

MINUTES July 5, 2023
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

WORK SESSION – County Engineer Russell Weber gave his engineers report and there was general discussion on projects completed and on-going.

Recess 8:57 a.m. – 9:01 a.m.

PUBLIC COMMENTS – None

APPROVAL OF MINUTES – June 19, 2023, Board Meeting Minutes

CONSENT ITEMS

Special Class C Retail Alcohol License – Mid Mart Inc.

Adopt a Roadway Application and Agreement – Keep Dubuque County Clean and Green. This will be renewed annually.

PUBLIC HEARINGS

Notice of Public Hearing for Amendments to Zoning Ordinance

APPROVAL OF PLATS

Resolution 23 – 128 – approved Hoffman Farm Subdivision – Final Plat

Resolution 23 – 129 – approved Holstein Lane Subdivision – Final Plat

Resolution 23 – 130 – approved Kermit’s Subdivision #2 – Final Plat

ACTION ITEMS

Resolution 23 – 131 – approved the hiring of deputies, assistants, and clerks.

Resolution 23 – 132 – approved support of the Fiscal Year 2024 funding for the Rural County Transportation Program (RCTP) projects list.

Resolution 23 – 133 – approved necessary documents with Pirc-Tobin Construction for the RCB pipe culvert replacement on Oakland Farms Rd., Project L-C23(03)—73-31.

Resolution 23 – 134 – approved delegate for signing necessary documents with Taylor Construction, Inc. for the bridge replacement on Fishpond Rd., Project BROS-C031(116)—8J-31.

Resolution 23 – 135 – approved to delegate for signing necessary documents with Taylor Construction, Inc for the bridge replacement on Clear Creek Rd., Project BORS-C031(117)—5F-31.

Resolution 23 – 136 – approved Iowa DOT Preconstruction Agreement No. 2023-C-124 for a Primary Road Project, for Project No. MB-020-6(503)303—77-31 over U.S. 20

Resolution 23 – 137 – approved the necessary documents with Martin Equipment for the purchase of one 2021 John Deere 410L Backhoe Loader Tractor.

Resolution 23 – 138 – approved annual Memorandum of Agreement with Urban Counties Coalition.

Resolution 23 – 139 – approved FY24 lease with City of Dubuque for Juvenile Court Services office space.

Tabled – approve lease with Pine Box LLLP for City Assessor office space. Lease was for 24 months, Board asked for 12-month lease agreement.

Resolution 23 – 140 – authorized the Chair to sign a Fire Loan with Holy Cross - North Buena Vista Fire Department.

Resolution 23 – 141 – approved Appendices for Sunnycrest and Secondary Roads and Amending the Employee Handbook.

Resolution 23 – 142 – approved the updated 2023 Truterra client payments.

Discussion and action on FY2024 Purchase of Service applications. Board made determination on which applications were approved and which weren't.

COMMUNICATIONS

Letter from Chuck Isenhardt regarding Opioid Settlement Funds.

Historical Preservation –Thanked Chris Soeder for his participation on the Committee and congratulated him on retirement.

Annual MMP – Goose Hill Pork, LLC.

APPOINTMENTS

Eminent Domain Compensation Commission – Appointed Rogene Wright with term ending 6/30/2024.

Equal Opportunity Committee –This committee will refrain from taking any new applicants or filing vacancies until determine need and purpose.

Tom Hancock Memorial Fire and EMS – Appointed Courtney Schultz with term ending 6/30/2027.

Open Vacancies – informational only. Bylaws will be looked at and adjustments will be made.

SUPERVISOR BOARDS AND COMMISSIONS UPDATES

Discussion and updates from Supervisor boards, commissions, and other meetings.

PUBLIC COMMENTS – Rick Dickinson invited Supervisors to the Annual Meeting on July 19th at 5:30 p.m. at the Q Casino. He also offered a quarterly summary for the Board of Supervisors.

WORK SESSION – Update from Dubuque County Maintenance Manager Jason Reicher and Stephen Settlege from Shive-Hattery regarding the courthouse and old jail HVAC project.

Recess 11:43 a.m. – 11:50 a.m.

WORK SESSION – Discussion with Sheriff Joe Kennedy and County Engineer Russell Weber regarding Ordinance Section 3, Chapter 26. Supervisor McDonough asked that County Attorney Nelson review and give guidance on this ordinance.

WORK SESSION – Discussion on 911 Center Plans. There will be a stand alone work session scheduled for this on July 12th at 1:00 p.m.

WORK SESSION – Presentation from Caprice Jones from the Fountain on Youth on the ICARE state pilot program.

Recess 1:00 p.m. – 1:05 p.m.

CLOSED SESSION – For the purpose of discussing strategy regarding labor negotiations with the County's organized pursuant to Iowa Code Section 20.17 (3).

CLOSED SESSION – Pursuant to Iowa Code section 21.5(1)(i) to evaluate the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Adjourn at 3:00 p.m.

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:

Kevin Dragotto, Dubuque County Auditor