



Public Health
Prevent. Promote. Protect.

**Dubuque County
Public Health Department**

Board of Health

Sandra Larson, JD, BSN
Amy Crow Sunleaf, MA, NCC, LMHC
Preeti Joseph, MD
Jess Smith, PharmD, MPH
Pat Lehmkuhl, MSN, BSN, RN, CIC
Mike Fidgeon
Lynn “Tut” Fuller, MD

DUBUQUE COUNTY BOARD OF HEALTH

November 26, at 4:30pm

**Dubuque County West Campus Conference
Room.**

1225 Seippel Rd. Dubuque, IA

MEETING MINUTES

Chairperson Larson called the November 26, 2024, Dubuque County Board of Health regularly scheduled meeting to order at 4:30 p.m., in person.

Members Present in Person: Sandra Larson, Amy Crow Sunleaf, Preeti Joseph, Pat Lehmkuhl

Members Present via Zoom: Jess Smith

Members Absent: Lynn “Tut” Fuller (unexcused), Mike Fidgeon (excused)

Staff Present in Person: Allie White, Carissa Brown, Nicole Bertges

Staff Present via Zoom: none

Others Present in Person: Ann McDonough, Kevin Dragatto, Deb Anglin, Carla Kasal, Maia Bond

Others Present via Zoom: Diane Pape Freiburger, Mary Rose Corrigan (arrived late)

1. Roll Call

- a. A quorum was established.

2. Public Comments

- a. None.

3. Chairperson Announcements & Updates

- a. Larson shared information on avian influenza and its effect on our agricultural community. She also shared information on a study that reported practicing gratitude’s link to lowering blood pressure.

4. BOS/BOH Liaison Comments

- a. Nothing from BOS but reviewed Opioid proposal and expressed concern over financial information. Suggested that more details were needed.

5. Approval of Agenda

- a. Motioned by Smith to approve the November 26, 2024, Regularly Scheduled Board of Health Meeting Agenda; seconded by Crow Sunleaf. The motion carried unanimously.

6. Approval of Minutes

- a. Motioned by Lehmkuhl to approve the October 16, 2024, Regularly Scheduled Board of Health Meeting minutes; seconded by Crow Sunleaf. The motion carried unanimously.

7. Consent Items:

- a. New Asset Management standard operating policy and procedure: Policy addresses a system to track assets purchased.
- b. New Payroll Processing standard operating procedure: internal policy to provide consistency in processing payroll.
- c. Motion to approve by Lehmkuhl, seconded by Smith, and motion carried unanimously.

8. Presentations & Reports

- a. Dubuque County Public Health Report and Iowa's Local Government Public Health System: Results of the 2023 Local Public Health Survey – White shared results of the survey noting the importance of comparing best practices in other counties local health departments. White discussed the term limits of BOH members, suggesting the longer terms would allow for greater knowledge of board members. White discussed additional funding provided for seasonal vaccination of dairy farmer and their employees against influenza in a preventative approach to Avian influenza threat to population and plans on how to achieve maximum vaccination. White informed the board of a collaborative effort with the city of Dubuque in revising the Emergency Preparedness plan and informed BOH on \$2,000 from the grant needed to pay hourly wage to City of Dubuque employees working on this project with the Department. An update was given concerning the Private Well Testing Grant and it was suggested that a proposal may be made to the BOS for additional funding. White updated the BOH on Waiver Request process. The SOP and Reporting form drafts were discussed for future use. Humane Society update was provided. There has been an increased number of cats being dropped off at the Humane Society by county residents.
- b. VNA Monthly Report – Stacy Killian discussed the shortage of home care aids. Updates on the recent Kids Expos that offered immunizations, oral and lead testing were given, as well as the increased lead testing made available by the recently purchased Lead Care 2 machine.
- c. Opioid Settlement Funds Report - Brown shared updates regarding the progress in Naloxone distribution machines and their proposed locations. An update on the discussion of expanding Naloxone access in the community was given, and positive responses from various city mayors were reported.

9. Response to Public Questions –

- a. No questions were presented.

10. Action Item

- a. Opioid Settlement Use of Funds Proposal: Concerns over the lack of specific details on financial needs of MAT program though Turning Point were indicated. Crow Sunleaf motioned that the proposal be withdrawn until more details were known, Dr. Joseph seconded, and the motion carried unanimously.

11. Board Communication & Reports:

- a. Suggested that Bailey Avenarius write a proposal for BOS for funding Private well

sampling until the grant funds are reallocated. Crow Sunleaf moved, Lehmkuhl seconded, and the motion carried unanimously

12. Unfinished Business –

- a. Sandra spoke of zoom meeting requirements and the possibility of changing the bylaws to require in person attendance. It was reported that the state adopted a law requiring a zoom meeting option for all public meetings. Dragatto suggested that policing attendance by BOH members could be difficult, no action suggested.

13. New Business – No new business to discuss

14. Next Meeting – December 18th, 2024 @ 4:30 p.m.

15. Public Comment – Items Not on the Agenda – None.

16. Work Session –

- a. Discussion and possible action regarding the new Emergency Preparedness SOP. To be brought back in December. McDonough suggested that BOH should complete NIMS training and that it would be valuable for the board to know what was involved in an emergency situation.
- b. Update of the SOP tabled and will be brought back before the board in the December meeting.

17. Adjournment – Larson adjourned the meeting at 6:09 p.m.

Minutes by: Nicole Bertges