



Public Health
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**Dubuque County
Public Health Department**

Board of Health

Sandra Larson, JD, BSN
Amy Crow Sunleaf, MA, NCC, LMHC
Preeti Joseph, MD
Jess Smith, PharmD, MPH
Pat Lehmkuhl, MSN, BSN, RN, CIC
Mike Fidgeon
Adam Hoffman, PhD

DUBUQUE COUNTY BOARD OF HEALTH

**November 15, 2023, at 4:30pm
Dubuque County Offices - West Campus
1225 Seippel Rd. Dubuque, IA
<https://us06web.zoom.us/j/88124499551>**

MEETING MINUTES

Chairperson Larson called the November 15, 2023, Dubuque County Board of Health regularly scheduled meeting to order at 4:30pm, via in person and zoom.

Members Present in Person: Sandra Larson; Amy Crow Sunleaf.

Members Present via Zoom: Jess Smith; Preeti Joseph; Mike Fidgeon.

Members Absent: Adam Hoffman, Pat Lehmkuhl

Others Present: Ann McDonough; Allie White; Stacey Killian; Carissa Brown; Noah Dougherty; Maia Bond; Ryan Budke; Richard Fiedler; Carla Kasal

Others Present via Zoom: Diane Pape Freiburger; Karen Ertl; Kevin Dragotto

- 1. Roll Call** – A quorum was established.
- 2. Public Comments** – None.
- 3. Chairperson Announcements & Updates** – Chairperson Larson spoke about the state of Iowa's mental health. Larson also acknowledged the Biden Administration for their initiative regarding women's health. Larson made aware that the Dubuque County seasonal vaccine chart has been posted on both the Dubuque County Public Health website and Facebook page. Larson finalizes the chairperson announcements by stating that Monday, November 20th is Public Health Thank You Day and thanks the members in the room for their work with public health.
- 4. BOS/BOH Liaison Comments** – Supervisor McDonough expressed gratitude towards the members of the Board of Health as well as the staff at Dubuque County Public Health for the strides taken in recent times regarding public health goals and developments.
- 5. Approval of Agenda** - Larson motioned to move action item a. variance request 18405 Twin Springs Drive, to the top of the agenda, seconded by Crow Sunleaf. Motioned by

Fidgeon to approve the November 15, 2023, regularly scheduled Board of Health meeting agenda; seconded by Crow Sunleaf. The motion passed unanimously without discussion.

6. **Approval of Minutes** – Motioned by Crow Sunleaf to approve the October 18, 2023, regularly scheduled Board of Health meeting minutes and the November 2, 2023 opioid subcommittee meeting minutes; seconded by Smith. The motion passed unanimously without discussion.
7. **Presentations & Reports** –
 - a. **VNA Report** – Discussion and updates regarding the VNA provided by Director Killian.
 - b. **DCPHD Report** – Discussion and updates regarding the DCPHD provided by Director White.
8. **Action Items** –
 - a. **Variance Request 18405 Twin Springs Drive**- Crow Sunleaf motioned to table the variance request at 18405 Twin Springs Drive until a further date to obtain more information, seconded by Smith. The motion passed unanimously without discussion.
 - b. **Community Health Assessment and Improvement Plan**- Crow Sunleaf motioned to approve the Community Health Assessment and Improvement Plan pending recommended revisions, seconded by Fidgeon. The motion passed unanimously without discussion.
9. **Response to Public Questions** – None.
10. **Unfinished Business** – Chairperson Larson shared that the finance committee and performance review committee meetings are pending. Director White shared that the opioid subcommittee will meet two more times once in December and once in January.
11. **New Business**- The Board of Health, Supervisor McDonough, and Director White discussed how they will proceed with BOH meetings in 2024. This topic will be added as an agenda item next month along with an item regarding the selection of a nominating committee in preparation for the Board Officer election in January 2024.
12. **Board Communication & Reports** –
 - a. Fidgeon shared that since the beginning of November, Hillcrest has had over 40 volunteers working at Murphy Park for Reflections in the Park. All proceeds from Reflections in the Park go towards delivering care and services for mental health and behavioral health in the community.
 - b. Crow Sunleaf shared that at the most recent opioid subcommittee attendees were trained in the administration of Narcan, an opioid overdose treatment drug and the county will receive 5-10 Narcan kits as a result of the training.
13. **Next Meeting** – December 20, 2023 @ 4:30pm
14. **Public Comment** - None
15. **Adjournment** – Larson adjourned the meeting at 5:35pm.

Minutes by: Noah Dougherty