

DUBUQUE COUNTY BOARD OF HEALTH

DATE: Wednesday, April 21, 2021
TIME: 6:00 p.m.
PLACE: Dubuque County Health Department Board Room

**1225 Seippel Rd.
Dubuque, IA 52002**

(Due to the current COVID-19 situation Board Members and public should attend through ZOOM – link is included at the bottom of this agenda)

Agenda

1. Roll Call
2. PUBLIC COMMENTS –
At this time, anyone may address the Board on matters of which are on the agenda. Please raise your hand on ZOOM, state your name and home address. Individual remarks are limited to three minutes.
3. Approval of Agenda
4. Approval of Minutes
 - a. Apr. 7, 2021 Meeting
5. COVID-19 Update
6. Immunization Committee Vaccine Presentation – Dr H. Schultz
7. Mask Resolution Update / Review
8. New Member Welcome
 - a. Amy Crow Sunleaf
9. Board of Supervisor / Board of Health Liaison Comments
10. Food Policy Council
 - a. Contracted Service
11. Next Meeting – May 5, 2021
12. Public Comment
At this time, anyone may address the Board on matters of which are of concern to that person and which are not agenda items. Please raise your hand on ZOOM, state your name and home address. Please be aware that the Board is limited in their ability to respond to such inquiries and Iowa Code prohibits the Board from deliberating or acting on items not appearing on the agenda. Individual remarks are limited to three minutes.
13. Adjournment

ZOOM Meeting Information.

<https://zoom.us/j/9090167418?pwd=NIhpSndvL2p3emRxZ3N0NFNYMk54QT09>

Meeting ID: 909 016 7418

Passcode: 011350

***Dubuque County Board of Health Meeting
Minutes of April 7, 2021***

Mr. Bechen called the April 7, 2021, Dubuque County Board of Health Meeting to order at 6:00p.m.

Roll Call:

Members Present:	Tom Bechen, Diane Pape-Freiburger, Katie Jones, Adam Hoffman, Hendrik Schultz, Corey Young,
Members Absent:	Suzanne Stroud, Dr. Bobby Koneru
Others Present:	Patrice Lambert, Dubuque County Health Department; Samantha Kloft, Dubuque County Health Department; Stacey Killian, VNA; Ben Fischer; TH Ed Raber, Interim Board Executive Director; Ann McDonough, Chair to Dubuque County Supervisors; Harley Potthoff, Dubuque County Supervisor; Jennifer Erickson; Wayne Kenniker; Michaela Freiburger; Chris Corken, Community Foundation for Greater Dubuque

Additional Notes: The BOH starts the meeting with a display video thanking the Dubuque County Health Department for their work over the past year, as this week is National Public Health Week.

1. Roll Call

2. Public Comments

None

3. Approval of Agenda

Corey requests to add Key City Pride to the agenda.

Diane Pape-Freiburger made the motion to approve the Agenda for April 7, 2021 with the addition of Key City Pride as item #9. Hendrik Schultz seconded the motion. 6 Aye, motion carried.

4. Approval of Minutes

Diane Pape-Freiburger made the motion to approve the Minutes for March 17, 2021 and March 25, 2021. Hendrik Schultz seconded the motion. 6 Aye, motion carried.

5. Board of Supervisor / Board of Health Liaison Comments

Supervisor Ann McDonough shares that it may be helpful for the BOH to know about the water sampling being done throughout Dubuque County. Adam Hoffman could potentially speak to this with the BOH.

Ann also shares her thanks to the Health Department during this week. She appreciates the work being done while being overtasked throughout the past year.

The BOS did sign a memorandum of understanding to move forward with the additional POD site at the Grand River Center led by the City of Dubuque and the Dubuque Fire Department.

At the BOS meeting on Monday, there was conversation about the completion of Phase 1B vaccinations and where this leaves the county-wide mask mandate. She urges the BOH to discuss this at the next meeting. Tom Bechen responds that when the resolution was passed by the BOH, there was a plan to re-visit the mandate at the end of April. This will be on the next meeting agenda.

6. COVID-19 Update

Samantha Kloft shares her screen to display a presentation led by Patrice Lambert. Patrice starts by sharing statistics of where the Dubuque County currently is with COVID-19 cases, deaths, and vaccination rates. At this time, 48.5% of residents 16+ have been fully vaccinated or are in the process of completing their 2-dose vaccination series. Additionally, 85% of residents 65+ have been fully vaccinated or are in the process of completing their 2-dose vaccination series.

Patrice also shares that a limited number of J&J vaccinations are coming to the state of Iowa and that there could be a decrease in Dubuque's J&J allocation moving forward.

The new SleevesUp call line has been activated this week and they are currently helping Dubuque County residents schedule vaccination appointments. This will benefit all providers who have access to this list of callers.

The IMT is also working on a plan to vaccinate college students before the start of summer break. Additionally, plans are in the works to get those at the county jail vaccinated in the coming week. J&J would be an ideal vaccine for both populations; however this may not be possible.

Patrice shares the IMT's At-Risk Population Plan. This full plan was sent to the BOH, but she highlights the following:

The Equity Immersion Team meets on a bi-weekly basis since January 11 to implement the following strategies:

- Translated marketing messages in Spanish and Marshallese to address limited English ability.
- Use social media and short bursts of information to address misinformation, concerns, and information overload.
- Distribute information through trusted messengers to address distrust.
- Include information on transportation options to points of distribution.
- Provide information on SleevesUp Dubuque for people who do not have a healthcare provider.
- Encourage people to speak with their employer regarding time off for vaccination.

Patrice also shares that the billboard campaign to promote COVID-19 vaccinations will start on April 12, 2021. On the screen, there is a display of sample billboards to give an idea of what the messaging will be. These billboards will be places throughout the county.

Patrice then shares the current financial status of the vaccine POD at the Kennedy Mall. The budget is displayed on the screen and she assures the BOH that all costs are covered by grant funds other than maintenance/repairs through Mr. Rooter. These costs will be paid via CARES \$.

Lastly, Patrice shares that the new SleevesUp call line number is (563) 690-MAKE or (563) 690-6253. This call line is for residents needing vaccinations, boosters, or help navigating appointment schedulers.

Diane Pape-Freiburger clarifies that this SleevesUp number will be the answered by City of Dubuque employees. Patrice also adds that this number will be promoted on all billboards. Diane then asks if callers are first scheduled to go to the mall clinic or another location. Patrice responds that this is still being worked out. At this time, anyone who calls in is put on a waitlist and all providers call in to receive referrals. In the following weeks, this will change so that city staff can schedule appointments for callers to go directly to the POD.

