

Dubuque County Board of Health
Minutes of June 15, 2022

Link to view the Meeting Recording: Meeting Recording:

Chair Sandra Larson called the June 15, 2022, Dubuque County Board of Health Meeting to order at 4:30pm in-person and via zoom. A quorum was established.

Members Present: Tom Bechen, Marsha Horwitz, Sandra Larson, Jessica Smith, Amy Crow Sunleaf, Adam Hoffman, Hendrik Schultz

Members Absent:

Others Present: Ann McDonough, Stacey Killian, Samantha Kloft

1. Roll Call

2. Public Comments

None

3. Chairperson Announcements and Updates

Sandra Larson shares with the BOH that for personal reasons, the recruiter for the hiring of the Executive Director for the Health Department, Maureen Berry is unable to meet on July 7 & 8 and is asking that we look at dates between July 10 – 16 to do in-person interviews. The BOH agreed upon the dates of July 13 & 14, from 2:00 pm and later. Maureen shared that this change will not delay the timeline.

4. BOS / BOH Liaison Comments

Ann McDonough shared that the County HR Director, Dawn Sherman has resigned and Friday, June 17, 2022 is her last day. Sandra Larson shared that the BOH has a meeting with Dawn on June 17, 2022.

5. Approval of Agenda

Marsha Horwitz made the motion to approve the Agenda for June 15, 2022, with the requested amendments. Amy Crow Sunleaf seconded the motion. 6 Aye, motion carried.

6. Approval of Minutes

Jessica Smith made the motion to approve the Minutes from May 18, 2022. Tom Bechen seconded the motion. 6 Aye, motion carried.

7. Presentations & Reports

a. Response to Public Comment/Questions from Previous Meeting.

None

- b. Guest Presentation** – Bailey Avenarius, Environmental Specialist for Dubuque County Health Department shared that all the grant money awarded for 2022, (\$40,400) was spent and the amount of grant money awarded for 2023 is \$50,505.

Adam Hoffman suggested making a GPS map to show concentrated areas of water contamination.

Ann McDonough suggested as a next step, if there is an identified need for additional funding, that the new Executive Director consider requesting that additional funding from the county.

- c. Dubuque County Health Monthly Update & COVID-19 Update**

Samantha Kloft shares her screen to provide a COVID-19 data update to the BOH. Samantha reminds the BOH that cases are slightly increasing in Dubuque County, though still the county remains at a low Community Level.

Sandra Larson requested an update on the RFP for the After-Action Report. Samantha Kloft shared that quotes from three different agencies, offering to assist with the After-Action, were obtained and she plans to bring those quotes to the IMT meeting tomorrow, June 16, 2022 for review. Samantha shared that a discussion was had between herself, Sandra and Stella Runde (Budgeting Director) regarding the possibility of budgeting this project with grant funds.

Samantha Kloft shared an update on the TB testing event and that the IDPH will be funding the x-rays needed for those testing positive. Samantha shared an update on the Emergency Preparedness Drill.

- d. VNA Monthly Update**

Stacey Killian provides a brief update to the BOH on grant progress for all subcontracted grants including Tobacco Abatement, Wisewoman/Care for Yourself, LPHS, and Immunizations. Stacey also provided some agency updates, including being awarded the grant for the WIC program.

8. Action Items

- a. Set Public Hearing from Ch. 69 Ordinance Adoption**

Adam Hoffman made the motion to set the Public Hearing date for the July 20, 2022, meeting. Please note, Hendrik Schultz has entered the meeting. Hendrick has second the motion. 7 Aye, motion carried.

- b. Variance Request: 16308 Country View Court**

Bailey Avenarius, Environmental Specialist and Tim Callahan, the homeowner was present to respond to any questions related to this request. Tom Bechen made the motion to approve the variance. Adam Hoffman seconded the motion. 7 Aye, motion carried.

c. BOH/VNA Annual Contract Review & Signing

Samantha Kloft shared changes to this contract, that were not included in previous contracts. Sandra Larson made the motion to accept this contract, subject to review by our County Attorney and County Auditor, with a return date by June 27, 2022. Marsha Horwitz second the motion. 7 Aye, motion carried.

d. BOH /BOS Joint Meetings Preparation Continued

Sandra Larson shared that the BOH will make their presentation to the BOS on June 20, 2022, at 9:30 am.

9. Unfinished Business

a. Executive Director Position Updates

Sandra Larson provided the update; view YouTube recording for more details.

b. Assistant Director Position Updates

Samantha Kloft provided the update; view You Tube recording for more details.

c. Clerk Position Updates

Samantha Kloft provided the update; view You tube recording for more details.

10. New Business

None

11. Board Communication & Reports

a. Marsha Horwitz shared that she attended a Wellness Coalition virtual meeting on June 9, 2022.

12. Next Regularly Scheduled Meeting – July 20, 2022 @ 4:30pm

13. Public Comment

At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please raise your hand on ZOOM, state your name, and home address. Please be aware that the Board is limited in their ability to respond to such inquiries and Iowa Code prohibits the Board from deliberating or acting on items not appearing on the agenda. Individual remarks are limited to three minutes.

14. Adjournment

Amy Crow Sunleaf made the motion to adjourn. Adam Hoffman seconded the motion. 7 Aye, motion carried. Sandra Larson adjourned the meeting at 6:32 pm.