

**Dubuque County Board of Health Special Meeting Minutes
October 25, 2022**

Link to view the Meeting Recording: Meeting Recording:

Chairperson, Sandra Larson called the October 25, 2022, Dubuque County Board of Health Special Meeting to order at 3:00 PM, via in-person and zoom.

Members Present: Sandra Larson, Amy Crow Sunleaf, Adam Hoffman, Hendrick Schultz, Mike Fidgeon, and Pat Lehmkuhl

Members Absent: Jess Smith

Others Present: Laura McCarthy-Kohn, Ed Raber, and Maureen Berry

1. Roll Call – A quorum was established.

2. Public Comments
None

3. Approval of Agenda

Adam Hoffman made a motion to approve the agenda for October 25, 2022; Amy Crow Sunleaf seconded the motion and with 4 Ayes, the motion was passed.

4. Modification of Director Job Description RE: Residency Requirements

Amy Crow Sunleaf made a motion to table the discussion, regarding the residency requirements in the job description, until more board members are present. Adam Hoffman seconded the motion and with 4 Ayes, the motion was passed.

5. Executive Director Virtual Interviews – Closed Session

Amy Crow Sunleaf made a motion to go into closed session for the interview; Adam seconded the motion, and with 4 Ayes the motion was passed.

NOTE: Hendrik Schultz has joined the meeting via zoom and Mike Fidgeon has joined the meeting in person.

At the conclusion of the first interview, Adam Hoffman made a motion to return to open session; Hendrik Schultz seconded the motion and with 6 Ayes, the motion was passed.

6. Modification of Director Job Description RE: Residency Requirements

Since two additional board members are present, Sandra circled back to the discussion of the job description modification, specifically concerning residency requirements. She shared that earlier in the year, the board had modified the job description to read that the board requires the Director be an in-county resident within 6 months of employment. The board discussed the pros and cons of that modification.

Amy Crow Sunleaf made a motion to modify the job description once again, as it pertains to the residency requirements, to read as follows: In-county residency is preferred, and this is not a remote job. The Director must live within a 45-mile radius of the Dubuque County Health Department office and/or Dubuque County. Hendrik Schultz seconded the motion and with 6 Ayes, the motion was passed.

7. Executive Director In-Person Interview – Closed Session

Amy Crow Sunleaf made a motion to go back to a closed session for the next interview; Hendrik Schultz seconded the motion and with 6 Ayes, the motion was passed.

At the conclusion of the second interview, Hendrik Schultz made a motion to return to open session; Amy Crow Sunleaf seconded the motion and with 6 Ayes, the motion was passed.

8. Next Regularly Scheduled Meeting _ November 16, 2022, at 4:30 PM

Next Special Board of Health Meeting is October 26, 2022, at 9:00 AM, via zoom.

9. Public Comment

None.

10. Adjournment

Amy Crow Sunleaf made the motion to adjourn the meeting; Hendrik Schultz seconded the motion and with 6 Ayes, the motion was passed. Sandra Larson adjourned the meeting at 5:34 PM.