

DUBUQUE COUNTY BOARD OF HEALTH

DATE: Monday, September 23, 2024
TIME: 4:30 PM
PLACE: Dubuque County Health Department Board Room
1225 Seippel Rd
Dubuque, IA 52002

Join Zoom Meeting
<https://us06web.zoom.us/j/88643669915>
Meeting ID: 886 4366 9915

Agenda

1. Roll Call
2. PUBLIC COMMENTS--
At this time, anyone may address the Board on matters of which are on the agenda. Please raise your hand on ZOOM, state your name and home address. Individual remarks are limited to three minutes.
3. Chairperson Announcements & Updates
4. BOS / BOH Liaison Comments
5. Approval of Agenda for September 23, 2024
6. Approval of Minutes
 - a. Regularly Scheduled BOH Meeting Minutes August 21, 2024
7. Presentations & Reports
 - a. Local Respiratory Virus Activity Report
 - b. DCPH Monthly Report - Allie White
 - c. VNA Monthly Report - Brittany Hubanks
 - d. Opioid Settlement Funds Monthly Report - Carissa Brown
8. Consent Items
 - a. FY25 Board of Health & City of Dubuque Childhood Lead Poisoning Prevention Program Subrecipient Agreement
 - b. FY25 Board of Health & VNA Local Public Health Services Grant Subrecipient Agreement
9. New Business
10. Board Communication & Reports
11. Response to Public Questions

12. Next Meeting - October 16, 2024 @ 4:30pm

13. Public Comment

At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please raise your hand on ZOOM, state your name and home address. Please be aware that the Board is limited in their ability to respond to such inquiries and Iowa Code prohibits the Board from deliberating or acting on items not appearing on the agenda. Individual remarks are limited to three minutes.

14. Work Session - Well Water Construction near LUST Sites - Todd Felderman, Seneca Companies

15. Adjournment



Public Health
Prevent. Promote. Protect.

**Dubuque County
Public Health Department**

Board of Health

Sandra Larson, JD, BSN
Amy Crow Sunleaf, MA, NCC, LMHC
Preeti Joseph, MD
Jess Smith, PharmD, MPH
Pat Lehmkuhl, MSN, BSN, RN, CIC
Mike Fidgeon
Lynn “Tut” Fuller, MD

DUBUQUE COUNTY BOARD OF HEALTH

August 21, 2024, at 4:30pm

**Dubuque County West Campus Conference
Room.**

1225 Seippel Rd. Dubuque, IA

MEETING MINUTES

Chairperson Larson called the August 21, 2024, Dubuque County Board of Health regularly scheduled meeting to order at 4:32 p.m., in person.

Members Present in Person: Sandra Larson, Amy Crow Sunleaf, Jess Smith, Mike Fidgeon, Lynn “Tut” Fuller

Members Absent: Pat Lehmkuhl, Preeti Joseph

Staff Present: Allie White, Carissa Brown, Bailey Avenarius

Others Present: Stacey Killian, Kevin Dragotto, Carla Kasal, Diane Pape Freiburger, Maia Bond, Kerry Azbell

1. **Roll Call** – A quorum was established.
2. **Approval of Agenda** - White requested to add action item to meeting agenda regarding variance request for 19395 Sacred Heart Ln Bernard, IA. Motion by Larson to amend the August 21, 2024, agenda to include variance request; seconded by Fidgeon. The motion carried unanimously.
3. **Public Comments – Agenda Items** - Diane Pape Freiburger asked if Eric Schmechel had been consulted regarding action item relating to leaking underground storage tank setbacks and how the proposed changes may benefit petroleum sites and affect underground water sources.
4. **Approval of Minutes** – Motioned by Crow Sunleaf to approve the June 12, 2024, regularly scheduled Board of Health meeting minutes; seconded by Smith. The motion carried unanimously.
5. **Chairperson Announcements & Updates** – Larson thanked Crow Sunleaf for sharing the Rural Community Action Guide relating to opioid crisis. Larson acknowledged how new COVID 19 variant might affect summer travel plans – specifically related to masking and the expected release of a new booster vaccine. Larson recommended public education regarding masks, vaccines, and increasing COVID 19 activity and awaited a COVID 19

update from White during the meeting.

6. BOS/BOH Liaison Comments – Supervisor McDonough was absent.

7. Presentations & Reports

- a. VNA Monthly Report – Killian shared updates regarding the Dubuque VNA.
- b. Dubuque County Public Health Report – White shared updates regarding the Dubuque County Public Health Department.
- c. Opioid Settlement Funds Report – Brown shared updates regarding planning for the use of opioid settlement funds.

8. Consent Items - Larson motioned to approve the consent items comprised of FY25 SA6 Emergency Preparedness Coalition Partner Acknowledgement and Intent to Comply form, FY25 Subaward Agreements between DCPH and VNA for grant funds related to Immunization Services, Tobacco Use Prevention Control & Community Partnership, and Care for Yourself – Breast & Cervical Cancer Screening Program; seconded by Crow Sunleaf. The motion carried unanimously without discussion.