Diane asks for a definition of fully vaccinated. Patrice responds that you are fully vaccinated 2 weeks after the booster shot is given. This means that some in Phase 1B will not be “fully vaccinated” for another few weeks. Hendrik Schultz adds that the single dose already offers a good amount of protection and there can be a prolonged wait between the 2 doses and the vaccine will still be effective.

Diane also asks why there is a difference in positive cases between DOMO and IDPH reports. Samantha Kloft responds that she has not had a chance to ask IDPH but plans to at the Friday webinar. In the past IDPH has attributed this difference to a lag in data reporting.

Diane asks who is doing contact tracing in Dubuque County. Stacey Killian responds that the VNA and IDPH partner together to do contact tracing.

Diane asks if it was ever discussed to put flyers with vaccine information in the food boxes. Patrice responds that she did pass that idea along to Kelly Larson but has not yet heard back. She will check on this.

7. Brain Health Chris Corken

Chris Corken presents on behalf of the Community Foundation for Great Dubuque and brain health work done through this organization. This work is funded with grants awarded by the Dubuque County Supervisors. The Foundation currently holds monthly meetings with stakeholders about various brain health issues throughout the county and asks providers how they are doing and what they need, especially during covid. With law enforcement, they continue to work with Dubuque police to connect them with mobile crisis workers. Officers also received crisis intervention training (CIT) and they continue to train other staff. Every shift is covered by a CIT officer, as well as at the two hospitals. With the sheriff's office, mobile crisis is more difficult, but there is a plan to have a mental health professional imbedded in the department who will be called out with the sheriff when there is an incident in the county. Smaller police departments throughout the county are also getting involved.

In the jail, the Foundation has been able to implement a jail psych nurse who is designated to focus on brain health issues, including substance abuse. They also coordinate this information with medical providers. The psych jail nurses are now working 15 hours per week.

After 30 days in jail, you lose Medicaid. After 90 days you lose eligibility for federal housing vouchers. The Community Foundation for Great Dubuque provides services where these gaps occur for inmates through home health wrap around services with Hillcrest to assist with getting these individuals reestablished. This allows people who are in jail to have existing wrap around before they leave. There is also a cohort in the jail that commit low-level crimes, often because of the brain health issues they may have. The Foundation is working to move this group through the system faster. Once an individual enters the jail system and is classified as having a brain health issue, the judge is notified, and they are placed on a "brain health docket" that ideally allows them to move through the system faster. Because of COVID-19 this has been in hiatus but getting started up again.

The children's brain health working group was started about a year and a half ago by the Community Foundation for Great Dubuque. They are tasked with projects and create relationships with the school systems to assist students. They are currently working to develop these three programs:

1. Peer to peer support groups
2. Explaining the mentoring program
3. "Baby Labs" – A program for 0-5 infants and parents working on brain health issues

Two grants were also secured throughout the past year that will help fund more social emotional support activities and programs for facilities providing childcare at St. Marks and The Dream Center.

Chris then mentions “listening sessions,” in which staff have visited with families throughout the county to ask questions like: What do you need to address your brain health issues and how can we support? This listening model has been applied to other areas of work such as elder brain health.

The three areas that the Community Foundation for Great Dubuque is currently working to improve are:

1. Telehealth – a gamechanger during COVID-19
2. Substance abuse evaluations within the jail
3. Brain health work throughout the county, not just within the City of Dubuque. More specially, work among the agriculture community.

Lastly, Chris comments that the brain health impact of COVID-19 is going to last beyond this pandemic and stresses the importance of enhancing this work moving forward.

The BOH thanks Chris for coming to speak on behalf of the Community Foundation for Great Dubuque. Tom Bechen comments that he needs time to process all this information and brainstorm where the Board can fit into this work or assist with what is already going on in the community.

Diane Pape-Freiburger also comments that while the basis of brain health issues are the same, the response today needs to be different as there are more resources to access. Hendrik Schultz and Ann McDonough also thank Chris for coming to speak and share their thoughts on the need for brain health work in Dubuque County.

The BOS will be appointing a new BOH member next Monday, and they will keep in mind this brain health component that is needed within the Board.

8. Food Policy Council

Tom Bechen reminds the BOH that in the agenda packet there are a list of grants being proposed by the Food Policy Council. The first seven grants on the list pertain to the BOH. Tom entertains a motion to recommend the approval of these grants and move it along to the BOS.

Michaela Freiburger notes that all grantees are aware of these steps and that funds will not be released until the start of FY22. Additionally, Michaela thanks the Community Foundation for Greater Dubuque, as they have been able to assist with funding 7 of the 14 projects of the Food Policy Council.

Katie Jones made the motion to approve the grant proposals and pass them on to the BOS for final approval. Hendrik Schultz seconded the motion. 5 Aye, motion carried.

9. Key City Pride

Corey Young starts the conversation by stating that there will be a Key City Pride conference April 22nd and 23rd in Dubuque County. Corey, along with Suzie Stroud have requested this to be on the Agenda to ask for sponsorship of the event. Tom Bechen was advised by the County Budget Director that this not be added as any requests for money from outside agencies needs to be made to the BOS, not the BOH.

Diane asks if it is possible for the BOH to go on record stating their support for this event and equity and diversity throughout the county. Hendrik supports this idea and adds that as a BOH, they are for the health of all county residents, including those in the LGBT community. Hendrik wonders if Corey can assist the Board with addressing needs of this community moving forward. Corey agrees and stresses the need for the BOH to support this group in the community.

Katie Jones wonders if the BOH could take out an ad in the conference packet to promote COVID-19 vaccines.

Corey shares his screen to display the flyer of the event for meeting attendees who are interested in registering, sponsoring, or funding an ad in the packet.

Ann McDonough comments that she will reach out to the County Budget Director to see what can be done for the Key City Pride Conference through the BOS.

10. Next Meeting

April 21, 2021 at 6pm via Zoom. At this meeting there will be a discussion about the mask mandate resolution as well as county water testing with Adam Hoffman. Diane adds that the Food Policy Council will be bringing an RFP to the BOH on April 21 as well. The Agenda will be published on Friday, April 16, 2021.

