



DUBUQUE COUNTY CONSERVATION BOARD

13606 Swiss Valley Road
Peosta, IA 52068
563.556.6745
www.dubuquecountyia.gov

Brian Preston, Director

Board Members:

Cindy Gotto
Pat Rea
Jay Wickham
Stacy Conforti
George Davis

MAY 20, 2021 MEETING MINUTES

ROLL CALL: Meeting was called to order by Cindy Gotto at 4:03 P.M., over Zoom,

Meeting: <https://zoom.us/j/98092671754?pwd=eUZlRQZkdKNFEyNmMCSzFPeDZlaHJ1UT09>

Meeting ID: 980 9267 1754

Passcode: 337944

Board Members Present: Cindy Gotto, Pat Rea, Jay Wickham, Stacy Conforti and George Davis.

Staff Members Present: Brian Preston, Nate Sisler, Kaytlan Moeller and Lisa Schroeder

APPROVAL OF MEETING MINUTES:

Approval of the April 15, 2021 meeting minutes and the April approved bills. Motion to approve the minutes and bills as presented was made by Wickham and seconded by Rea. Motion carried.

ADOPTION OF DUBUQUE COUNTY PURCHASING CARD POLICY:

Noted change, all rebates will be returned to the general fund instead of the individual departments. Motion to approve the adoption of the Dubuque County purchasing card policy was made by Conforti and seconded by Rea. Motion carried.

ADOPTION OF DUBUQUE COUNTY PROCUREMENT POLICY:

Noted changes on estimated purchase amounts, vendor quotes, and purchasing cycle. Motion to approve the adoption of the Dubuque County procurement policy was made by Rea and seconded by Conforti. Motion carried.

DE MINIMIS IMPACT FINDING: PROVING GROUND RECREATION AREA, WEST JOHN DEERE RD., DUBUQUE, IA 52001, IDOT REF NO HDP-C0131(110)-6B-31:

It is agreed that the project will not adversely affect the activities, features, or attributes that make the property eligible for Section 4(f) protection. Motion to authorize signing and sending the letter was made by Davis and seconded by Wickham. Motion carried.

PERMISSION FOR EMPLOYEES TO ATTEND TRAINING:

Kettmann and Blake have a firearms recertification. Motion to approve sending both employees to firearms training was made by Conforti and seconded by Davis. Motion carried.

OLD BUSINESS:

None

STAFF REPORTS:

DIRECTOR REPORT: Massey boat ramp has a lot of current and we have heard from several users the complications with the strong current. High water over the last few years has changed the river. A rock wing dam would slow and redirect the current. We will be meeting with the DNR and applying to the Army Corp for a permit. A mussel survey will need to be completed as well. Next week we will be surveying Bowstring to map out a river crossing and kayak access. District 6 meeting will be held in Dubuque County on June 16th. Body Cameras will be tested this weekend. We will work with the Sheriff's Department on policies and storage. Small accident in the parking lot at the Swiss Valley Nature Preserve involving a bus and truck. School groups back!

DEPUTY DIRECTOR REPORT: Burning prairies, installed entrance sign's, removed old shelter at New Wine, cleaned up stumps at Swiss Valley Park, boundary fencing check, new electric service and transformer moved at Finley's Landing, camping pads sprayed, food pots planted, cut down trees on the trail at Indian Mounds. Two new foot bridges at Swiss Valley. Mowing and patrolling.

NATURALIST REPORT: Kaytlan reported on programs, participants and volunteer days. Field trips back in full swing. AmeriCorps and conservation aide started. Water shed clean ups went well. Mowing to Monarch's program has positive responses. Landowners and Master Gardner's working together to plant the prairie plugs and seed. Narrow Gauged railroad interpretive panel is almost complete. Summer camps filled faster than ever.

Bee Club partnering with the Enchanted Forrest. We have over a 100 volunteers that have been busy building bridges, removing tires and miscellaneous repairs on trails.

PUBLIC INPUT:

None

APPROVAL OF BILLS:

New Wine Streambank Stabilization was higher than budgeted. The project was expand to handle a permanent fix rather than a temporary. Motion to approve the bills was made by Conforti and seconded by Rea. Motion carried.

NEXT MEETING:

Scheduled for Thursday, June 17, 2021 at 4:00 P.M.

ADJOURN:

Motion to adjourn was made by Rea and seconded by Conforti. Motion carried and meeting adjourned at 4:45 P.M.

DUBUQUE COUNTY CONSERVATION BOARD MEMBER