9. Action Items –

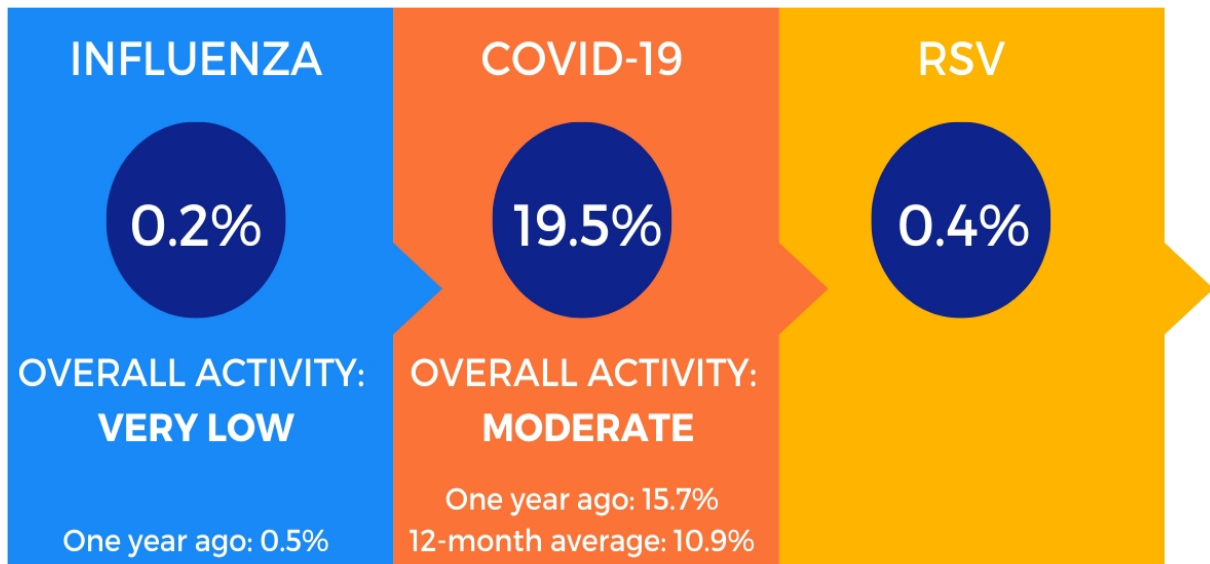
- a. Variance request for 19395 Sacred Heart Ln Bernard, IA - The home was built in 2013, and an addition was built in 2020 after securing a building permit from Dubuque County. The health department signed off on the permit, though no record of a variance request was found for the 2020 addition. A Time of transfer inspection completed July 12, 2024, indicated that the system was not functioning as designed. The homeowner is working with a contractor to remedy all findings but requests an 8ft variance from the existing septic tank to the dwelling. The homeowner suggests that the measures necessary to move the tank may cause the very risk factors that are attempted to be mitigated by the required construction setbacks. Crow Sunleaf motioned to approve the variance request; seconded by Fuller; Fidgeon abstained. The motion carried with 4 Ayes, 1 Abstained, and 0 Nays.
- b. Opioid Settlement Use of Funds Request – Brown requested that Board of Health recommend a formal ask to the Board of Supervisors to use \$28,500 to support free naloxone distribution throughout various locations in Dubuque County – including two temperature controlled Naloxone Distribution Machines, which would be placed outdoors in ADA accessible locations for the community to have 24/7 access to free Naloxone, six smaller boxes that would be placed inside multiple buildings throughout the County, and funds necessary to stock the boxes. Crow Sunleaf motioned to approve the request; seconded by Larson. The motion carried unanimously without discussion.
- c. Conflict of Interest Disclosure Forms – Dubuque County requires all County elected officials, employees and county appointed board or commission members to conduct business in a manner that does not present an actual or potential conflict of interest and will sign an annual conflict of interest disclosure form. Larson, Smith, Crow Sunleaf, Fidgeon, and Fuller signed and submitted their forms to White.
- d. Chapter 33 – Nonpublic Water Well Construction Ordinance of Dubuque County – LUST setbacks – White requested that the Board consider a request from Todd Felderman of Senaca Companies to amend Chapter 33 to not allow new drinking water wells to be installed within 500ft of a LUST sites. Motioned by Crow Sunleaf to not act on this item; seconded by Larson noting that she'd like to see it on another agenda soon.

10. Response to Public Questions – None.

- 11. Unfinished Business** – None.
- 12. New Business** – None.
- 13. Board Communication & Reports** – None.
- 14. Next Meeting** – September 18, 2024 @ 4:30 p.m.
- 15. Public Comment – Items Not on the Agenda** – Diane Pape Freiburger stated that she had emailed White and Killian requesting information about COVID 19 vaccinations and rising cases in Dubuque; states she did not receive a response from either. Diane Pape Freiburger inquired about how an action item can be amended into an agenda with the public knowing in advance – states it is a difference in opinion between her, Auditor Dragotto, and probably the State. Diane Pape Freiburger stated that while she was on the Board of Health, a variance request for 19395 Sacred Heart Ln was not brought before the Board and that they never would have approved a two-foot variance and that they were working 18-hour days during COVID.
- 16. Work Session** – Kiane Smith, Registered Dental Hygienist and I-Smile Coordinator with VNA presented about the work she is doing with dental hygiene for Dubuque County residents.
- 17. Adjournment** – Larson adjourned the meeting at 6:38 p.m.

Minutes by: Allie White

MONTHLY SEASONAL RESPIRATORY VIRUS REPORT



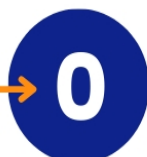
Statewide Activity: Source, Iowa HHS

- The IMT issued a press release on September 6, 2024 providing community guidance related to the seasonal virus season including vaccines, staying home when you're sick, testing for infection, and when to seek medical attention.
- Vaccines.gov remains the most up to date source of vaccine availability, however, as of September 20, 2024, the following offices offer the vaccines listed below:

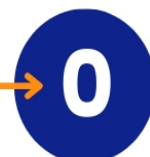
Facility Name	2024-25 COVID Vaccine?	2024-25 Flu Vaccine?	RSV Vaccine?
Burds Family Practice	No	Yes	
Crescent Community Health Center	Possibly-not yet. Free rapid tests for public	Yes	Yes
Grand River Medical Group - Family Practice West	Yes	Yes-Clinics only -need not be a patient	
Grand River Medical Group - MultiSpecialty Clinic	Yes	Yes-Clinics only -need not be a patient	
Grand River Medical Group - Pediatrics	Yes	Yes-Clinics only -need not be a patient	
Grand River Medical Group - Peosta	Yes	Yes-Clinics only -need not be a patient	
Medical Associates - Cascade	Yes - Hasn't arrived yet	Yes	
Medical Associates - Dubuque East	Yes - Hasn't arrived yet	Yes	
Medical Associates - Dubuque West	Yes - Hasn't arrived yet	Yes	
Medical Associates - Dyersville	Yes - Hasn't arrived yet	Yes	
Statera	No	Yes	
VA Outpatient Clinic	Yes - Limited supply	Yes	Yes

For retail and pharmacy locations, check <https://www.vaccines.gov/en/>

Local School
Outbreak Reports



Local LTC
Outbreak Reports





Dubuque County News Release

Contact:

Allie White, Director of Public Health

Allie.White@dubuquecountyia.gov

563-557-7396

September 6, 2024 – For Immediate Release

Dubuque, Iowa – Although COVID-19 occurs year-round and is not a seasonal virus, fall and winter are a time when several respiratory illnesses surge. These viruses are likely here to stay and will continue to mutate into new strains, so it is important to keep up with the current vaccinations. Public health officials recommend the following measures to protect against illness:

CDC RECOMMENDATIONS TO STAY UP TO DATE WITH VACCINES:

- Everyone 6 months of age and older get one of the updated 2024-2025 COVID vaccines.
 - If you've had COVID recently, it's advised to wait three months after you recover before getting another shot.
- Everyone 6 months of age and older get an influenza vaccine annually. Fall remains the best time for most people to get a flu shot, and vaccination continues to be recommended while the flu virus circulates, typically from October through May.
- Everyone ages 60-74 who are at increased risk of severe RSV disease get an RSV vaccine.
- Everyone ages 75 and older get an RSV vaccine.
- It is safe to get COVID and flu shots at the same time, according to the CDC.

VACCINE AVAILABILITY

- Most vaccines are covered by insurance, including private insurance, Medicare plans, and Medicaid plans. In Iowa, eligible children also have access through the [Vaccines for Children Program](#) and eligible adults can access vaccines through the [Vaccines for Adult Program](#).
- To find a location near you that carries the vaccine, check with your primary care provider, visit [Vaccines.gov](https://www.vaccines.gov), or call 1-800-232-0233 (TTY 1-888-720-7489). Current distribution and insurance issues may delay the availability of the vaccines temporarily in some places.

STAY HOME WHEN YOU'RE SICK:

- Stay home and away from others if you have fever, chills, fatigue, cough, runny nose, or headache. You can resume normal activities when, for at least 24 hours, both are true:
 - Your symptoms are getting better overall, **and**
 - You have not had a fever (and are not using fever-reducing medication).

TEST FOR INFECTION:

- Order your free COVID-19 tests at the end of September. U.S. households will be eligible to order 4 free rapid at-home COVID-19 tests at [COVIDtest.gov](https://www.covidtest.gov)
- Check with your medical provider for testing if you think you may have the flu or RSV.

KNOW WHEN TO SEEK MEDICAL TREATMENT:

- If your symptoms are manageable at home, stay home and rest. If you're having a hard time breathing, that is a sign that you should contact a medical provider right away. Other emergency signs can include persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, and bluish lips or face.

STAY INFORMED

- Respiratory viruses, including COVID-19 are not reportable. Local public health officials monitor long-term care and school outbreak reports and local hospital admissions to evaluate the level of virus activity in the community. This information will be shared regularly with the Dubuque County Board of Health throughout the respiratory virus season.

#



Allie White, Executive Director
allie.white@dubuquecountyiowa.gov

Bailey Avenarius, Environmental Specialist
bailey.avenarius@dubuquecountyiowa.gov

Nicole Bertges, Public Health Coordinator
Beginning October 1, 2024

Tina Daubenberger, Clerk
tina.daubenberger@dubuquecountyiowa.gov

Carissa Brown, Public Health Project Coordinator
carissa.brown@dubuquecountyiowa.gov

1225 Seippel Rd, Dubuque, IA 52002
Phone: 563.557.7396

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MESSAGE BOARD



COMMUNITY ENGAGEMENT

Tina, Bailey & Carissa participated in a Suicide Awareness Sunset Walk sponsored by the National Alliance for Mental Illness (NAMI) at UD in Dubuque on Sunday, September 8.

Completed Tasks:

- ✓ Allie attended the Iowa Counties Public Health Association Annual Meeting in Des Moines on August 22, 2024.

IMT Team has reconvened and will meet regularly to discuss seasonal illness mitigation and to update the Public Health Emergency Response Plan for Dubuque County.

Allie participated in interview for Crescent Community Health Center CEO on September 9, 2024.

Bailey and Allie attended full day training on Floodplain Management & Mitigation on September 10, 2024.

Allie attended the Local Public Health Collaborative Annual meeting facilitated by Evident Analytics in Des Moines on September 17, 2024.

Current & Ongoing Projects:

- ➡ Continue to chip away at DCPH FY24 Annual Director's Report.

Tina and Bailey to attend State Hygienic Lab Symposium in Des Moines on September 26, 2024.

Allie to attend Time of Transfer Course September 25-26, 2024.

Allie to conduct CPR/First Aid course for new Conservation Staff on September 30, 2024.

