

NOTICE OF MEETING
DUBUQUE COUNTY BOARD OF SUPERVISORS

Date: Monday, June 5, 2023

Time: 9:00 AM

Place: Board Chambers, 4th Floor, Courthouse

Join Zoom Meeting

<https://zoom.us/j/96839737444?pwd=R1JtWGtQejh3OUh5VWNqaU5RWfhMZz09>

Meeting ID: 968 3973 7444

Passcode: 825632

877 853 5247 US Toll-free

888 788 0099 US Toll-free

AGENDA

Board members reserve the right to move items from the order listed on the agenda.

PUBLIC COMMENTS - At this time, anyone may address the Board on matters of which are on the agenda. Please go to the podium, state your name and home address. Individuals wishing to comment on a public hearing will be given the opportunity during that respective hearing. Individual remarks are limited to three minutes.

1. APPROVAL OF MINUTES OF MEETING OF

A. May 15, 2023

B. May 30, 2023 - Budget Meeting

2. CONSENT ITEMS

The following items will be acted upon by a single motion, without separate discussion, unless a Supervisor requests that a specific item be considered separately.

A. Class C Retail Alcohol License - Park Farm Winery

B. Special Class C Retail Alcohol License - Epworth Sportsmens Gun Club

- C. Cigarette Permit - Highway 20 Auto Truck Plaza, LLC.
- D. Fireworks Permit - Rich Knight
- E. Fireworks Permit - Gene Klein

3. PROCUREMENT PROCEDURES

- A. Receipt of Bids - pipe culverts & grading on Girl Scout Rd and Graf Rd, Project L-C23(02)--73-31
- B. Notice to Bidders - RCB pipe culvert replacement on Oakland Farms Rd, Project L-C23(03)--73-31

4. PUBLIC HEARINGS

- A. Notice of Public Hearing for Amendments to Zoning Ordinance
- B. Notice of Public Hearing - Amendment of the Secondary Roads FY2024 Five Year Construction Program

5. APPROVAL OF PLATS

- A. **Plat of Survey of Holy Family Church Subdivision – Final Plat**
Plat of Survey of Lot 1 and Lot 2 of Holy Family Church Subdivision comprised of Lot 1 of the NW ¼ of the SE ¼ and part of the NE ¼ of the SW ¼, all in Section 35, T88N, R1E, Vernon Township, Dubuque County, Iowa.

6. ACTION ITEMS

The Board may approve, deny, or table any action item.

- A. Resolution - to approve the hiring of deputies, assistants and clerks
- B. Resolution - to approve necessary right of way documents for the grade and pave improvements project on Northwest Arterial/D10/S John Deere Rd, Project HDP-C031(110)--3C-31
- C. Resolution - to approve necessary right of way documents

for the RCB pipe culvert replacement on Oakland Farms Rd, Project L-C23(03)--73-31

- D. Resolution - to approve plans and specifications for the RCB pipe culvert replacement on Oakland Farms Rd, Project L-C23(03)--73-31
- E. Resolution - to approve necessary documents for the purchase of the Iowa DOT Key West property
- F. Resolution - to authorize the Chairperson to sign the contract with Cost Advisory Services, Inc.
- G. Resolution - to authorize the Chairperson to sign the contract with The Samuels Group, Inc. for the Dubuque County Jail Pod B Renovation
- H. Motion to approve - Planning and Development Director job description
- I. Motion to approve - Sunnycrest Board of Trustees recommendation of staff salary increase

7. COMMUNICATIONS

Correspondence that the Board will receive and file without taking action.

- A. Annual MMP - Strief Farms

8. APPOINTMENTS

- A. Open Vacancies - informational only

9. SUPERVISORS BOARDS AND COMMISSIONS UPDATES

10. PUBLIC COMMENTS - **At this time, anyone may address the Board on matters of which are of concern to that person and which are NOT agenda items. Please go to the podium, state your name and home address. Please be aware that the Board is limited in their ability to respond to such inquiries and Iowa Code prohibits the Board from deliberating or acting on items not appearing on the agenda. Individual remarks are limited to three minutes.**

WORK SESSIONS AND GENERAL UPDATES

8:30 a.m. Work session with County Engineer - Engineer report and general discussion

1. Discussion regarding Iowa DOT Key West property

9:45 a.m. Work Session - discussion with IDOT regarding the Rooster Ln Bridge Closure (30 mins)

Work Session - discussion and possible action on 911 Center Plans

Closed Session - Pursuant to Code of Iowa 21.5(1)(j) To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Closed Session - Pursuant to Code of Iowa 21.5(1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

In compliance with Iowa Code Section 21.4, Board of Supervisors meeting agendas are posted on the bulletin board outside the Board Chambers and the County website a minimum of 24 hours prior to the scheduled meeting. After such time, the posted agenda will not change; however, agenda packet attachments may be modified or added until the start of the meeting.

If you require the assistance of auxiliary aids or services to participate in this meeting because of a disability, immediately call the County Auditor's Office at 563-589-4457 or the County Personnel Office at 563-589-4445. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.