11. Public Comment

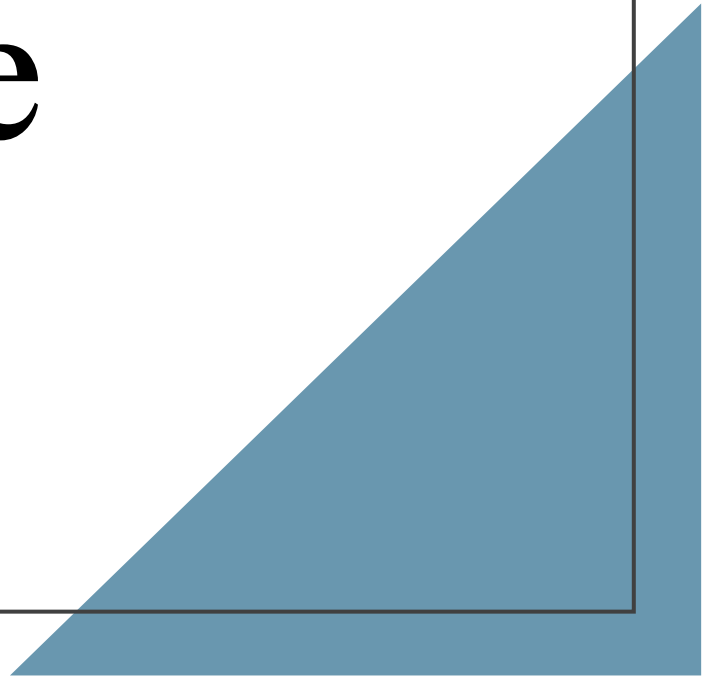
None

12. Adjournment

Diane Pape-Freiburger made the motion to adjourn at 7:45pm. Hendrik Schultz seconded the motion. 5 Aye, motion carried.

COVID-19 Update

April 21, 2021



COVID-19 Cases & Vaccinations

As of 4/20/2021

- 13,183 positive COVID-19 cases in Dubuque County.
- 203 total COVID-19 deaths in Dubuque County.
- 75,360 total vaccines administered to Dubuque County residents.
- 57.8% of residents 16+ are fully vaccinated or in process of completing a 2-dose series.
- 87.5% of residents 65+ are fully vaccinated or in process of completing a 2-dose series.

COVID-19 Data by Race and Ethnicity

As of 4/20/2021

Race	Percent of Positive COVID-19 Individuals	Percent of COVID-19 Vaccines Doses Administered
American Indian or Alaska Native	0%	.1%
Asian	1%	.66%
Black or African American	2%	.66%
Native Hawaiian or Other Pacific Islander	1%	.35%
White	46%	83.45%
Other	0%	.55%
Unknown or Pending Investigation	50%	14.23%

Ethnicity	Percent of Positive COVID-19 Individuals	Percent of COVID-19 Vaccine Doses Administered
Hispanic or Latino	1%	.93
Non-Hispanic or Latino	45%	84%
Unknown or Pending Investigation	54%	15.09%

14-DAY TRENDLINE OF **NEW COVID-19** **CASES** IN DUBUQUE COUNTY



14-DAY AVERAGE OF PERCENT OF POSITIVE CASES

4.8%

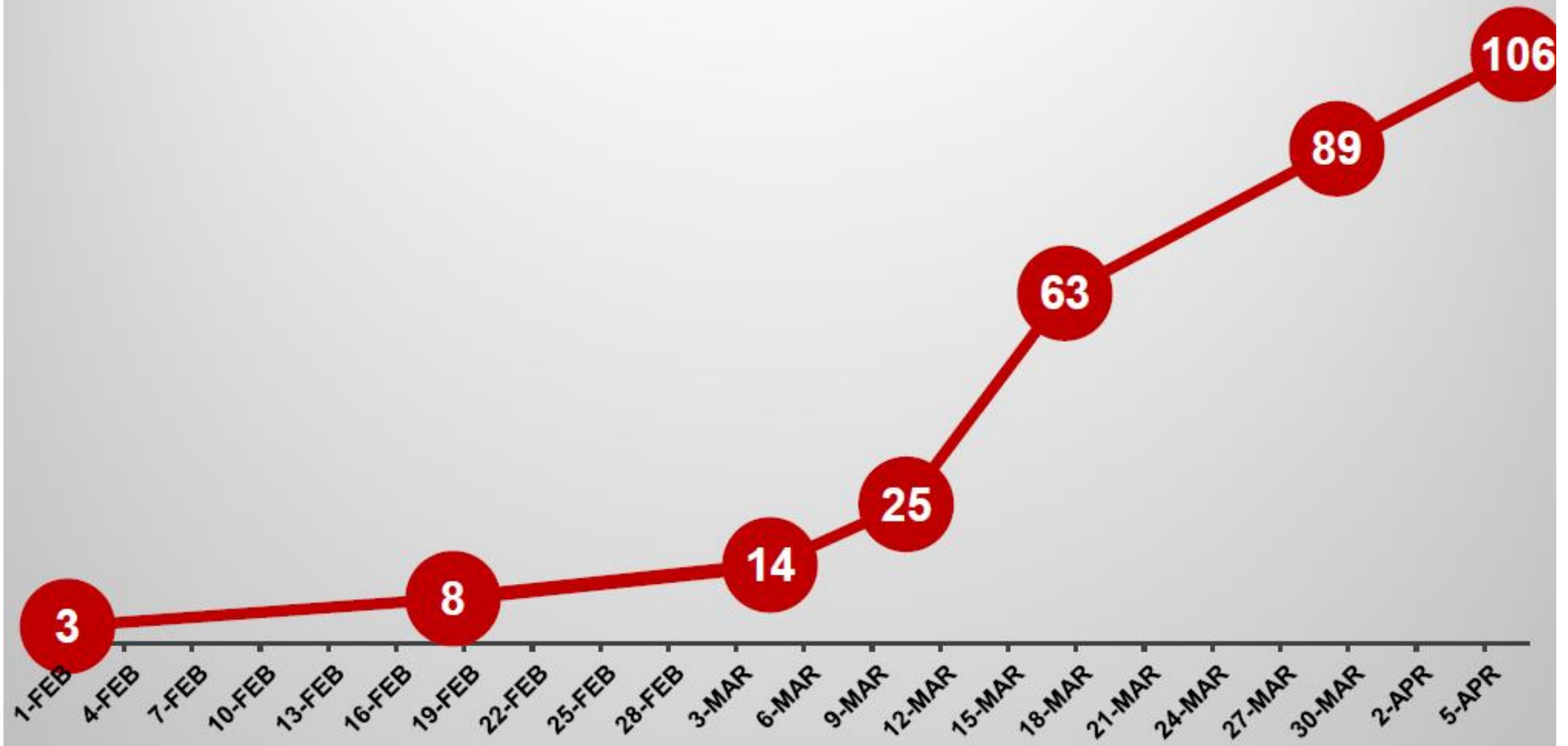
4.9%

4/6/2021 4/7/2021 4/8/2021 4/9/2021 4/10/2021 4/11/2021 4/12/2021 4/13/2021 4/14/2021 4/15/2021 4/16/2021 4/17/2021 4/18/2021 4/19/2021

