the hiring of deputies, assistants and clerks. **Supervisor Pothoff abstained from voting.**  
Resolution 25 – 052 – approved the Roadway Improvement 28E Agreement with Delaware County for the Bridge Replacement on Hosch Rd, Project L-B25(04)—73-31  
Resolution 25 – 053 – approved necessary contract documents with Taylor Construction for the Bridge Replacement on Hosch Rd, Project L-B25(04)—73-31  
Resolution 25 – 054 – approved necessary contract documents with Top Grade Excavating for the Pipe Culverts/Extension & Slope Improvement on Graf Rd, Project LFM-C25(05)—7X-31  
Resolution 25 – 055 – approved necessary right of way documents for the HMA Resurfacing with Milling on Old Highway Rd, Project FM-C031(125)—55-31

Resolution 25 – 056 –approved plans and specification for the HMA Resurfacing on Humke Rd, Project LOST-P25(01)—73-31

Resolution 25 – 057 – approved the 2024 Iowa Certified Local Government Annual Report submitted by the Dubuque County Historic Preservation Commission

Resolution 25 – 058 – approved the release of RFP for Professional Services for the development of a Unified Development Code

#### **APPOINTMENTS**

Appointments – Table Mound Township Clerk – Ken Tekippe appointed with a term ending 12/31/2026

Open Vacancies – informational only

**SUPERVISORS, BOARDS AND COMMISSIONS UPDATES** –Discussion and updates from Supervisors, boards, commissions, and other meetings. Supervisor Kenniker asked that a letter from Dubuque County Attorney Scott Nelson regarding the ECR be included at the next Board meeting. Supervisor Pothoff will speak with Attorney Nelson.

**PUBLIC COMMENTS** – Clark Scholz, Dubuque spoke about the budget process.

Recess 10:52 a.m. – 11:00 a.m.

**WORK SESSION** – Discussion and possible action with CEO of Mental Health and Disability Services of the East Central Region Mae Hingtgen. Dubuque was selected for District 7 as the Disability Access Point. Contract, staffing, required expenditures are all questions that will need to be addressed. Updates will be shared.

Adjourn 11:46 p.m.

*Harley V. Pothoff*

Harley V. Pothoff (Mar 17, 2025 13:06 CDT)

Harley V Pothoff, Chair

Dubuque County Board of Supervisors

ATTEST:

*Keith Lucy*

Keith Lucy, Dubuque County Auditor