

MINUTES July 15, 2024
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Wayne Kenniker, Ann McDonough

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

APPROVAL OF MINUTES – July 1, 2024

CONSENT ITEMS

Special Class C Retail Alcohol License – Dubuque County Fairgrounds
Class C Retail Alcohol License – Key West Fire & EMS (5 Day)
Auditor, Recorder, Sheriff Quarterly Report

PROCUREMENT PROCEDURES

Receipt of Bids – Bridge/culvert replacement on English Mill Rd & Klaren Rd, Project L-B24(03)—73-31
Notice of Bidders – 2024 bridge deck overlays on Bankston Park Rd and Farley Rd

PUBLIC HEARINGS

Proof of Publication – Public Hearing
ZC#06-13-24 On the Fence LLC/William & Jane Heiar A-1 Agricultural to M-1 Industrial
ZC#06-14-24 William and Jane Heiar A-1 Agricultural to R-2, Single Family Residential
ZC#06-15-24 Kenneth & Debra Link and Andy Link A-1 Agricultural to A-2 Agricultural Residential
ZC#06-16-24 Matthew and Kaci Simon A-1 Agricultural to A-2 Agricultural Residential

APPROVAL OF PLATS

Resolution 24 – 134 – approved Cobblestone Place – Final Plat

ACTION ITEMS

Resolution 24 – 135 – approved the hiring of deputies, assistants, and clerks
Resolution 24 – 136 – approved Iowa DOT HSIP Agreement No. 2024-4-086 for Project No. 6-24-HSIP-SWAP-021-A on Holy Cross Rd.
Resolution 24 – 137 – approved the RCTP agreement with the City of Luxemburg for the 1st Street Sidewalks Project
Resolution 24 – 138 – approved necessary contract documents with Taylor Construction for the bridge replacement on Olde Worthington Rd, Project L-B24(06)—73-31
Resolution 24 – 139 – approved necessary right of way documents for the bridge/culvert replacements on English Mill Rd & Klaren Rd, Project L-B24(03)—73-31
Resolution 24 – 140 – approved plans and specifications for the 2024 bridge deck overlays on Bankston Park Rd and Farley Rd
Resolution 24 – 141 – approved the Equitable Sharing Agreement and Certification for the Sheriff's office and authorized the Chairperson to sign
Resolution 24 – 142 – authorized the Chairperson to sign the Sunnycrest Utility Easement Agreement
Resolution 24 – 143 – approved the Dubuque County Handbook with updates. **Motion made by Supervisor Kenniker to approve changes to Personal Days to reflect 32 hours. Supervisor Pothoff seconded. Supervisor McDonough voting nay.**

COMMUNICATIONS

Urban Renewal Plan for the Mount Pleasant Place Housing Urban Renewal Area

Nathan Gilmore – Conduit along Old Highway Rd., with a Secondary Roads resurfacing project. Supervisors McDonough and Pothoff in favor of pursuing further. Supervisor Kenniker not interested. Nathan will schedule a work session in the future.

Job Descriptions for the positions that report to the Board of Supervisors – Supervisor Kenniker requested a work session on the Maintenance Department reporting the Human Resources.

APPOINTMENTS

Open Vacancies – informational only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES –Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – Devon Welty, Dubuque had comments asking for full transparency and an update regarding an article in the Telegraph Herald.

WORK SESSION – Presentation and updates from Samantha Berglin, Coordinator of Disability Services Dubuque County, on the Disability Council.

WORK SESSION – Discussion with Mike Fagerlind, owner of Timberline Golf Course, regarding storm water runoff.

WORK SESSION – Discussion and possible action on the Post Project Appeals findings from Carlson Dettman Consulting for the six positions referenced – moved to the next Board Meeting.

Adjourn 10:44 a.m.

Harley V. Pothoff

Harley V. Pothoff (Aug 5, 2024 15:23 CDT)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:

K Dragotto

Kevin Dragotto (Aug 5, 2024 15:20 CDT)

Kevin Dragotto, Dubuque County Auditor