COVID-19 HOSPITALIZATIONS OF DUBUQUE COUNTY RESIDENTS: MAR. 17 - APR. 17

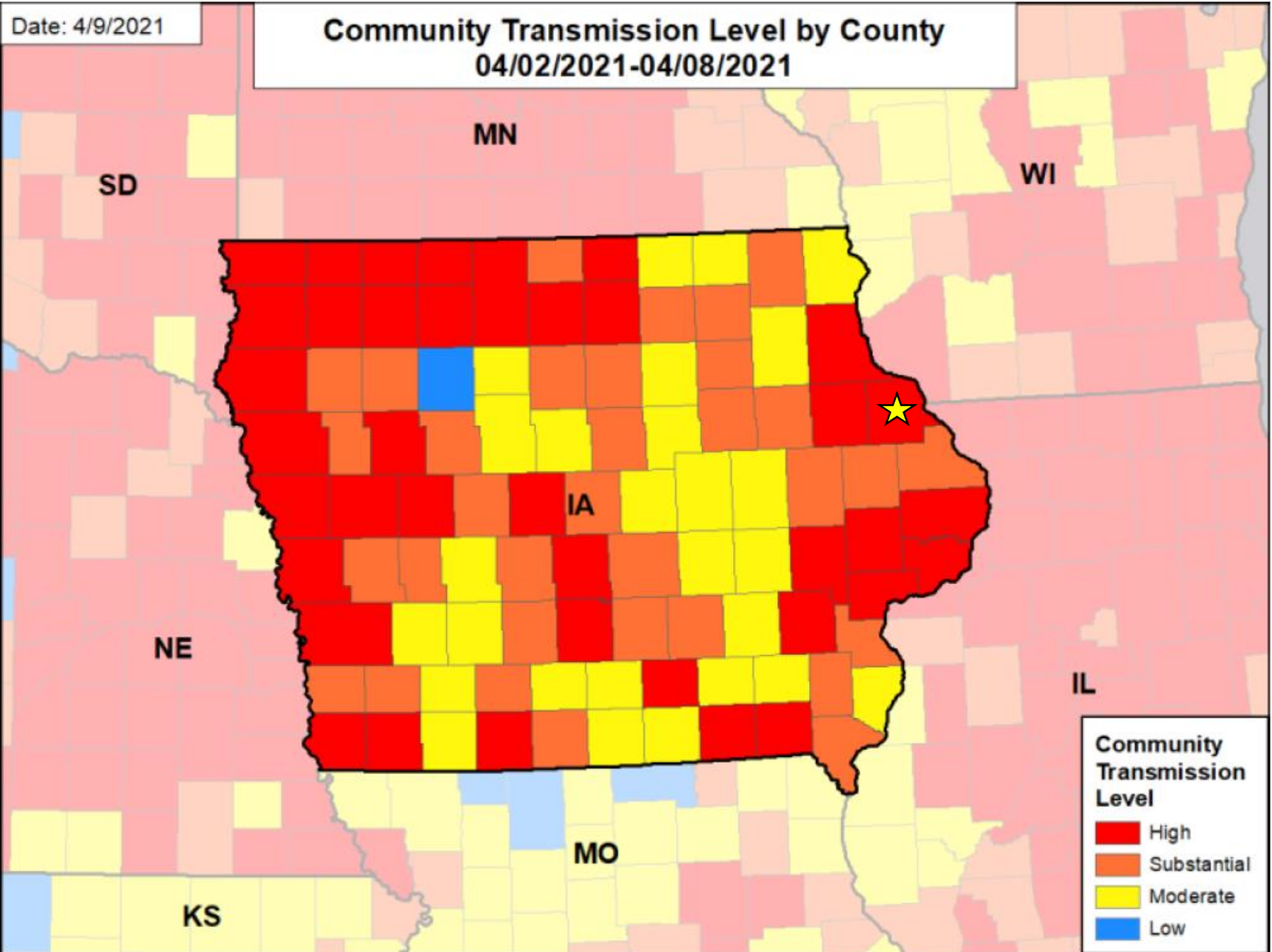


B.1.1.7 Variant Cases Confirmed in Iowa: Feb. 1 - Apr. 6

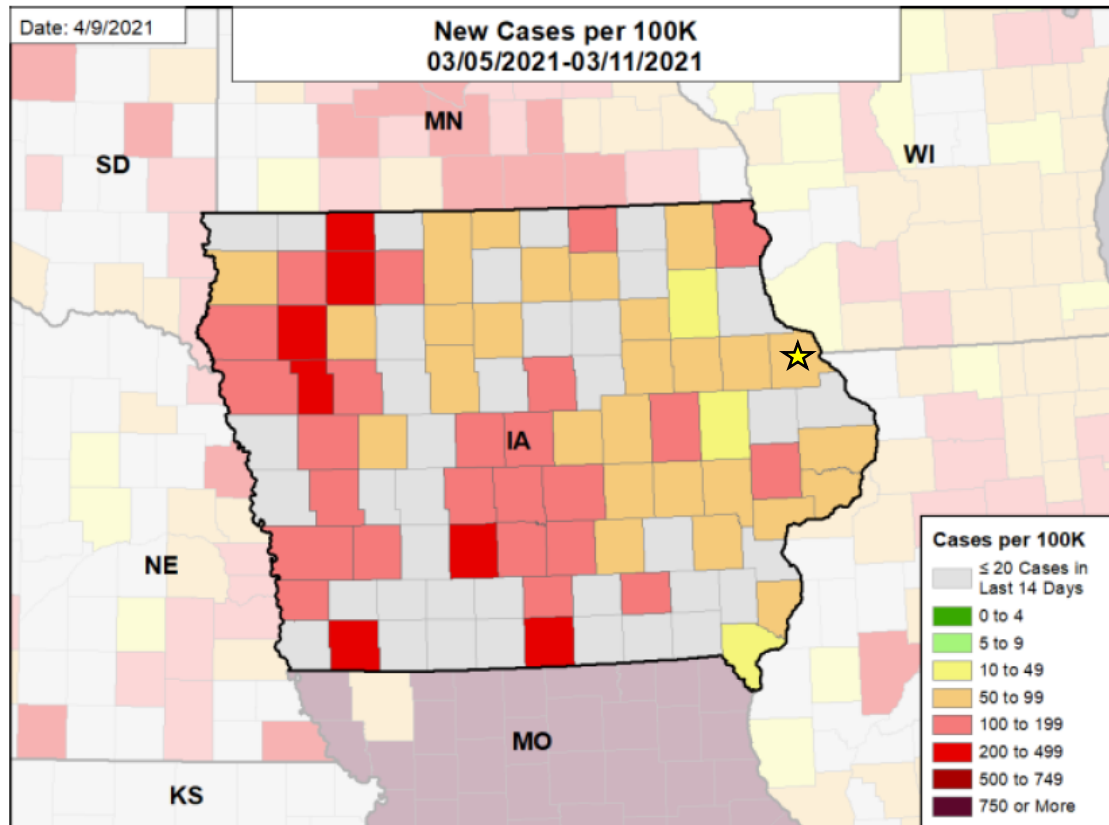


Date: 4/9/2021

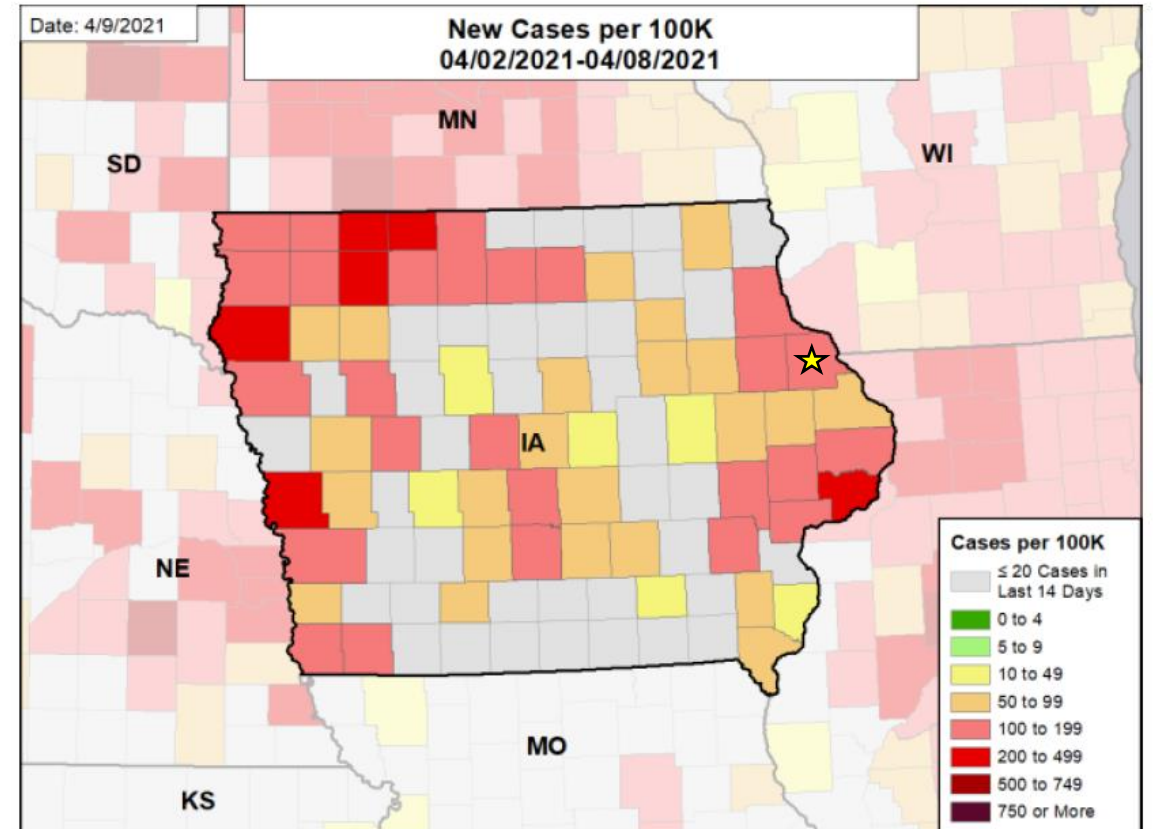
Community Transmission Level by County
04/02/2021-04/08/2021



**New COVID-19 Cases per 100K
Last Month**



**New COVID-19 Cases per 100K
This Month**



New SleevesUp! Phone Line

563-690-MAKE

563-690-6253

For residents needing

- Vaccination
- Booster
- Appointment navigation



WALK-IN VACCINE CLINICS

LIMITED TIME - NO APPOINTMENTS REQUIRED!

>> COVID-19 VACCINES ARE FREE! <<

Tuesday, April 20
Noon - 5 p.m.

Kennedy Mall Vaccination Clinic
(Former Younker's Women's Store)
Operated by Grand River Medical Group

Wednesday, April 21
8 a.m. - 5 p.m.

Kennedy Mall Vaccination Clinic
(Former Younker's Women's Store)
Operated by Grand River Medical Group

Thursday, April 22
Noon - 7 p.m.

Grand River Center Vaccination Clinic
(Parking Garage, Drive-Through Only)
Operated by Grand River Medical Group

Saturday, April 24
8 a.m. - Noon

Kennedy Mall Vaccination Clinic
(Former Younker's Women's Store)
Operated by Dubuque Visiting Nurses Association & UnityPoint Health - Finley Hospital

PROTECT YOURSELF, YOUR FAMILY, AND YOUR COMMUNITY.

GET VACCINATED!

www.DubuqueCounty.org/SleevesUp
563-690-MAKE (6253)



Getting back to the people and
places we love, safely.

Get the
COVID-19
vaccine
when you can.



dubuquecounty.org/sleevesup
563-690-MAKE



Tested and trusted
to end the pandemic.

Get the
COVID-19 vaccine
when you can.



dubuquecounty.org/sleevesup
563-690-MAKE



Tested and trusted
to end the pandemic.

Get the COVID-19 vaccine
when you can.



dubuquecounty.org/sleevesup 563-690-MAKE



Your loved ones need you.

Get the
COVID-19 vaccine
when you can.