Dubuque County Board of Health Reporting Tool

Name: Stacey Killian

Date: September 2024

Agency: Dubuque Visiting Nurse Association

Grant/Project: Tobacco Prevention and Control	
- Tobacco – Outreach included Back to School Bash, National Night Out, Steppin Up with Crescent, Clarke University One Stop Shop, 2 SNAP days with Catholic Charities at the VNA, Dubuque Community School Nurse Meetings, Rescue Mission Healthy Event, Tobacco Diversion course – in all, 1575 people in Dubuque County received information about vaping/tobacco use. - The SNAP days allowed VNA to partner with Catholic Charities to offer application assistance for Marshallese to apply for SNAP, WIC, Medicaid/Hawki, and Iowa Healthy Pregnancy all at the same time. 50 families attended these days. 3 policies were submitted for the Tobacco Partnership Grant that included 2 locations for Subway, and Green State Credit Union. The grant goal is to have 10 submissions by June 30, 2025.	Funding Update Total grant: \$ 52,493 17.9% of grant spent Grant ends 6/30/2025

Grant/Project: Immunizations	
Statistical Update	Funding Update

1. 130 children vaccinated in August. 301 vaccines administered.	Total grant: \$18,895 44.87% of grant spent. Grant ends 6/30/2025
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Grant/Project: Care For Yourself BCC	
Statistical Update Care for Yourself - In August 30 more women were enrolled in the program. 3 of the women enrolled are residents of Dubuque County. 70 of the 210 screening slots are now filled. 8 women completed their screenings and will be vouched for in August. - Referrals from providers remain strong.	Funding Update Total grant CFY/BCC: \$31,531.52 7.33% of grant spent. Grant ends 6/30/2025 <i>*Payment for both is a set number per screening. VNA anticipates 100% of funding will be spent</i>

Grant/Project: Local Public Health Services	
Statistical Update Homemaking/Home Care Aide 58 patients served. 180 Homemaking visits and 63 home care aide visits completed. 9% of all visits were done in Dubuque County 37 Individuals on waiting list. Decrease from 46 individuals. 6 patients admitted in August. Communicable Disease 12 comm disease cases. 10 latent TB cases. 0 DOT TB cases	Funding Update Total grant: \$203,070 20.25% of grant spent. Grant ends 6/30/2025

Additional Agency Updates	
Statistical Update Monthly Highlights • 41 individuals presented in need for triage services not related to VNA programs for June and July. Medical/Dental case management, housing, food, and medication needs. • 22 individuals presenting at VNA to complete Presumptive Eligibility for Medicaid in June and July. • Continued monthly Friday meetings with BOH. • VNA participation Dubuque County Wellness. • VNA chairs Dubuque Decategorization Board. • VNA participation in CHA CHIP meetings. • VNA participation in Local Public Health Services contractor meetings. • VNA participation in Bi-Hospital Infection Control meeting on 5/17/24.	Deficit Funding Update 1. Carenet: \$8,273 Community Services: \$0 3% of funding spent. Funding period ends 6/30/2025.

PROJECT COORDINATOR UPDATES

BOH MEETNG | SEPTEMBER 2023

Following the approval and support at the last BOH meeting, on September 3rd, the Board of Supervisors unanimously voted to approve the use of \$28,500 of the Opioid Settlement Funds to go towards Naloxone Distribution Machines, Boxes, and Naloxone to fill them.

UPDATE

UPDATE

UPDATE

NEXT STEPS:

Finish development of wrap to put on machines and boxes, create marketing materials, plan community table events, and overall prep for installation!

FINALIZING STRATEGIC PLAN FOR OWG

With the Strategic Plan set to be finished this October, this project is nearing the end prior to sharing it with the community.

CONTINUED WORK WITH FAITH BASED ORGS

Presenting at Unitarian Universalist Fellowship Oct. 6 about my work with the County/Opioid Working Group. Looking to grow relationship with more organizations after, as well as collaborate with UUF & Hillcrest to place Hillcrest's harm reduction lockbox.



SUBAWARD AGREEMENT

Awarding Agency: Iowa Department of Health and Human Services

Award Number: 5884LP03

Assistance Listing (CFDA): 93.898

Award Date: 6/27/24

Subaward Number: DBQ-31-25-CLPPP

Pass-Through Entity (PTE):	Subrecipient:
The Dubuque County Board of Health	City of Dubuque Health Department
UEI #: J6LXFF4ZKYJ3	UEI #: TLJMHPVMMUD3
Subaward Budget Period Start date: 7/1/2024 End date: 6/30/2025	
Period of Performance Start date: 7/1/2024 End date: 6/30/2025	
Amount of funds obligated by this action: \$10,000	
Total amount of funds obligated to the subrecipient: \$10,000	
Total amount of funds committed to the subrecipient: \$10,000	
Project Title: Childhood Lead Poisoning Prevention Program	
Is Project for Research & Development? ☐ Yes ☒ No	

1. Purpose.

The purpose of this Agreement is to set forth the terms and conditions under which Dubuque County Board of Health ("County") will provide FY25 Childhood Lead Poisoning Prevention Program Grant funding ("Subaward") to The City of Dubuque Health Department ("Subrecipient") for provision of services described in the contract for the FY25 Childhood Lead Poisoning Prevention Program.

This Agreement shall be construed and enforced in accordance with the laws of the State of Iowa and federal regulations. Subrecipient's performance under this Agreement is subject to the applicable requirements published in the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Title 2 of the United States Code of Federal Regulations (C.F.R.) part 200 hereinafter referred to as the "Uniform Guidance."

2. Term of Agreement.

This Agreement shall be effective upon full execution by the Parties (the "Effective Date") and shall terminate upon 1) completion of the project, 2) exhaustion of subaward funds, 3) termination, or 4) 6/30/25.

3. Grant Funding.

The Subrecipient shall use the Subaward solely for childhood lead poisoning prevention program within the community. The County agrees to provide up to \$10,000. The County shall pay the Grant Funds to the Subrecipient under a reimbursement of expenditures method. All funds to be exhausted by 6/30/2025.

