



Public Health
Prevent. Promote. Protect.

**Dubuque County
Public Health Department**

Board of Health

Sandra Larson, JD, BSN
Amy Crow Sunleaf, MA, NCC, LMHC
Preeti Joseph, MD
Jess Smith, PharmD, MPH
Pat Lehmkuhl, MSN, BSN, RN, CIC
Mike Fidgeon
Lynn “Tut” Fuller, MD

DUBUQUE COUNTY BOARD OF HEALTH

June 12, 2024, at 4:30pm

EB Lyons Interpretive Center

8991 Bellevue Heights Rd. Dubuque, IA

MEETING MINUTES

Chairperson Larson called the June 12, 2024, Dubuque County Board of Health regularly scheduled meeting to order at 4:39 p.m., in person.

Members Present in Person: Sandra Larson; Amy Crow Sunleaf; Pat Lehmkuhl; Mike Fidgeon

Members Absent: Jess Smith; Tut Fuller, Preeti Joseph

Staff Present: Allie White; Carissa Brown; Bailey Avenarius; Noah Dougherty

Others Present: Ann McDonough; Stacey Killian; Carla Kasal; Diane Pape Freiburger; Taylor Sperflage; Karen Hoffman, Kaytlan Moeller.

1. **Roll Call** – A quorum was initially not established; a quorum was established at 4:50 p.m. with the arrival of Pat Lehmkuhl.
2. **Public Comments** – None.
3. **Chairperson Announcements & Updates** – Larson extended her gratitude to DCPH staff and BOH members as the end of FY24 approaches. Larson also encouraged those inclined to fly a gay pride flag in recognition of Pride Month.
4. **BOS/BOH Liaison Comments** – Supervisor McDonough announced that Director White presented the DCPH 2023-27 Strategic Plan to the Board of Supervisors on June 3, 2024.
5. **Approval of Agenda** – Motioned by Larson to amend the June 12, 2024, regularly scheduled Board of Health meeting agenda by moving the action item to follow the approval of minutes; seconded by Lehmkuhl. The motion carried unanimously without discussion.
6. **Approval of Minutes** – Motioned by Fidgeon to approve the May 15, 2024, regularly scheduled Board of Health meeting minutes; seconded by Crow Sunleaf. The motion carried unanimously without discussion.
7. **Consent Items** - Lehmkuhl motioned to approve the consent items comprised of the VNA and DCPH monthly reports, FY25 Partnerships for Tobacco Prevention & Control IHHS Contract and subrecipient agreement with VNA, and FY24 Local Public Health Services Amendment-Subrecipient Agreement Updates; seconded by Lehmkuhl. The

motion carried unanimously without discussion.

8. Action Items –

- a. Variance request for 7780 Schueller Heights Rd.-** Homeowners requested a 3 ft variance from their existing septic tank to their new proposed garage. Environmental Specialist Avenarius recommended that the Board approve the variance request. Crow Sunleaf motioned to approve the variance request; seconded by Fidgeon. The motion carried unanimously.

9. Response to Public Questions – None.

10. Unfinished Business – Director White shared that on May 30, 2024, the new DRAFT of the Dubuque County Ordinance for Private Sewage Disposal Systems was reviewed by Cory Frank, Onsite Wastewater Coordinator with the Iowa Department of Natural Resources. It was shared that changes to Iowa code 567.69 are imminent, some of which may mirror those within the draft shared at the May 15, 2024, Board of Health Meeting. As a result, the changes to the ordinance will likely change again to be brought before the Board of Health for approval in July 2024.

11. New Business – None.

12. Board Communication & Reports – Crow Sunleaf acknowledged an article in the Telegraph Herald touting the work of the Opioid Response Working Group. Fidgeon spoke about Hillcrest's Behavioral Health Assessment Survey for their Certified Community Behavioral Health Clinic federal grant.

13. Next Meeting – July 17, 2024 @ 4:30 p.m.

14. Work Session – Kaytlan Moeller, Naturalist for Dubuque County Conservation Department presented on health and wellness opportunities offered by their team. Possible partnership opportunities were explored.

15. Adjournment – Larson adjourned the meeting at 5:58 p.m.

Minutes by: Allie White