

MINUTES June 19, 2023
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, appointments, motions, claims, warrants, receipts, proclamations, recesses, adjustments, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS – None

PROCLAMATIONS – Apples for Student – June & July 2023, Summer Learning Week – Second Week of July

APPROVAL OF MINUTES – June 5, 2023, Board Meeting Minutes

CONSENT ITEMS

Fireworks Permit – Mens New Vienna Association
Fireworks Permit – Dyersville Commercial Club
Fireworks Permit – Farley Fire Department
Fireworks Permit – Spencer Kohn (July 1, 2023)
Fireworks Permit – Spencer Kohn (July 3, 2023)

PROCUREMENT PROCEDURES

Receipt of Bids – RCB pipe culvert replacement on Oakland Farms Rd, Project L-C23(03)—73-31

PUBLIC HEARINGS

Proof of Publication – Public Hearing
Public Hearing – Amendment of the Secondary Roads FY2024 Five Year Construction Program
Resolution 23-106 – approved the Amended FY2024 Dubuque County Secondary Road Five Year Construction Plan.
ZC#05-15-23 Daniel & Maureen Leytem life estate to John Leytem A-1 Agricultural to R-2 Single Family Residential

APPROVAL OF PLATS

Resolution 23 – 107 – approved Barrington Lakes No. 5 – Final Plat
Resolution 23 – 108 – approved Lot 1-2 & 2-2 Y-Camp Place No 2 – Final Plat
Resolution 23 – 109 – approved Lot 1-9 & 2-9 of Replat of Lots A & 9 of Forest Grange Subdivision – Final Plat
Resolution 23 – 110 – approved Y-Camp Place No 3 – Final Plat
Resolution 23 – 111 – approved Windy Ridge Subdivision Plat 3 – Final Plat

ACTION ITEMS

Resolution 23 – 112 – approved the hiring of deputies, assistants, and clerks.
Resolution 23 – 113 – approved FY24 salaries for non-bargaining county employees.
Resolution 23 – 114 – approved FY24 Deputies.
Resolution 23 – 115 – approved necessary documents with Top Grade Excavating, Inc. for the pipe culverts & grading on Girl Scout Rd and Graf Rd, Project L-C23(02)—73-31.
Resolution 23 – 116 – approved the final Certificate of Completion and Final Acceptance of Agreement Work form for the Traffic Safety Improvement Program Funding Agreement for the purchase of Portable Traffic Control Devices.
Resolution 23 – 117 – authorized the Chairperson to sign the contract with Torus for DNS and VPN Licensing for the County firewall.
Resolution 23 – 118 – approved the Iowa Bryne Justice Assistance Grant (JAG) Award.
Resolution 23 – 119 – approved tax abatements for the City of Peosta, City of Dubuque and Dubuque County.
Resolution 23 – 120 – approved budget appropriations for Fiscal Year 2024.

Resolution 23 – 121 – approved budget fund transfers for Fiscal Year 2024.
Resolution 23 – 122 – approved 2 pilot Buffer Program projects from Land Stewardship Fund.
Resolution 23 – 123 – approved 2023 Truterra client payments.
Resolution 23 – 124 – **approved the updated Dubuque County employee handbook with change of Indigenous Day reflected as a floating holiday. Supervisor Kenniker making a motion to approve, seconded by Supervisor Pothoff. Supervisor McDonough voting nay.**
Resolution 23 – 125 - approved the Collective Bargaining Agreement with AFSCME Local 2843 representing the Sunnycrest Manor employees.
Resolution 23 – 126 – approved the Collective Bargaining Agreement with the Teamsters Local 120 representing the Secondary Roads employees.
Resolution 23 – 127 – approved the Collective Bargaining Agreement with the Assistant County Attorney’s Associations.

Recess 10:39 a.m. – 10:50 a.m.

COMMUNICATIONS

Auditor, Recorder and Treasurer – Compensation Board Memos
Annual MMP – Jason Wolfe

APPOINTMENTS

Disabilities Council – Appointed Tom Derr with term ending 6/30/2026.
Eminent Domain Compensation Commission – Appointed Thomas Gantz, Loras Link, Cory Pfab, James Willenbring, Terrance Duggan, Gary Jaeger, Angela Mozena, Joel Pusateri, Sherry Horsfield all with terms ending 6/30/2024.
Fire Dept. Loan Fund Committee – Appointed Merlin Clemen and Deanna Ploessl with terms ending 6/30/2027.
Food Policy Development – Appointed Laurana Snyder with term ending 7/1/2026.
Greater Dubuque Development – Appointed Jason Weston with term ending 6/30/2024.
Investment Policy Committee - Appointed Jerry Lynch and Susan Kern with terms ending 6/30/2025.
Library District Board of Trustees – Appointed Shawn Coenen with term ending 6/30/2029.
Tom Hancock Memorial Fire and EMS – Appointed Jill Black and Melodie White with terms ending 6/30/2027.
Veterans Affairs Commission – Appointed Ray Owensby with term ending 6/30/2026.
Zoning Board of Adjustment – Appointed Penny Wulfekuhle with term 6/30/2028.
Zoning Commission approved – Appointed Samantha Boyes and Jerry Sigwarth Sr. with terms ending 7/1/2027.

SUPERVISOR BOARDS AND COMMISSIONS UPDATES

Discussion and updates from Supervisor boards, commissions, and other meetings.

PUBLIC COMMENTS – Supervisor McDonough spoke about continued technology and network connection issues at EB Lyons.

Recess 10:09 a.m. – 10:16 a.m.

WORK SESSION – Discussion and possible action on 911 Center Plans Supervisor McDonough asked for a scheduled work session during the Board of Supervisors Meeting on July 5 at 1:00 p.m. lasting approximately 2 hours. Motion made by Supervisor McDonough, seconded by Supervisor Kenniker to request a 30-day extension from Dubuque Initiatives on any decisions regarding the 911 Center.

WORK SESSION – Discussion and possible action on Dubuque County Patient Advocate job description and status. Dubuque County Attorney Nelson’s memo with opinion was shared. Supervisors discussed crafting a letter in support of moving this position to full time with benefits to be submitted to the ECR. Supervisor Kenniker will lead this effort.

Recess 12:08 p.m. – 12:15 p.m.

CLOSED SESSION – Discussion on strategy for upcoming labor negotiations with the County’s organized employees pursuant to Iowa Code Section 20.17 (3).

Adjourn at 12:34 p.m.

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:

Kevin Dragotto, Dubuque County Auditor