

MINUTES February 18, 2025
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, consent items, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – David Puls, Dubuque and Fran Ouderkirk, Dubuque both spoke about safety concerns with Hochrein Rd.

APPROVAL OF MINUTES – January 30, 2025; February 3, 2025; February 4, 2025; February 6, 2025; February 11, 2025

CONSENT ITEMS – Treasurer’s Semi-Annual Report

PROCUREMENT PROCEDURES

Notice to Bidders – HMA Resurfacing on South Mound Rd, Project LFM-P25(02)—7X-31

Receipt of Bids – Pipe culverts/extension & slope improvement on Graf Rd, Project LFM-C25(05)—7X-31

Receipt of Bids – Bridge replacement on Hosch Rd, Project L-B25(04)—73-31

Receipt of Bids – Bridge replacement on O’Brien Rd, Project L-B25-(03)—73-31

PUBLIC HEARING

Proof of Publication – Public Hearing

ZC#01-01-25 Robert & Ann Lambe and David J. Lambe A- Agricultural to A-2 Agricultural Residential

Notice of Public Hearing – Amendment #3 to the FY2025 Secondary Roads Five Year Construction Program

APPROVAL OF PLATS

Resolution 25 – 034 – approved Hilby Farm Sub – Final Plat

Resolution 25 – 035 – approved Joseph Kraus Place Plat 2 – Final Plat

Resolution 25 – 036 – approved Sandman Homestead – Final Plat

ACTION ITEMS

Resolution 25 – 037 – approved the hiring of deputies, assistants and clerks

Resolution 25 – 038 – approved plans and specification for the HMA Resurfacing on South Mound Rd, Project LFM-P25(02)—7X-31

Resolution 25 – 039 – approved the letter of support for the Flannagan Rd Bridge CHBP Grant project

Resolution 25 – 040 – approved the County depository limits at Financial Institutions

Resolution 25 – 041 – approved the FY26 Bryne JAG application

Resolution 25 – 042 – authorized the Chairperson to sign the Meth Camp Award Notice

Resolution 25 – 043 – approved the subordination of debt from CDBG project 08-DRH-004 for refinancing of the Brazelton Hotel conventional debt

Resolution 25 – 044 – authorized the Chairperson to sign a MOU with the City of Asbury for a Naloxone Distribution Box

Resolution 25 – 045 – authorized the Chairperson to sign a MOU with the City of Dyersville for a Naloxone Distribution Box

Resolution 25 – 046 – approved the Variance to the Low Volume Road Ordinance for Nicholas & Amanda Edwards

COMMUNICATIONS

Iowa Township Clerk resignation
City Assessor Lease Renewal

APPOINTMENTS

Open Vacancies – informational only
Appointments – Iowa Township Clerk – Nick Smith was appointed with a term ending 12/31/2026

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES – Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Karl Stiegletz, Dubuque, spoke about Health Insurance Benefits for Dubuque County employees.

Recess 10:05 a.m. – 10:15 a.m.

WORK SESSION – Discussion and possible action with Dubuque County Executive Director of Veterans Affairs Randy Rennison regarding the Burial Policy and General Assistance. Motion made by Supervisor Kenniker, seconded by Supervisor McDonough to change the Burial amount to \$1700 maximum effective immediately and to approve the general assistance guidance changes.

All Budget Work sessions will have discussion and possible action on the FY25 and FY26 budgets.

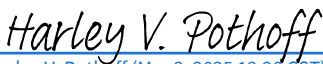
WORK SESSION – Dubuque County Sunnycrest Administrator Dani Ettema spoke about meal savings, turnover rates and occupancy of Sunnycrest Manor. Finance Manager Emily Goesch went over the budget and spoke about contracted services.

WORK SESSION – Dubuque County Auditor Keith Lucy spoke on behalf of the Facilities and County Storage Department. He presented potential projects with the Sprinkler system being a top priority.

WORK SESSION – Dubuque County Budget Director Stella Runde spoke on behalf of the Mental Health/Disability Services Department. Effective June 30, 2025, that department will no longer be a part of Dubuque County. Budget is estimated until then. There were questions about the Disabilities Council status and county representation after that date.

WORK SESSION – Dubuque County Planning and Development Director Ed Raber spoke about what the Zoning Department does and purpose. He provided activity by year and future project information. Operational costs for FY26 were projected to be slightly lower than last year.

Adjourn 12:05 p.m.


Harley V. Pothoff (Mar 3, 2025 12:28 CST)
Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:



Keith Lucy, Dubuque County Auditor