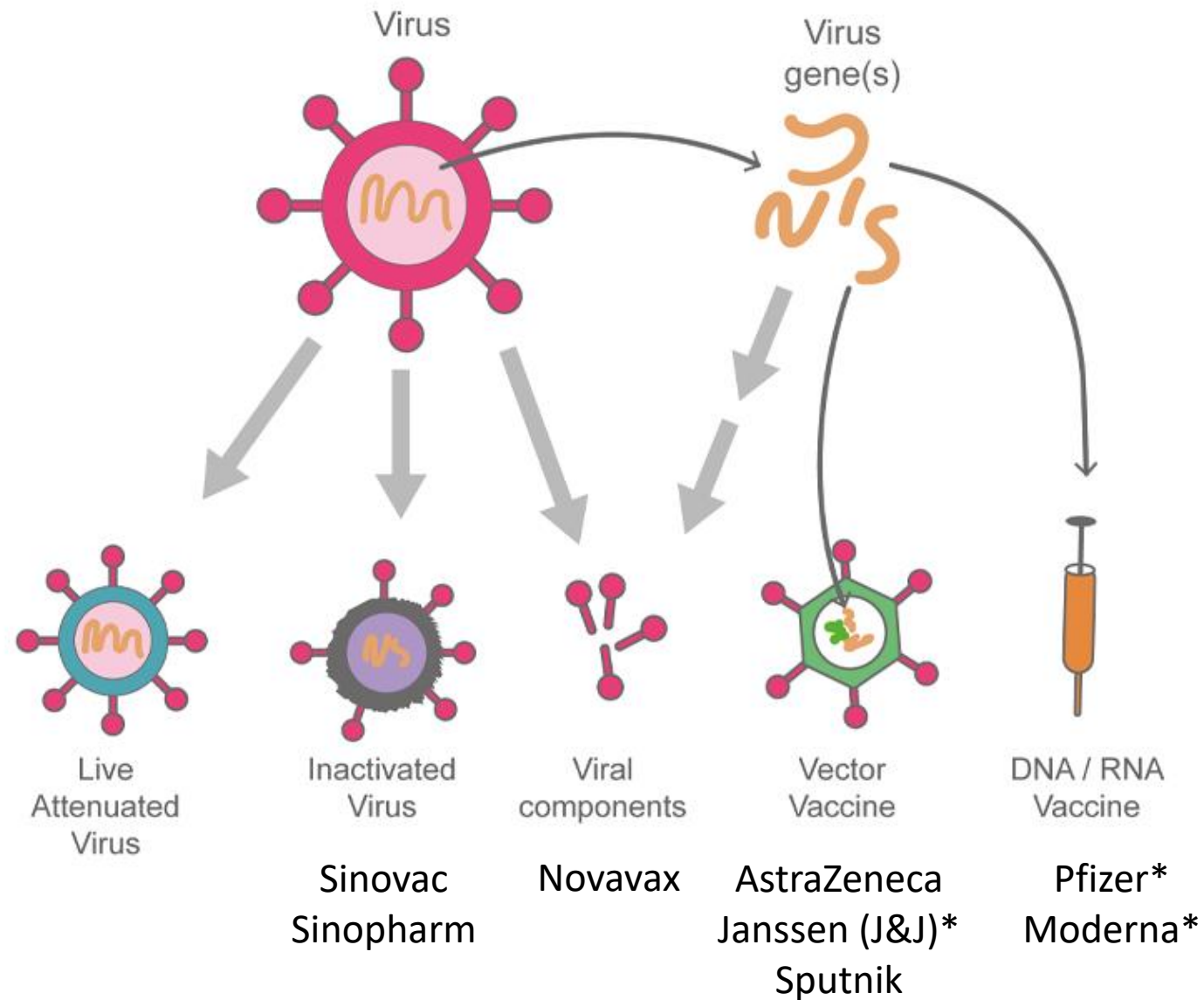
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COVID 19 Vaccine Briefing

Dubuque County Board of Health Meeting

April 21st, 2021

Types of COVID 19 Vaccines



* EUA in United States

Efficacy and Effectiveness of COVID 19 Vaccines

Company	Platform	Doses	Non-clinical results	Number of people who got vaccine	Protection from hospitalization/ death due to COVID-19	Protection from severe disease from COVID-19 (may not be hospital)	Efficacy against milder disease from COVID-19
	mRNA-1273 mRNA in lipid nanoparticle	2	Neutralizing Abs; Strong Th1 and Th2 response; protection from challenge	~15,000	100%	100% (30 cases in placebo arm; 0 in vaccine)	94.1%
	BNT162b2 mRNA in lipid nanoparticle	2	Neutralizing Abs; Strong Th1 and Th2 response; protection from challenge	~18,600	100%	100% (9 cases in placebo arm; 0 in vaccine)	95%
	AZD 1222 Non-replicating Chimp Adenovirus/ DNA	2	Neutralizing Abs; Strong Th1 and Th2 response; protection from challenge	~5,800	100%	100% (10 cases in placebo arm; 0 in vaccine)	90% half-full dose; 70% overall
	JNJ-78436725 Non-replicating human adenovirus/ DNA	1	Neutralizing Abs; Strong Th1 and Th2 response; protection from challenge	~22,000	100%	85% (across South Africa, U.S., Latin America)	72% U.S.; 66% Latin America; 57% S. Africa
	NCX-CoV2373 Spike protein/RBD + Matrix M adjuvant	2	Neutralizing Abs; protection from challenge	~9,700	100%		89.3% UK; 60% S. Africa
	Ad26 and Ad5 adenovirus/DNA	2	Neutralizing Abs; Strong Th1 and Th2	~11,360	100%	100% (20 in placebo; 0 vaccine)	91.4%