4. Reporting and Invoicing.

The Subrecipient is required to meet all reporting requirements as set forth in the contract terms of the grant listed above. Requests for the supporting documentation for these reports may be requested by Dubuque County. Due dates for reports are found within the grant contract. Invoices and reports shall be submitted to:

State of Iowa Department of Health and Human Services

Consistent with Uniform Guidance (2 C.F.R. §200.328), the Subrecipient shall provide the County with quarterly reports and a close-out report. These reports shall include the status and progress by the Subrecipient and all subcontractors in completing the work and the expenditure of funds under this Agreement, in addition to any other information requested by the County. The County may request additional information from the Subrecipient, as needed, to meet any additional guidelines regarding the use of federal funds that may be established by the awarding agency during the scope of this Agreement. As required by Uniform Guidance (2 C.F.R. §200.415(a)), any request for payment under this Agreement must include a certification, signed by an official who is authorized to legally bind the Subrecipient, which reads as follows:

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

5. Monitoring.

Subrecipient shall permit the County to monitor the Subrecipient, including:

- a. Reviewing financial and progress reports required by the County.
- b. Following-up and ensuring that the Subrecipient takes timely and appropriate action on all deficiencies pertaining to the Subaward provided to the Subrecipient from County detected through audits, on-site reviews, and other means.
- c. Issuing a management decision for audit findings pertaining to the Subaward provided to the Subrecipient from the County as required by 2 C.F.R. §200.521 Management decision.

Subrecipient shall monitor its performance under this Agreement, as well as that of its lower level subrecipients, contractors, consultants, etc. who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the scope of work is being accomplished within the specified time periods, and other performance goals are being achieved.

6. Maintenance of and Access to Records

The Subrecipients shall maintain records, books, documents, and other materials relevant to its performance under this Agreement. These records shall be subject to inspection, review, and audit by the County or its designees, the State, and the Federal Awarding Agency for a period of 5 years beyond the end date of the Agreement, whichever is later. If it is determined during the audit that the Subrecipients were reimbursed for unallowable costs under this Agreement or any, the Subrecipients agree to promptly reimburse the County for such payments upon request. Records shall be retained beyond the prescribed period if any litigation or audit is begun or if a claim is instituted involving the grant or agreement covered by the records. In these instances, the records shall be retained until the litigation, audit or claim has been fully resolved.

7. Pre-award Costs

Pre-award costs, as defined in 2 CFR 200.458, may not be paid with funding from this award.

8. Closeout.

The close-out report is due ninety (90) days after termination of this Agreement or ninety (90) days after completion of the activities contained in this Agreement, whichever first occurs. Each party's obligation to the other shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to making final payments, disposing of program assets, (including the return of unused materials and equipment as required herein, unspent cash advances, program income balances, and accounts receivable to the County), and determining the custodianship of records. The terms of this Agreement shall remain in effect during any period that the Subrecipient has control over federal funds. The County will close out the award when it determines that all applicable administrative actions and all required work of the Agreement have been completed.

9. Events of Default.

The occurrence of any one or more of the following events shall constitute cause for either party to declare the other in default of its obligations under this Agreement:

- a. A breach of any term of this Agreement.
- b. A material failure of the Subrecipient to make substantial and timely progress toward performance of the Agreement.
- c. Failure to comply with applicable federal, state, and local laws, rules, ordinances, regulations, guidance, and orders when performing with the scope of this Agreement.
- d. Any report required by this Agreement have not been submitted to the County or have been submitted with incorrect, incomplete, or insufficient information.
- e. Engaging in conduct that has or may expose the other Party to liability.

10. Notice of Default.

The County shall issue a written notice of default providing therein a thirty (30) day period in which the Subrecipient shall have an opportunity to cure, provided a cure is possible and feasible. If, after opportunity to cure, the default remains, the County may exercise any one or more of the following remedies outlined in section 11, either concurrently or consecutively.

11. Remedies.

If an Event of Default occurs, the County may:

- a. Exercise any corrective or remedial actions, to include but not be limited to:
 - i. Request additional information from Subrecipient to determine the reasons for the extent of non-compliance or lack of performance.
 - ii. Issue a written warning to advise that more serious measures may be taken if the situation is not corrected.
 - iii. Advise the Subrecipient to suspend, discontinue or refrain from incurring costs for any activity in question.
- b. Temporarily withhold cash payment pending correction of the deficiencies.
- c. Disallow all or part of the cost of the activity or action not in compliance.
- d. Require that the Subrecipient refund to the County any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.

- e. Recommend suspension or debarment proceedings by U.S. Treasury.
- f. Terminate this agreement, provided that the Subrecipient is given at least thirty (30) days prior written notice of the termination.

12. Termination.

The County may terminate this Agreement for cause after thirty (30) days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Subrecipient to permit public access to any document, paper, letter, or other material. The County may terminate this Agreement for convenience or when it determines, in its sole discretion that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Subrecipient with thirty (30) calendar day prior written notice. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of the Agreement.

13. Procurement.

The Subrecipient shall ensure that any procurement involving funds authorized by the Agreement complies with all applicable federal and state laws and regulations, to include 2 C.F.R. §§200.318 through 200.327 as well as Appendix II to 2 C.F.R. Part 200 (entitled "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards") of the Uniform Guidance.

14. Conflicts of Interest.

The subrecipient understands and agrees it must maintain a conflict-of-interest policy consistent with 2 C.F.R. §200.318 (c) and that such conflict-of-interest policy is applicable to each activity funded under this award. Subrecipient must disclose in writing to the U.S. Treasury or through the County as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. §200.112. Subrecipient agrees that it has no interest and shall not acquire any interest direct or indirect which would conflict in any manner or degree with the performance of the work and services under this Agreement.

15. Modification.

Neither this Agreement nor any documents incorporated by reference in connection with this Agreement may be changed, waived, discharged, or terminated, except in writing with the consent of both parties.

16. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

17. Notices

Whenever this Agreement requires or permits any notice or written request by one party to another, it shall be in writing, enclosed in an envelope, addressed to the party, and mailed via US mail. Any such notice given hereunder shall be deemed delivered upon the earlier of actual receipt or two (2) business days after posting. The County will relay the mailing and email addresses of the Subrecipient as set forth heretofore, as modified from time to time.

18. Defense and Indemnification.

Subrecipient agrees to defend, indemnify, and hold the County, its officers, officials, employees, agents, and volunteers harmless from and against any and all claims, injuries, damages, losses or expenses, including without limitation personal injury, bodily injury, sickness, disease, or death, or damage to or destruction of property, which are alleged or proven to be caused in whole or in part by an act or omission of the Subrecipient, its officers, directors, employees, and/or agents relating to the Subrecipient's performance or failure to perform under this Agreement. This section shall survive the expiration or termination of this Agreement.

19. Severability.

The parties acknowledge and agree that if any paragraph, provision, or term of this agreement is deemed illegal or void by any court or any other appropriate authority, the remaining provisions of this agreement shall remain in full force and effect.

20. Status of Subrecipient.

Nothing in this contract constitutes an employment relationship between the Subrecipient staff and the County. Subrecipient staff are not eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan offered to employees of the County. Nothing in this contract prevents Subrecipient staff from working with others during the length of this Agreement. Subrecipient shall determine the method, details, and means of performing the work and services to be provided by Subrecipient under this Agreement. Subrecipient shall be responsible to County only for the requirements and results specified in this Agreement and, except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Subrecipient in fulfillment of this Agreement. Subrecipient has control over the manner and means of performing the services under this Agreement. Subrecipient is permitted to provide services to others during the same period service is provided to County under this Agreement.

21. Assignment.

Subrecipient agrees that this Agreement nor any of the rights, interest, or obligations in it shall be assigned by Subrecipient either whole or in part without the prior written consent of the County.

22. Entire Agreement.

This agreement constitutes the entire agreement between the parties and shall be binding upon true successors and assignees of the parties to this agreement.

23. Compliance with Applicable Laws and Regulations.

The Subrecipient declares that to its best knowledge, it has complied with all federal, state and local laws regarding business permits and licenses that may be required to carry out the work to be performed under this Agreement. The Subrecipient and its employees shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, and orders when performing the services under this Agreement, including but not limited to all of the following:

- a. Provisions outlined in 2 C.F.R. Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
- b. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25 and pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
- c. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
- d. OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non procurement), 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- e. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.

- f. Government-wide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- g. New Restrictions on Lobbying, 31 C.F.R. Part 21.
- h. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C §§ 4601-4655) and implementing regulations.
- i. Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.
- j. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance.
 - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability.
 - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance.
 - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
 - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

24. Publications.

Subrecipient agrees that any publications produced with funds from this award must display the following language:

"This project is being supported, in whole or in part, by federal award number 5884TS40 awarded to Dubuque County by the Iowa Department of Health and Human Services." (awarding agency)

25. Protections for Whistleblowers.

In accordance with 41 U.S.C. § 4712, Subrecipient may not discharge, demote, or otherwise discriminate against an employee as a reprisal for disclosing information to any of the list of persons or entities provided below that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

The list of persons and entities referenced in the paragraph above includes:

- a. A member of Congress or a representative of a committee of Congress;

- b. An Inspector General;
- c. The Government Accountability Office;
- d. A Treasury employee responsible for contract or grant oversight or management;
- e. An authorized official of the Department of Justice or other law enforcement agency;
- f. A court of grand jury; or
- g. A management official or other employee of Dubuque County, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

Subrecipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

26. Seat Belt Use.

Dubuque County encourages the Subrecipient to adopt and enforce on-the-job seat belt policies and programs for its employees when operating company owned, rented, or personally owned vehicles.

27. Reducing Text Messaging While Driving.

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 1, 2009), Dubuque County encourages the Subrecipient to adopt and enforce policies that ban text messaging while driving and to establish workplace safety policies to decrease accidents caused by distracted drivers.

28. Certification Regarding Government-Wide Restrictions on Lobbying.

The Subrecipient certifies, to the best of his or her knowledge and belief, that:

- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any Contractor, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative Sub-Grant Agreement, and the extension, continuation, renewal, amendment, or
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Subrecipient, a Member of Congress, an officer or employee, or an employee of a Member of Congress in connection with this Agreement, the Subrecipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.

29. Eligibility.

Subrecipient certifies that neither it nor its principals is/are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or Contractor.

30. Acknowledgements.

The parties acknowledge and agree that they have carefully read and have had an opportunity to review with legal counsel all the provision of this Agreement, that they completely understand the terms and conditions as set forth in the Agreement, and that they have voluntarily executed this Agreement of their own free will, act, and deed. Each party signing below warrants to the other party, that they have the full power and authority to execute this Agreement on behalf of the party for whom they sign.

IN WITNESS WHEREOF, this Agreement is executed and shall become effective as of the last date signed below:

Dated this 19th day of August, 2024.

