



**Public Health**  
Prevent. Promote. Protect.

**Dubuque County**  
**Public Health Department**

## **Board of Health**

Sandra Larson, JD, BSN  
Amy Crow Sunleaf, MA, NCC, LMHC  
Preeti Joseph, MD  
Jess Smith, PharmD, MPH  
Pat Lehmkuhl, MSN, BSN, RN, CIC  
Mike Fidgeon  
Adam Hoffman, PhD

## **DUBUQUE COUNTY BOARD OF HEALTH**

**September 20, 2023, at 4:30pm**  
**Dubuque County Offices - West Campus**  
**1225 Seippel Rd. Dubuque, IA**  
**<https://us06web.zoom.us/j/88124499551>**

### **METING MINUTES**

Chairperson Larson called the September 20, 2023, Dubuque County Board of Health regularly scheduled meeting to order at 4:31pm, via in person and zoom.

**Members Present in Person:** Mike Fidgeon; Sandra Larson; Pat Lehmkuhl; Preeti Joseph.

**Members Present via Zoom:** Jess Smith; Amy Crow Sunleaf (at 5:23pm).

**Members Absent:** Adam Hoffman.

**Others Present:** Wayne Kenniker (via zoom); Ann McDonough (via zoom); Allie White; Diane Pape Freiburger; Tina Daubenberger; Alexis Miner; Maia Bond; Angie Rolling; Harley Pothoff (via zoom); Kevin Dragotto (via zoom).

- 1. Roll Call** – A quorum was established.
- 2. Public Comments** – None.
- 3. Chairperson Announcements & Updates** – Chairperson Larson welcomed Dr. Preeti Joseph, MD as a newly appointed member of the Dubuque County Board of Health. Larson recognized that Iowa Immunizes will be at the Dubuque Farmers Market on September 30 from 10am-2pm and at the Children's Expo on October 7 from 10am-2pm.
- 4. BOS/BOH Liaison Comments** – Supervisor McDonough welcomed Dr. Preeti Joseph and advised Director White to facilitate Dr. Joseph's orientation to the Board of Health.
- 5. Approval of Agenda** - Motioned by Fidgeon to approve the September 20, 2023, regularly scheduled Board of Health meeting agenda; seconded by Smith. The motion passed unanimously without discussion.
- 6. Approval of Minutes** – Motioned by Fidgeon to approve the August 16, 2023, regularly scheduled Board of Health meeting minutes; seconded by Lehmkuhl. The motion passed unanimously without discussion.

**7. Presentations & Reports –**

- a. VNA Report** – Director Killian was not present. There were no questions related to the VNA monthly report.
- b. DCPHD Report** – Director White shared updates on the following:
  - Public Health Coordinator offer to be made soon.
  - Health Department digitization is progressing and will create additional office space.
  - Education and training attended during the month of August 2023.
  - Emerging partnership with ISU Extension Office.
  - Public Health Project Coordinator position was approved by Board of Supervisors on September 18, 2023.
  - Next Opioid Subcommittee meeting is scheduled for September 28, 2023, at 1pm at County Offices – West Campus.
  - Community Health Assessment and Improvement Plan is due November 17, 2023.
  - Strategic Planning virtual work session scheduled for September 29, 2023.
  - Grant Writing Course October 3, 2023.
  - DCPHD to host Service Area 6 General Assembly Meeting November 20, 2023 @ NICC in Peosta, IA.
- c. Hillcrest Family Services Lockbox Initiative Presentation** – Alexis Miner, Community Outreach Program Manager presented about the Lockbox- A grant-funded harm reduction initiative. Not a needle exchange resource but does allow for 24/7 code access to harm reduction supplies (safe sharps disposal, alcohol pads, gauze, wound care kits, hygiene items, and educational materials for treatment of infectious diseases and Naloxone availability) on the terms of the client. The current lockbox is located outside the *A New Day Clinic* on Wilbricht Ln. in Dubuque. Hillcrest is seeking a second location to place another Lockbox in the community. A discussion ensued. Will revisit possible partnership when Project Coordinator is hired.

**8. Action Items** – None.

**9. Response to Public Questions** – None.

**10. Unfinished Business** – Chairperson Larson shared that it had been discovered that John Carter was provided with inaccurate contact information for former Director Lambert when completing the COVID-19 AAR resulting in the inadvertent omission of former Director Lambert's input. Director White will provide John Carter with correct contact information.

**11. New Business**- Established finance committee of Fidgeon and Larson. Established Director Performance Evaluation committee of Smith, Lehmkuhl, and Larson in conjunction with HR Director.

**12. Board Communication & Reports** – Fidgeon shared that Hillcrest received notice of award from Substance Abuse & Mental Health Services Administration (SAMHSA) in the amount of \$1million/year for each of four years for the provision Certified Community Behavioral Health Services, in part, to support costs of A New Day Clinic and other services.

**13. Next Meeting** – October 18, 2023 @ 4:30pm

**14. Public Comment** - Diane Pape Freiburger inquired about forthcoming messaging regarding availability of COVID-19 booster vaccinations. Freiburger shared that she had received several inquiries from the community about how they can receive the vaccine.

**15. Adjournment** – Larson adjourned the meeting at 6:06pm.

**Minutes by:** Allie White