SOURCE: Monica Gandhi, MD, MPH, 2021, DocWire News®

COVID 19 Vaccines and COVID 19 Variants

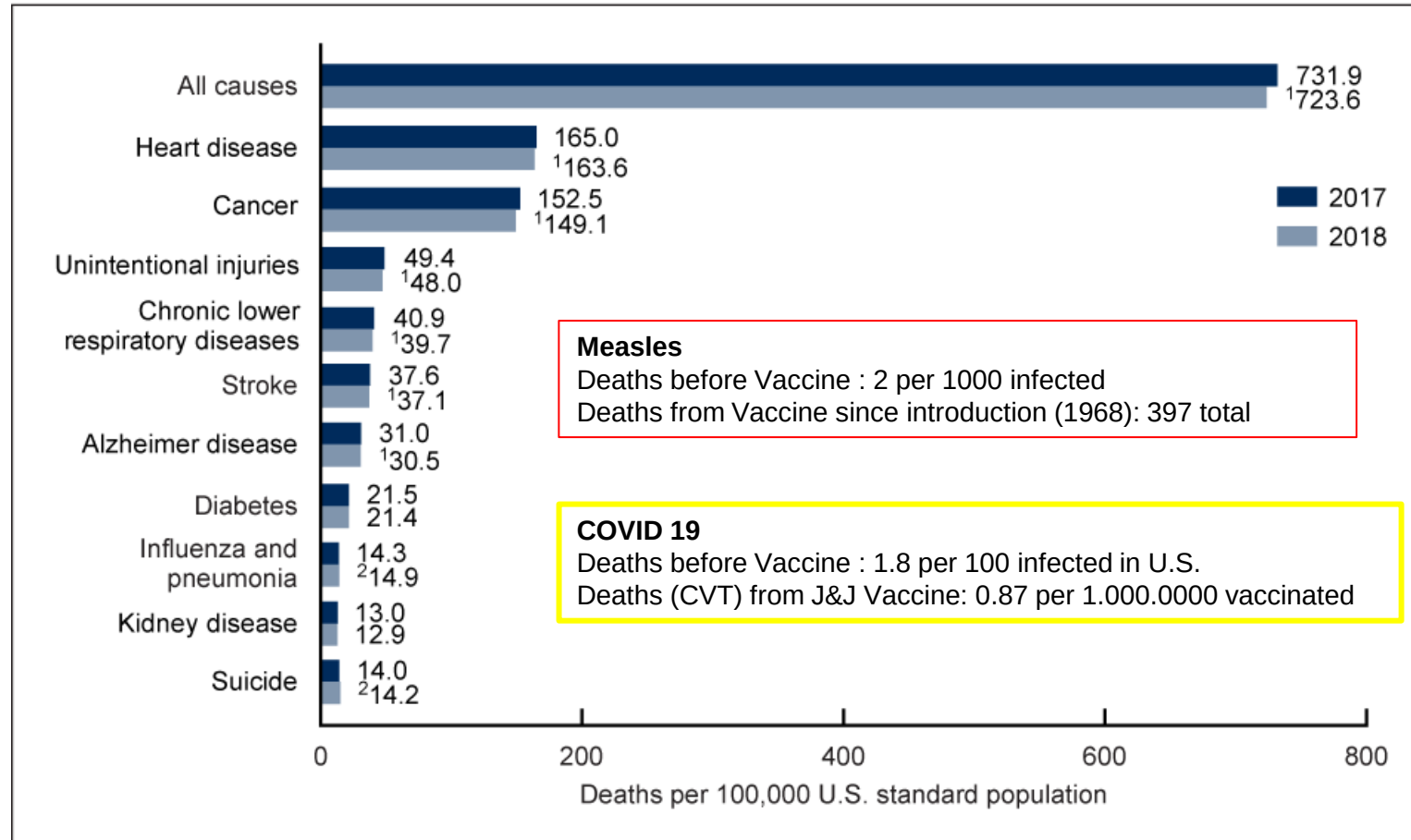
COVID-19 vaccine efficacy against variants

	ORIGINAL VIRUS	B.1.1.7	B.1.351	P.1
Pfizer-BioNTech	95%	Same efficacy	Reduced antibody levels	Same efficacy
Moderna	94%	Same efficacy	Reduced antibody levels	More data needed
J & J	72% (in US trials)	Same efficacy	Reduced antibody levels (in South Africa trials)	Reduced antibody levels (in Latin America trials)
AstraZeneca	60-90%	Same efficacy	Reduced efficacy	Same efficacy

Source: UW Medicine; Reuters; Lancet; Lancet Preprint; Biorxiv; Moderna; Nature; New England Journal of Medicine; Imperial College London; CDC;CoV-lineages.org.

Adverse Reactions with COVID 19 Vaccines in Perspective

Figure 2. Age-adjusted death rates for all causes and the 10 leading causes of death in 2018: United States, 2017 and 2018



¹Statistically significant decrease in age-adjusted death rate from 2017 to 2018 ($p < 0.05$).

²Statistically significant increase in age-adjusted death rate from 2017 to 2018 ($p < 0.05$).

NOTES: A total of 2,839,205 resident deaths were registered in the United States in 2018. The 10 leading causes of death accounted for 73.8% of all deaths in the United States in 2018. Causes of death are ranked according to number of deaths. Rankings for 2018 were the same as in 2017. Data table for Figure 2 includes the number of deaths for leading causes. Access data table for Figure 2 at: https://www.cdc.gov/nchs/data/databriefs/db355_tables-508.pdf#2.

SOURCE: NCHS, National Vital Statistics System, Mortality.

COVID 19 Vaccines

QUESTIONS ?

RESOLUTION

February 11, 2021

The Dubuque County Board of Health voted to recommend to the Dubuque County Board of Supervisors and local governing board for Dubuque County to require face coverings that cover the mouth and nose.

- WHEREAS,** On March 17, 2020, the Governor of Iowa issued a Proclamation of Public Health Disaster Emergency after multiple cases of COVID-19 had been confirmed in Iowa and the Iowa Department of Public Health determined that community spread was occurring within the state; and
- WHEREAS,** Iowa voters in 1968 passed the Home Rule Amendment to the Iowa Constitution which constitutionalized local control in the State of Iowa; and
- WHEREAS,** The Home Rule Amendment became Article III, Section 39A of the Iowa Constitution granting counties the power to determine their local affairs and government not inconsistent with the laws of the general assembly; and
- WHEREAS,** Chapter 331 of the Iowa Code reaffirms the constitutional grant of home rule authority to counties "to exercise any power and perform any function it deems appropriate to protect and preserve the rights, privileges and property of the county or its residents, and improve the peace, safety, health, welfare and convenience of its residents"; and
- WHEREAS,** Chapter 137 of the Iowa Code grants a county board of health to have jurisdiction over public health matters within the county; and
- WHEREAS,** Governor Reynolds has indicated the Governor's emergency management authority occupies the field and local governments are not authorized to implement "Stay at Home Orders" or face mask mandates; and
- WHEREAS,** The Governor has failed to perform the necessary analysis as to whether local "Stay at Home Orders" and face mask mandates are irreconcilable with her emergency management action; and
- WHEREAS,** Until that analysis is done, or a court settles the question of preemption, the matter is not settled; and
- WHEREAS,** The White House Coronavirus Taskforce report made the following policy recommendations for counties in red zones:
- Public Messaging
 - Wear a mask at all times outside the home and maintain physical distance
 - Limit social gatherings to 10 people or fewer
 - Do not go to bars, night clubs, or gyms
 - Use take out or eat outdoors socially distanced

- Protect anyone with serious medical conditions at home by social distancing at home and using high levels of personal hygiene, including hand washing and cleaning surfaces
- Reduce your public interactions and activities to 25% of your normal activity
- Public Officials
 - Close bars and gyms, and create outdoor dining opportunities with pedestrian areas
 - Limit social gatherings to 10 people or fewer
 - Institute routine weekly testing of all workers in assisted living and long-term care facilities
 - Require masks for all staff and prohibit visitors
 - Ensure that all business retailers and personal services require masks and can safely social distance
 - Increase messaging on the risk of serious disease for individuals in all age groups with preexisting obesity, hypertension, and diabetes mellitus, and recommend to shelter in place
 - Work with local community groups to provide targeted, tailored messaging to communities with high case rates, and increase community level testing
 - Recruit more contact tracers as community outreach workers to ensure all cases are contacted and all positive households are individually tested within 24 hours
 - Provide isolation facilities outside of households if positive individuals can't quarantine successfully
- Testing
 - Move community-led neighborhood testing and work with local community groups to increase access to testing
 - Surge testing and contact tracing resources to neighborhoods and zip codes highest case rates
 - Diagnostic pooling: Laboratories should use pooling of samples to increase testing access and reduce turnaround times to under 12 hours. Consider pools of 2-3 individuals in high incidence settings and 5:1 pools in settings where test positivity is under 10%
 - Surveillance pooling: For family and cohabitating households, screen entire households in a single test by pooling specimens of all members into single collection device

