

MINUTES February 20, 2024
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

PROCLAMATIONS – Beth McGorry from St. Mark Youth Enrichment spoke on behalf of Read Across America Day.

APPROVAL OF MINUTES –February 5, 2024; February 12, 2024, Budget Meeting with corrections.

CONSENT ITEMS

Class C Retail Alcohol License – Dubuque County Fair

Class C Retail Alcohol License (5 Day) – Sherrill Volunteer Firefighters

PUBLIC HEARINGS

Proof of Publication – Public Hearing – Sale of County easement to Iowa Department of Transportation moved to next Meeting.

APPROVAL OF PLATS

Resolution 24 – 023 – approved the O’Rourke Farms Additions – Final Plat

ACTION ITEMS

Resolution 24 – 024 – approved the cancellation of one tandem truck purchase agreement.

Resolution 24 – 025 –approved the necessary documents with Martin Equipment for the purchase of a new 2024 John Deere 624P Wheel Loader.

Resolution 24 – 026 – approved the necessary documents with Vermeer Iowa & N. Missouri for the purchase of a new brush chipper.

Resolution 24 – 027 –approved and authorized the chair to sign the 2023 Justice Assistance (JAG) Memorandum of Understanding (MOU) with the City of Dubuque.

Resolution 24 – 028 – authorized the Chair to sign the SWAP contract agreement with City of Farley.

APPOINTMENTS

Open Vacancies – informational only

SUPERVISORS, BOARDS AND COMMISSIONS UPDATES –Discussion and updates from Supervisors, boards, commissions, and other meetings.

PUBLIC COMMENTS – None

WORK SESSION – Discussion and possible action regarding the Dubuque Regional Humane Society. Noelle Chesney spoke on behalf of the Dubuque Regional Humane Society with regards to past invoicing issues and the contract.

Resolution 24 – 029 – approved the Dubuque Regional Humane Society contract.

BUDGET WORK SESSION – All Budget Work sessions will have discussion and possible action on the FY24 and FY25 budgets. Discussion on PSAP, remaining ARPA Funds and debt services.

Board of Health - Motion made by Supervisor McDonough to approve data analytics improvement request, motion dies for lack of a second.

Recess 10:55 a.m. – 11:05 a.m.

Sheriff Department - Motion made by Supervisor McDonough to approve all improvement requests, seconded by Supervisor Kenniker.

Recorder – Request of Clerk promotions will be addressed inside the compensation study.

Conservation - Motion made by Supervisor Kenniker to fund \$460,000 in improvement requests, seconded by Supervisor Pothoff. Supervisor McDonough voting nay. Motion made by Supervisor Kenniker, seconded by Supervisor McDonough to approve the Maintenance Technician position request.

Emergency Management – Motion made by Supervisor Kenniker, seconded by Supervisor McDonough to fund replacement radios over a 3-year split.

Human Resources – Motion made by Supervisor McDonough, seconded by Supervisor Kenniker for onboarding improvement. **Motion made by Supervisor Kenniker, seconded by Supervisor Pothoff for a new HR Generalist position. Supervisor McDonough voting nay.**

Treasurer - Supervisors decided that the office remodel request needed more discussion.

County Attorney – Motion made by Supervisor Kenniker, seconded by Supervisor Pothoff to approve the Assistant County Attorney position and \$50,000 total for the contract personnel and intern request.

Secondary Roads – Supervisors agreed they needed more discussion and to wait for the facility assessment.

IT – Motion made by Supervisor McDonough, seconded by Supervisor Pothoff to approve the EB Lyons projects. Motion made by Supervisor Kenniker, seconded by Supervisor McDonough to approve \$470,000 in IT capital projects. Motion made by Supervisor Kenniker, seconded by Supervisor McDonough to approve the new IT Generalist position.

Facilities Maintenance – Supervisors agreed to wait on HVAC request.

Auditor – Elections – Motion made by Supervisor McDonough, seconded by Supervisor Kenniker to approve wage increases for election clerks.

E911 – Supervisors agreed the PSAP project has already been settled.

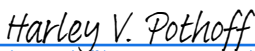
Comp Board – **Motion made by Supervisor Kenniker, seconded by Pothoff to approve a 60% rollback for elected officials' wages on compensation boards recommendation. Supervisor McDonough voting any.**

WORK SESSION – Discussion and possible action regarding Classification & Compensation. There will be on-going discussion with Carlson Dettman Consulting and the Board of Supervisors regarding the results and implementation.

Recess 1:16 p.m. – 1:20 p.m.

CLOSED SESSION – Pursuant to Iowa Code Section 21.5(j) for the purpose of discussing the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Adjourn 1:35 p.m.


Harley V. Pothoff (Mar 4, 2024 13:42 CST)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:


Kevin Dragotto (Mar 4, 2024 13:28 CST)

Kevin Dragotto, Dubuque County Auditor