BOARD OF HEALTH

DUBUQUE COUNTY, IOWA

Allie White

Authorized Representative

SUBRECIPIENT:

The City of Dubuque Health Department

Michael Van Alstine

Authorized Representative



SUBAWARD AGREEMENT

Awarding Agency: Iowa Department of Health and Human Services

Award Number: 5884CO31

Assistance Listing (CFDA): 93.898

Award Date: 7/09/24

Subaward Number: VNA-31-25-LPHS

Pass-Through Entity (PTE):	Subrecipient:
The Dubuque County Board of Health	The Dubuque Visiting Nurse Association
UEI #: J6LXFF4ZKYJ3	UEI #: FKYCGJLBSMF6
Subaward Budget Period Start date: 7/1/2023 End date: 6/30/2025	
Period of Performance Start date: 7/1/2023 End date: 6/30/2025	
Amount of funds obligated by this action: \$195,077	
Total amount of funds obligated to the subrecipient: \$195,077	
Total amount of funds committed to the subrecipient: \$195,077	
Project Title: FY24 Local Public Health Services	
Is Project for Research & Development? ☐ Yes ☒ No	

1. Purpose.

The purpose of this Agreement is to set forth the terms and conditions under which Dubuque County Board of Health ("County") will provide FY24 Local Public Health Services Grant funding ("Subaward") to The Dubuque Visiting Nurse Association ("Subrecipient") for provision of services described in the contract for the FY24 Local Public Health Services. This Agreement shall be construed and enforced in accordance with the laws of the State of Iowa and federal regulations. Subrecipient's performance under this Agreement is subject to the applicable requirements published in the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Title 2 of the United States Code of Federal Regulations (C.F.R.) part 200 hereinafter referred to as the "Uniform Guidance."

2. Term of Agreement.

This Agreement shall be effective upon full execution by the Parties (the "Effective Date") and shall terminate upon 1) completion of the project, 2) exhaustion of subaward funds, 3) termination, or 4) 6/30/2025.

3. Grant Funding.

The Subrecipient shall use the Subaward solely for local public health services. The County agrees to provide up to \$195,077. The County shall pay the Grant Funds to the Subrecipient under a reimbursement of expenditures method. All funds to be exhausted by 6/30/2025.

Demonstrated FY24 subcontracted budgets:

	Population Health	Non-Population Health
Total	\$97,539	\$97,538

4. Reporting and Invoicing.

The Subrecipient is required to meet all reporting requirements as set forth in the contract terms of the grant listed above. Requests for the supporting documentation for these reports may be requested by Dubuque County. Due dates for reports are found within the grant contract. Invoices and reports shall be submitted to:

State of Iowa Department of Health and Human Services

Consistent with Uniform Guidance (2 C.F.R. §200.328), the Subrecipient shall provide the County with quarterly reports and a close-out report. These reports shall include the status and progress by the Subrecipient and all subcontractors in completing the work and the expenditure of funds under this Agreement, in addition to any other information requested by the County. The County may request additional information from the Subrecipient, as needed, to meet any additional guidelines regarding the use of federal funds that may be established by the awarding agency during the scope of this Agreement. As required by Uniform Guidance (2 C.F.R. §200.415(a)), any request for payment under this Agreement must include a certification, signed by an official who is authorized to legally bind the Subrecipient, which reads as follows:

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

5. Monitoring.

Subrecipient shall permit the County to monitor the Subrecipient, including:

- a. Reviewing financial and progress reports required by the County.
- b. Following-up and ensuring that the Subrecipient takes timely and appropriate action on all deficiencies pertaining to the Subaward provided to the Subrecipient from County detected through audits, on-site reviews, and other means.
- c. Issuing a management decision for audit findings pertaining to the Subaward provided to the Subrecipient from the County as required by 2 C.F.R. §200.521 Management decision.

Subrecipient shall monitor its performance under this Agreement, as well as that of its lower level subrecipients, contractors, consultants, etc. who are paid from funds provided under this Agreement, to ensure that time schedules are being met, the scope of work is being accomplished within the specified time periods, and other performance goals are being achieved.

6. Maintenance of and Access to Records

The Subrecipients shall maintain records, books, documents, and other materials relevant to its performance under this Agreement. These records shall be subject to inspection, review, and audit by the County or its designees, the State, and the Federal Awarding Agency for a period of 5 years beyond the end date of the Agreement, whichever is later. If it is determined during the audit that the Subrecipients were reimbursed for unallowable costs under this Agreement or any, the Subrecipients agree to promptly reimburse the County for such payments upon request. Records shall be retained beyond the prescribed

period if any litigation or audit is begun or if a claim is instituted involving the grant or agreement covered by the records. In these instances, the records shall be retained until the litigation, audit or claim has been fully resolved.

7. Pre-award Costs

Pre-award costs, as defined in 2 CFR 200.458, may not be paid with funding from this award.

8. Closeout.

The close-out report is due ninety (90) days after termination of this Agreement or ninety (90) days after completion of the activities contained in this Agreement, whichever first occurs. Each party's obligation to the other shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to making final payments, disposing of program assets, (including the return of unused materials and equipment as required herein, unspent cash advances, program income balances, and accounts receivable to the County), and determining the custodianship of records. The terms of this Agreement shall remain in effect during any period that the Subrecipient has control over federal funds. The County will close out the award when it determines that all applicable administrative actions and all required work of the Agreement have been completed.

9. Events of Default.

The occurrence of any one or more of the following events shall constitute cause for either party to declare the other in default of its obligations under this Agreement:

- a. A breach of any term of this Agreement.
- b. A material failure of the Subrecipient to make substantial and timely progress toward performance of the Agreement.
- c. Failure to comply with applicable federal, state, and local laws, rules, ordinances, regulations, guidance, and orders when performing with the scope of this Agreement.
- d. Any report required by this Agreement have not been submitted to the County or have been submitted with incorrect, incomplete, or insufficient information.
- e. Engaging in conduct that has or may expose the other Party to liability.

10. Notice of Default.

The County shall issue a written notice of default providing therein a thirty (30) day period in which the Subrecipient shall have an opportunity to cure, provided a cure is possible and feasible. If, after opportunity to cure, the default remains, the County may exercise any one or more of the following remedies outlined in section 11, either concurrently or consecutively.

11. Remedies.

If an Event of Default occurs, the County may:

- a. Exercise any corrective or remedial actions, to include but not be limited to:
 - i. Request additional information from Subrecipient to determine the reasons for the extent of non-compliance or lack of performance.
 - ii. Issue a written warning to advise that more serious measures may be taken if the situation is not corrected.
 - iii. Advise the Subrecipient to suspend, discontinue or refrain from incurring costs for any activity in question.
- b. Temporarily withhold cash payment pending correction of the deficiencies.

