



Dubuque County Board of Adjustment Board of Adjustment Meeting Minutes – March 5,2024

Chairperson Ben Schroeder called the meeting to order at 7 p.m.
Chairperson Ben Schroeder, Vice-Chairperson Michelle Switzer, Loras Link, Dave Klein,
Penny Wulfekuhle

The Board of Adjustment met at the Dubuque County West Campus, 1225 Seippel Rd, Dubuque, IA, 52002. You have the option to attend Board of Adjustment meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Zoning Board official meetings are recorded and available to be viewed at <https://www.dubuquecountyiowa.gov/467/Agendas-Minutes>

ROLL CALL - Members present: Ben Schroeder, Michelle Switzer, Loras Link, Dave Klein, and Penny Wulfekuhle. Staff Present: Tammy Henry, Ed Raber, and Lindsey Schreiber.

APPROVAL OF MINUTES - A motion was made by Mr. Link, **seconded by Mr. Klein, and passed unanimously to approve the minutes of the February 6, 2024 meeting. Vote: 5-0.**

PUBLIC HEARINGS:

BA#03-04-24 Jeff & Judy Schwes - Variance-Speaking to the board was Jeffrey & Judy Schwes.
The motion passed unanimously. Vote 5-0.

BA#03-05-24 Amanda Merges – Variance – Speaking to the board was Amanda Merges. **The motion passed unanimously. Vote 5-0.**

BA#03-06-24 Jeremy & Kerry Bickett – Special Use Permit - Speaking to the board was Jeremy & Kerry Bickett. **The motion passed unanimously. Vote 5-0.**

BA#03-07-24 Douglas & Jolene Osterberger – Variance – Speaking to the board was Douglas Osterberger. Ms. Henry explained to the board the existing building was currently sitting in the public right of way and is a public safety issue. Ms. Henry said she could not recommend the board to approve the variance request nor could she, as Zoning Administrator issue a building permit to replace the structure within a public right of way. Speaking to the Board was David Shea was in favor of the variance request. Speaking to the board was John Schlueter and he was in favor of the variance request and made several suggestions to make the variance request work however, the suggestions would still encroach within the public right of way. **The motion was denied unanimously. Vote 5-0.**

PUBLIC COMMENTS:

OLD BUSINESS: Ms. Henry said we will be live streaming each meeting. Ms. Henry said we will include a memo document which is the background for each case within the packets, so the board members have all the information prior to the hearing. Ms. Henrys said there will be staff & board member training coming up Les Beck March 26th at 5:30 ECIA. Mr. Raber said there will be packets available to attendees.

NEW BUSINESS:

ADJOURNMENT: A motion was made by Mr. Klein, **seconded by Mr. Schroeder to adjourn the meeting. The motion passed unanimously. Vote: 5-0. The meeting ended at 7:20 p.m.**