

***Dubuque County Board of Health Minutes
September 14, 2022***

Link to view the Meeting Recording:

<https://us06web.zoom.us/rec/share/u7HQ7c5THfZOdgeGAHZufTSnybLZZbwTWVmhlePerlnKrM4kO0KQ2Sz2DVia-0u8.basyPQAhoSLDxSm> Passcode: zz0iRc@Z

Chairperson, Sandra Larson called the September 14, 2022, Dubuque County Board of Health Meeting to order at 4:54 PM, via in-person and zoom.

NOTE: There was technical difficulty with our zoom link, and we were unable to allow those in the ZOOM waiting room, into the meeting.

Members Present: Sandra Larson, Amy Crow Sunleaf, Hendrick Schultz.

Members Absent: Jessica Smith, Adam Hoffman – Both were attempting to join via zoom.

Others Present: Stacey Killian, Laura McCarthy-Kohn, Ann McDonough, Ed Raber, Diane Pape-Freiburger.

1. **Roll Call** – A quorum was established.

2. Public Comments

Supervisor McDonough asked that the Board consider tabling any matters which would be of public interest, due to the inability of inviting those who were attending via zoom.

3. Chairperson Announcements and Updates

- a. Sandra Larson thanked the Board members for their hard work during the past month; each member has gone above and beyond, including Adam Hoffman for helping with the department's Environmental Specialist and Hendrik Schultz's involvement with the city, concerning the boil water advisory.
- b. Sandra shared an update for the Health Department's Executive Director position: Maureen Barry, with GovHR, has six applicants who meet the minimum requirements and applications continue to come in. Virtual interviews will begin early October.

4. BOS / BOH Liaison Comments

No further comments from Supervisor McDonough.

5. Approval of Agenda

Sandra Larson made a suggestion, to approve the agenda, with the following amendment: Agenda Item; 8a. will be tabled, due to the lack of the zoom option.

Amy Crow Sunleaf made the motion to approve with the amendment to table the contract agreement. Hendrik Schultz seconded the motion and with 3 Ayes, the motion passed.

6. Approval of Minutes

Amy Crow Sunleaf, made a motion to approve the minutes from the Board of Health's regularly scheduled meeting on August 17, 2022. Hendrik Schultz seconded the motion and with 3 Ayes, the motion passed.

7. Presentations & Reports

- a. Dubuque County Health Department Update.** Laura McCarthy-Kohn shared that Bailey Avenarius, Environmental Specialist, is coordinating with Cory Frank, from the Iowa DNR, in planning, scheduling, and conducting a contractor meeting. The meeting is scheduled for October 20, 2022.

Laura McCarthy-Kohn, Assistant Health Director, has completed and passed the water proficiency exam and is now lab certified and able to do water testing in Dubuque County.

The Health Department will receive \$50,505.00 in Grant money, for Grants-to-County and to date, the department has spent just over 34% of the money. In quarter one, 100 private wells have been tested. Testing is done every Tuesday, and the waiting list is booked out to October.

Bailey and Laura will be attending the State Hygienic Lab's annual Symposium on September 29, 2022.

- b. VNA Monthly Update and COVID-19 Update.**

Stacey Killian presented the VNA monthly grants update and COVID-19 report. Stacey reviewed her activity during the month as Interim Executive Director, which includes weekly meetings with department staff. She announced that the VNA will be a Monkey Pox vaccination provider. The most recent COVID-19 booster is also being offered.

8. Action Items

The Contract Agreement Between the Dubuque County Health Department and the City of Dubuque Health Department, for the city to Act as the Interim Public Information Officer (PIO): Tabled.

9. Unfinished Business

- a. Ordinance Adoption Update:** Sandra Larson shared that the Ordinance Adoption is in line, to go before the Board of Supervisors, and currently, there are two other ordinance revisions ahead of the Health Department's ordinance revision.

- b. Strategic Plan Consult Update:** A discussion took place, to define the options and the logistics needed to get the plan brought before the Board of Supervisors. Amy Crow Sunleaf volunteered to draft a memorandum explaining the Board of Health's request for funds to hire a strategic planning consultant.

10. New Business

- a.** Sandra Larson received, 7 handbooks titled, "IOWA OPEN MEETINGS OPEN RECORDS HANDBOOK" from the Iowa Department of Public Health (IDPH). These copies are to be kept in the office of the Dubuque County Health Department.

11. Board Communications & Report

- a.** Amy Crow Sunleaf shared that she had a meeting with the Dubuque County Conservation; she was introduced to "Forest Bathing" and proposes that the Board of Health / Department of Health, partner with Dubuque County Conservation to develop programs.
- b.** Hendrik Schultz commented on boil alert that occurred this past weekend and complimented on how well we're connected as a public health community, as evidenced by how smoothly it went.

12. Next Regularly Scheduled Meeting: October 19, 2022, at 4:30 PM.

13. Public Comment

At this time, anyone may address the Board on matters of which are of concern to that person, and which are not agenda items. Please raise your hand on ZOOM, state your name, and home address. Please be aware that the Board is limited in their ability to respond to such inquiries and Iowa Code prohibits the Board from deliberating or acting on items not appearing on the agenda. Individual remarks are limited to three minutes.

- a.** Diane Pape-Freiburger: Diane invited the Board to "Iowa Immunizes" which is part of the Iowa Public Health, "Latinx Fiesta" being held on October 1, 2022, at the Smokestack in Dubuque, from 3:00 – 8:00 PM. She would like to see participation from Dubuque County Health Department.
- b.** Supervisor McDonough shared that in the outreach she's been doing, Seniors Citizens shared with her, concerns of isolation.
- c.** Supervisor McDonough shared that there is a nutrition movement that's being led by citizens, and how important it is to connect such projects as: "Farm to Market," the "Food Policy Council (FPC)" and "Project Rooted" as they're all related to healthy nutrition.

14. Adjournment

Hendrik Schultz made the motion to adjourn the meeting. Amy Crow Sunleaf seconded the motion and with 3 Ayes, the motion passed. Sandra Larson adjourned the meeting at 5:56 PM.