

***Dubuque County Board of Health
Special Meeting Minutes of July 15, 2022***

Chair Sandra Larson called the July 15, 2022, Dubuque County Board of Health Special Meeting to order at 7:06am via zoom. A quorum was established.

Members Present: Sandra Larson, Jessica Smith, Amy Crow Sunleaf, Adam Hoffman

Members Absent: Hendrik Schultz

Others Present: Samantha Kloft, Ed Raber, Maureen Berry

1. Roll Call

2. Public Comments

None

3. Approval of Agenda

Amy Crow Sunleaf made the motion to approve the Agenda for July 15, 2022. Adam Hoffman seconded the motion. 4 Aye, motion carried.

4. Executive Director Selection Discussion – Closed Session

Adam Hoffman made the motion to go into closed session. Jess Smith seconded the motion. 4 Aye, motion carried.

Closed session pursuant to Iowa Code Section 21.5(i) for the purpose of evaluating the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Amy Crow Sunleaf made the motion to return to open session. Adam Hoffman seconded the motion. 4 Aye, motion carried.

5. Action: Executive Director Selection

Jess Smith made the motion to offer "Candidate #1" the Executive Director position with the Dubuque County Health Department, starting at \$110,000.00 annually. Amy Crow Sunleaf seconded the motion. 4 Aye, motion carried.

Sandra Larson remarks on the qualifications of "Candidate #1." The BOH agrees "Candidate #1" is an impressive candidate and the type of leader to guide the Department growth.

Sandra Larson also thanks GovHR for their assistance in the recruitment process. She feels they have been helpful, especially given the current flux in the County HR

department. She was slightly disappointed in the candidates that were presented to the BOH but feels this may be the job market at this time. Sandra also thanks the staff and stakeholders for their assistance in the Executive Director search.

Maureen Berry, of GovHR, will work with Ed Raber and Samantha Kloft to navigate negotiations and provide an offer. More to come on this at the next BOH meeting.

6. Next Regularly Scheduled Meeting – July 20, 2022 @ 4:30pm

7. Public Comment

None

8. Adjournment

Adam Hoffman made the motion to adjourn. Amy Crow Sunleaf seconded the motion. 4 Aye, motion carried. Sandra Larson adjourned the meeting at 7:45am.