

MINUTES June 5, 2023
DUBUQUE COUNTY BOARD OF SUPERVISORS
Chair Harley Pothoff, Vice-Chairperson Ann McDonough, Wayne Kenniker

The Board of Supervisors met in their chambers on the 4th floor, 720 Central Ave. Dubuque IA, 52001. You now have options to attend Board of Supervisor meetings. The County offers Zoom with both audio and video available. Every agenda will include information on how to login to attend that meeting. Those wishing to attend meetings in person may do so. All Board of Supervisors official meetings are recorded and available to be viewed at <https://www.dubuqucountyiowa.gov/467/Agendas-Minutes>

LET THE RECORD SHOW that all approvals, appointments, claims, warrants, receipts, proclamations, recesses, resolutions, permits, and public hearings, were approved unanimously, unless otherwise noted.

PUBLIC COMMENTS - None

APPROVAL OF MINUTES – May 15, 2023, Board Meeting Minutes; May 30, 2023, Budget Meeting Minutes.

CONSENT ITEMS

Class C Retail Alcohol License – Park Farm Winery
Special Class C Retail Alcohol License – Epworth Sportsmens Gun Club
Cigarette Permit – Highway 20 Auto Truck Plaza, LLC
Fireworks Permit – Rich Knight
Fireworks Permit – Gene Klein

PROCUREMENT PROCEDURES

Receipt of Bids – Pipe culverts & grading on Girl Scout Rd and Graf Rd, Project L-C23(02)—73-31.
Notice to Bidders – RCB pipe culvert replacement on Oakland Farms Rd, Project L-C23(03)—73-31.

PUBLIC HEARINGS

Notice of Public Hearing for Amendments to Zoning Ordinance.
Notice of Public Hearing – Amendment of the Secondary FY2024 Five Year Construction Program.

APPROVAL OF PLATS

Resolution 23 – 098– approved Plat of Survey of Holy Family Church Subdivision – Final Plat.

ACTION ITEMS

Resolution 23 – 099 – approved the hiring of deputies, assistants, and clerks.
Resolution 23 – 100 – approved necessary right of way documents for the grade and pave improvements project on Northwest Arterial/D10/S John Deere Rd, Project HDP-C031(110)—3C-31.
Resolution 23 – 101 – approved necessary right of way documents for the RCB culvert replacement on Oakland Farms Rd, Project L-C23(03)—73-31.
Resolution 23 – 102 – approved plans and specification for the RCB pipe culvert replacement on Oakland Farms Rd, Project L-C23(03)—73-31.
Resolution 23 – 103 – approved necessary documents for the purchase of the Iowa DOT Key West property. **Motion made by Supervisor McDonough, seconded by Supervisor Pothoff. Supervisor Kenniker voting nay.**
Resolution 23 – 104 – authorized the Chairperson to sign the contract with Cost Advisory Services, Inc.
Resolution 23 – 105 – authorized the Chairperson to sign the contract with the Samuels Group, Inc. for the Dubuque County Jail Pod B Renovation.
Motion to approve - approved the Planning and Development Director job description.
Motion to approve - approved Sunnycrest Board of Trustees recommendation of staff salary increase.

COMMUNICATIONS

Annual MMP – Strief Farms

APPOINTMENTS

Open vacancies – informational only.

SUPERVISOR BOARDS AND COMMISSIONS UPDATES

Discussion and updates from Supervisor boards, commissions, and other meetings.

PUBLIC COMMENTS – None

Recess 10:09 a.m. – 10:16 a.m.

WORK SESSION –Dubuque County Engineer Russell Weber reported on projects. General discussion on Triple Axel Rds.

WORK SESSION – Sam Shea with IDOT provided information regarding the Rooster Ln Bridge Closure. Planned 2027 removal, with barricades until then.

WORK SESSION – Discussion and possible action on 911 Center Plans. Scenarios and cost implications presented. More discussion is needed.

Recess 12:12 p.m. – 12:20 p.m.

CLOSED SESSION – Pursuant to Code of Iowa 21.5(1)(j) to discuss the purchase of particular real estate only where premature discloser could be reasonably expected to increase the price the governmental body would have to pay for that property.

CLOSED SESSION – Pursuant to Code of Iowa 21.5(1) © to discuss strategy with council in matters that are presently in litigation or where litigation is imminent where its discloser would be likely to prejudice or disadvantage the position of the governmental body in litigation. **Without the County Attorney present, Supervisor McDonough objected to the session. This session was not held and will be brought up as a work session on the June 19, 2023 Board Meeting.**

Adjourn at 1:09 p.m.


Harley V. Pothoff (Jun 20, 2023 09:24 CDT)

Harley V Pothoff, Chair
Dubuque County Board of Supervisors

ATTEST:


Kevin Dragotto (Jun 20, 2023 09:17 CDT)

Kevin Dragotto, Dubuque County Auditor