



DUBUQUE COUNTY CONSERVATION BOARD

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Brian Preston, Director

Board Members:

Pat Rea
Jay Wickham
Stacy Conforti
George Davis
Jackie Kehr

DECEMBER 20, 2022 MEETING MINUTES

ROLL CALL: Regular monthly meeting was called to order by Pat Rea at 4:00 P.M.

In person meeting at the Swiss Valley Nature Center with a Zoom link,

<https://us06web.zoom.us/j/81340797777?pwd=V0pydy90SFNREpxSUVXR01NK0pzQT09>

Meeting ID: 813 4079 7777 Passcode: 160169

Board Members Present: Pat Rea, Stacy Conforti, Jackie Kehr and George Davis (4:03 PM). Zoom: Jay Wickham

Staff Members Present: Brian Preston, Mike White, Taylor Schaefer and Lisa Schroeder. Zoom: Nate Sisler and Kaytlan Moeller

PUBLIC INPUT:

None

APPROVAL OF MEETING MINUTES:

Motion to approve the November 17, 2022 meeting minutes was made by Conforti and seconded by Kehr. Motion carried.

SPECIAL EVENT APPLICATION FOR HERITAGE TRAIL:

Mark Dalsing Memorial Run/Walk 5K, May 13, 2023, money from the race will be distributed to local charities in Dubuque. Jennifer Dalsing, 1060 Auburn St., Dubuque, IA 52001 was at the meeting for questions and said she was in contact with the insurance company and would have the insurance after the first of the year. Motion to approve the special event application for the Mark Dalsing Memorial Run/Walk was made by Davis and seconded by Conforti. Motion carried.

PERMISSION TO SOLICIT BIDS FOR HERITAGE TRAIL BANK STABILIZATION NEAR TWIN SPRINGS DR:

The design is still in the works. Motion to table soliciting bids for Heritage Trail bank stabilization near Twin Spring Dr. until the design options have been completed was made by Conforti and seconded by Davis. Motion carried.

PERMISSION TO SOLICIT BIDS FOR HERITAGE TRAIL HWY 3 OVERPASS PAVEMENT DETERIORATION:

The survey was completed last week. The design is still in the works. Motion to table soliciting bids for Heritage Trail HWY 3 overpass pavement deterioration until the design options have been completed was made by Conforti and seconded by Davis. Motion carried.

PERMISSION TO ADVERTISE FOR A PARK RANGER:

Mud Lake Park Ranger, Luke Wagner's last day will be January 3, 2023. The board encouraged an exit interview and meeting with the new Human Resource Director to review the job description before posting. Motion to approve advertising for a Park Ranger position after meeting with the County Human Resource Director was made by Davis and seconded by Kehr. Motion carried.

FINALIZE USER FEES FOR 2023:

Preston recommended electrical sites be raised to \$23.00 a night and online reservations would go to \$25.00 a night. Reservations do require additional time and charging a little more to accommodate that makes sense. Boat slips would remain the same, except increasing the daily rental to \$15.00. Motion to approve user fees for 2023 was made by Davis and seconded by Conforti. Motion carried.

FINALIZE BUDGET REQUEST FOR FY 2024:

Preston went over operating budget and numbers. The board was concerned about wages and Wickham advised that those request be address with Human Resources. Moeller requested a self-fun rent for kayaks at Mud Lake. She gave the information on pricing and service agreement. The board prioritized the capital expenditure request.

FY 2024 Project Request		ESTIMATE	Prioritized Capital Expenditures	
Fillmore - Tables, Chairs & Flooring		\$ 16,000.00	Mowing to Monarchs	\$ 45,000.00
			Storage Shed/Shooting Range	\$ 200,000.00
Swiss Valley Shower House Replacement	\$	448,000.00	Heritage Trail Connections HWY 3	\$ 175,000.00
Kayak self-fun rental Program	\$	16,000.00	Land Acquisition Fund	\$ 250,000.00
Bowstring - Prairie & Trees	\$	44,800.00		
Asphalt entrance to Swiss Valley Park	\$	40,000.00	Alternative Bid - Playscape	\$ 50,000.00
Bowstring	\$	44,800.00	Interpretive Panels for ALL Areas	\$ 20,000.00
FY 2024 Total Projects:		\$ 609,600.00	Heritage Pond - Shower House/Playground	\$ 500,000.00

FY 2024 Vehicles & Equipment		ESTIMATE	Capital Expenditures Total:	
2016 Heritage Trail truck replacement	\$	28,000.00		\$ 1,240,000.00
UTV replacement	\$	21,000.00		
Fillmore Fairway Mower	\$	50,000.00		
Dump Trailer	\$	20,000.00		

FY 2024 Total Vehicles and Equipment: \$ 119,000.00

The budget meeting with the Supervisor's is set for February 2nd at 2:00 PM. Motion to approve capital request for FY 2024 was made by Davis and seconded by Kehr. Motion carried.

Motion to approve the maintenance and operation budget request for FY 2024 was made by Kehr and seconded by Davis. Motion carried.