- c. Disallow all or part of the cost of the activity or action not in compliance.
- d. Require that the Subrecipient refund to the County any monies used for ineligible purposes under the laws, rules and regulations governing the use of these funds.
- e. Recommend suspension or debarment proceedings by U.S. Treasury.
- f. Terminate this agreement, provided that the Subrecipient is given at least thirty (30) days prior written notice of the termination.

12. Termination.

The County may terminate this Agreement for cause after thirty (30) days written notice. Cause can include misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time, and refusal by the Subrecipient to permit public access to any document, paper, letter, or other material. The County may terminate this Agreement for convenience or when it determines, in its sole discretion that continuing the Agreement would not produce beneficial results in line with the further expenditure of funds, by providing the Subrecipient with thirty (30) calendar day prior written notice. The parties may agree to terminate this Agreement for their mutual convenience through a written amendment of this Agreement. The amendment will state the effective date of the termination and the procedures for proper closeout of the Agreement.

13. Procurement.

The Subrecipient shall ensure that any procurement involving funds authorized by the Agreement complies with all applicable federal and state laws and regulations, to include 2 C.F.R. §§200.318 through 200.327 as well as Appendix II to 2 C.F.R. Part 200 (entitled "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards") of the Uniform Guidance.

14. Conflicts of Interest.

The subrecipient understands and agrees it must maintain a conflict-of-interest policy consistent with 2 C.F.R. §200.318 (c) and that such conflict-of-interest policy is applicable to each activity funded under this award. Subrecipient must disclose in writing to the U.S. Treasury or through the County as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. §200.112. Subrecipient agrees that it has no interest and shall not acquire any interest direct or indirect which would conflict in any manner or degree with the performance of the work and services under this Agreement.

15. Modification.

Neither this Agreement nor any documents incorporated by reference in connection with this Agreement may be changed, waived, discharged, or terminated, except in writing with the consent of both parties.

16. Counterparts.

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

17. Notices

Whenever this Agreement requires or permits any notice or written request by one party to another, it shall be in writing, enclosed in an envelope, addressed to the party, and mailed via US mail. Any such notice given hereunder shall be deemed delivered upon the earlier of actual receipt or two (2) business days after posting. The County will relay the mailing and email addresses of the Subrecipient as set forth heretofore, as modified from time to time.

18. Defense and Indemnification.

Subrecipient agrees to defend, indemnify, and hold the County, its officers, officials, employees, agents, and volunteers harmless from and against any and all claims, injuries, damages, losses or expenses,

including without limitation personal injury, bodily injury, sickness, disease, or death, or damage to or destruction of property, which are alleged or proven to be caused in whole or in part by an act or omission of the Subrecipient, its officers, directors, employees, and/or agents relating to the Subrecipient's performance or failure to perform under this Agreement. This section shall survive the expiration or termination of this Agreement.

19. Severability.

The parties acknowledge and agree that if any paragraph, provision, or term of this agreement is deemed illegal or void by any court or any other appropriate authority, the remaining provisions of this agreement shall remain in full force and effect.

20. Status of Subrecipient.

Nothing in this contract constitutes an employment relationship between the Subrecipient staff and the County. Subrecipient staff are not eligible to participate in any employee pension, health, vacation pay, sick pay, or other fringe benefit plan offered to employees of the County. Nothing in this contract prevents Subrecipient staff from working with others during the length of this Agreement. Subrecipient shall determine the method, details, and means of performing the work and services to be provided by Subrecipient under this Agreement. Subrecipient shall be responsible to County only for the requirements and results specified in this Agreement and, except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Subrecipient in fulfillment of this Agreement. Subrecipient has control over the manner and means of performing the services under this Agreement. Subrecipient is permitted to provide services to others during the same period service is provided to County under this Agreement.

21. Assignment.

Subrecipient agrees that this Agreement nor any of the rights, interest, or obligations in it shall be assigned by Subrecipient either whole or in part without the prior written consent of the County.

22. Entire Agreement.

This agreement constitutes the entire agreement between the parties and shall be binding upon true successors and assignees of the parties to this agreement.

23. Compliance with Applicable Laws and Regulations.

The Subrecipient declares that to its best knowledge, it has complied with all federal, state and local laws regarding business permits and licenses that may be required to carry out the work to be performed under this Agreement. The Subrecipient and its employees shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, and orders when performing the services under this Agreement, including but not limited to all of the following:

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- c. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.

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- i. Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.
- j. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
 - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance.
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 - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

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Subrecipient agrees that any publications produced with funds from this award must display the following language:

"This project is being supported, in whole or in part, by federal award number 5884CO31 awarded to Dubuque County by the Iowa Department of Health and Human Services." (awarding agency)

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grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

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- a. A member of Congress or a representative of a committee of Congress;
- b. An Inspector General;
- c. The Government Accountability Office;
- d. A Treasury employee responsible for contract or grant oversight or management;
- e. An authorized official of the Department of Justice or other law enforcement agency;
- f. A court of grand jury; or
- g. A management official or other employee of Dubuque County, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

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- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any Contractor, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal grant, agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative Sub-Grant Agreement, and the extension, continuation, renewal, amendment, or
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IN WITNESS WHEREOF, this Agreement is executed and shall become effective as of the last date signed below:

Dated this _____ day of _____, 2023.

BOARD OF HEALTH

SUBRECIPIENT:

DUBUQUE COUNTY, IOWA

The Dubuque Visiting Nurse Association

Allie White

Stacey Killian

Authorized Representative

Authorized Representative

9/18/2024

9/16/2024