PUBLIC INPUT:

None

STAFF REPORTS:

DIRECTOR REPORT: Preston presented Pat Rea, 20 years of service and Jay Wickham, 4 years of service with a plaque and thanked them for their service on the Dubuque County Conservation Board. Rangers completed fire arms training, we received 27 applications for the Naturalist position, the environmental team will be involved with the interview process, prescribed fire burns, invasive species removal, extended a welcome to new board members Mark Wagner and Jim Pfeiler.

DEPUTY DIRECTOR REPORT: None

GREEN SUPERINTENDENT REPORT: White said they had a great golf season, younger people are taking more of an interest in the past few years, about 85 dead ash trees have been cut and removed, there is still a need to remove about 85 more, clean up and pressure washed areas, the rain shed at hole five needs a new roof, the family that donated the shed would like to see a green tin roof put on the shed if possible, irrigation controller went bad and has been sent in for repair, a few cart paths need touch up, the fairway mower is essential to keep the greens looking nice, Fillmore Fairways was rated 9th in the state of Iowa by Golf Digest. White Thanked the Board for the continued support.

NATURALIST REPORT: Schaefer said the environmental team is focused on planning for the upcoming year, estimated 1,505 people in December, working with home school groups every other

week, Outdoor Adventures finished up 2nd grade, volunteer programs, gnome hunt, night hikes, career fairs, upcoming programs include snowshoe hikes, additional night hikes, and adding pre-school to Outdoor Adventures.

OLD BUSINESS:

None

APPROVAL OF BILLS:

Motion to approve the December 2022 payables was made by Conforti and seconded by Davis. Motion carried.

NEXT MEETING:

Tuesday, January 17, 2023 at 4:00 P.M., Swiss Valley Nature Center

ADJOURN:

Motion to adjourn was made by Rea seconded by Wickham. Motion carried and meeting adjourned at 5:35 P.M.

DUBUQUE COUNTY CONSERVATION BOARD MEMBER

2023 DUBUQUE COUNTY CONSERVATION BOARD

RECREATIONAL USER FEES

CAMPING FOR ALL DUBUQUE COUNTY PARKS

NON-ELECTRIC SITES	\$15.00	DUMP STATION (NON-REGISTERED CAMPERS)	\$15.00
ELECTRICAL SITES 20/30/50 AMP	\$23.00	FIRE WOOD (WHERE AVAILABLE)	\$ 5.00
YOUTH & SCOUT GROUPS	\$ 5.00/TENT	WINTER YOUTH GROUPS	\$20.00
<u>ONLINE RESERVATIONS AVAILABLE AT:</u> MYCOUNTYPARKS.COM 30/50 AMP \$25.00			
MILLER CABIN \$50.00 A NIGHT (Friday and Saturday must be purchased together and three night minimum for holiday weekends)			

PAVILION RENTAL

<u>SWISS VALLEY PARK</u>			<u>NEW WINE PARK</u>			<u>FILLMORE</u>			<u>MUD LAKE PARK</u>			<u>PROVING GROUNDS</u>		
Capacity	Price		Capacity	Price		Capacity	Price		Capacity	Price		Capacity	Price	
Sycamore 75	\$80		Oak 50	\$40		Whitewater 50	\$40		Willow 75	\$50		Leaping Deer 75	\$60	
Walnut 75	\$80		Spruce 75	\$60		Eagle 50	\$65		<u>FINLEY'S</u> 75	\$60		<u>GRAF PARK</u> 75	\$60	
Green Ash 100	\$105		<u>EB LYONS/WOODLAND</u>			50	\$75							

SWISS VALLEY NATURE CENTER CONFERENCE ROOM Capacity 100 Price: 4 Hours \$100 / \$25.00 per hour after 4 hours

EB LYONS AUDITORIUM Capacity 100 Price: 4 Hours \$100 / \$25.00 per hour after 4 hours

MASSEY MARINA BOAT SLIP RENTAL

24' COVERED SLIPS	\$800.00	END TIES	\$455.00
20' COVERED SLIPS	\$750.00	SMALL SLIPS	\$405.00
UNCOVERED SLIPS	\$480.00	DAILY RENTAL	\$ 15.00

FINLEY'S LANDING BOAT SLIP RENTAL

24' COVERED SLIPS	\$750.00	UNCOVERED SLIPS	\$445.00	END TIES	\$420
20' COVERED SLIPS	\$700.00	DAILY RENTAL	\$ 15.00		

FILLMORE FAIRWAYS GOLF

<u>SEASON PASSES</u>		<u>DAILY RATES</u>		<u>SENIORS</u>	
SINGLE	\$550	WEEKDAYS	9 HOLES \$14	WEEKDAYS	9 HOLES \$11
FAMILY	\$650		18 HOLES \$18		18 HOLES \$16
JUNIOR (18 & under)	\$175	WEEKENDS	9 HOLES \$16		
			18 HOLES \$19		

HERITAGE TRAIL FEES



DAILY:

Age 16 & Over: \$2.00

2021 YEARLY:

Age 16-64: \$10.00

Age 65 & over: \$5.00

Family: \$25.00

SPECIAL GROUP USE:

*\$5/Day Application

PASSES RUN ON A CALENDAR YEAR



**HERITAGE
TRAIL**