WHEREAS, Thousands of students have come to Dubuque county to attend the local colleges and universities and we shift to deliver in-person education for elementary, middle, and high school students, which will further increase the risk of spread of the virus within our community; and

WHEREAS, Members of the Dubuque Community School Board have asked the Dubuque County Board of Health to ensure the safety of students, teachers, and staff in the public schools by requiring face coverings to reduce the spread of COVID-19 in the community; and

WHEREAS, The Centers for Disease Control (CDC) has determined that face coverings are critical tools in the fight against COVID-19 that could reduce the spread of the virus, particularly when used universally within communities; and

- WHEREAS,** The IDPH's reopening guidance advises that members of the public consider the use of cloth face coverings when distancing is not possible because wearing face coverings in public places where social distancing measures are difficult (like grocery stores and pharmacies) can help slow the spread of COVID-19, and refers the public to the "local public health agency, the appropriate regulating agency or professional association" with questions about how to implement its guidance; and
- WHEREAS,** A requirement that persons in Dubuque County wear face coverings is essential to reducing the risk of transmission of COVID-19, and necessary to protect the health, welfare and safety of residents and visitors and accelerate local recovery efforts; and
- WHEREAS,** The 2021 influenza season has commenced with cases already being reported in Iowa, and has the potential to cause a greater burden to the clinics and hospitals in Dubuque County; and
- WHEREAS,** A requirement to wear face coverings is consistent with the guidance of the IDPH and the Dubuque Board of Health; and

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND OTHER VALID EMERGENT CONCERNS, THE DUBUQUE COUNTY BOARD OF HEALTH RESOLVE THE FOLLOWING:

We hereby determine that a state of public health disaster emergency in Dubuque County exists and continues.

Every person in Dubuque County three (3) years of age or older must wear a face covering that covers the person's nose and mouth when in a public place as follows:

- In public, as opposed to being in one's place of residence, when one cannot stay six (6) feet away from others;
- Inside of any indoor public settings, for example, but not limited to:
 - Grocery stores
 - Pharmacies
 - Hardware stores
 - Retail stores
 - Other public settings that are not one's place of residence and when with persons who do not live in the household;
- Outside, if keeping six (6) feet away from others is not possible; and
- Using public transportation or a private car service (including taxis, ride share, or carpooling).

All business that are open to the public must post signs at the entrance(s) informing customers of the requirement to wear a face covering while inside their business, as stated in this Resolution. Face coverings must be provided by the business for customers who do not have their own.

The following persons are exempt from wearing a face covering:

- Persons younger than three (3) years of age due to the risk of suffocation
- Anyone who had trouble breathing or is on oxygen therapy or a ventilator
- Anyone who is unconscious, incapacitated, or otherwise unable to remove the face covering without assistance
- Anyone actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, although a mask should be worn if possible.

Places and times where persons are exempt from wearing a face covering:

- While traveling in a personal vehicle alone or with household members
- While a person is alone or in the presence of only household members
- While outside, if keeping six (6) feet away from others is possible
- While exercising at moderate or high intensity such as jogging, biking, swimming, or being in or around a body of water
- While seated at a food establishment in the process of eating or drinking
- While obtaining a service that would require temporary removal of the person's face covering
- When federal or state law prohibits wearing a face covering or requires the removal of the face covering

The Dubuque County Board of Health continues to strongly encourage citizens to adjust to life with COVID-19 in an open economy, prior to full vaccination of County residents, by:

- 1) Regularly washing your hands for twenty (20) seconds and routinely sanitizing frequently touched surfaces;
- 2) Practicing social and physical distancing whenever possible; and
- 3) Monitoring your personal health and if you are exhibiting COVID-19 symptoms or have been exposed to a positive COVID-19 case, staying home and contacting your medical provider.

The provision of this proclamation shall continue until the Dubuque County Incident Management Team declares that Phase 1B is completed in Dubuque County, or by June 15 2021, whichever occurs sooner.

This resolution of emergency and public danger is part of an ongoing response of the Dubuque County Board of Health to an ever-changing situation to protect public health and safety. This proclamation may be modified or superseded at any time as circumstances warrant. Please be aware these decisions have been made based upon the information available today.

RESOLUTION ADOPTED THIS 11th DAY OF FEBRUARY 2021.



Thomas J. Bechen, Chairman
Dubuque County Board of Health

ATTEST:

Samantha Kloft, Assistant Health Director
Dubuque County Health Department

2/10/2021

PROPOSED



Limestone Bluffs
Resource Conservation & Development, Inc.
PO Box 421 • Mechanicsville, IA 52306 • 563-221-1930
office@limestonebluffsacd.org www.limestonebluffsacd.org

CONTRACT TO PROVIDE VENDOR SERVICES FOR DUBUQUE COUNTY FOOD POLICY COUNCIL FY2022

Limestone Bluffs Resource Conservation & Development, Inc. will provide the following services for the Dubuque County Food Policy Council (DCFPC) for FY2022 (July 1, 2021 – June 30, 2022) for \$42,000, with the contract to be reviewed by both parties before renewal.

Identified Priorities of the DCFPC

1. Collect and analyze data and metrics to update and maintain the 2017 Dubuque County Food System Assessment.
 - a. Target policy opportunities for systemic improvement,
 - b. Identify elements in Dubuque County's food insecurity condition, and
 - c. Develop strategies to improve local food system functions supportive of local climate mitigation and adaptation efforts.
2. Utilize community engagement and outreach in researching and recommending policy related initiatives.
3. Develop and promote agritourism and food value chains in the local foodshed by linking-in 10 key stakeholders.
4. Develop 7 networking partnerships using the Dubuque Eats Well Model.
5. Expand DCFPC outreach with 10 local businesses and economic development organizations.
6. Develop policy ideas from outreach to the Dubuque County's most vulnerable populations to address challenges in accessing healthful and culturally appropriate food.
7. Expand community resilience efforts in Dubuque County food deserts by engaging key stakeholders in each of Dubuque County's rural communities.
8. Provide administrative support for DCFPC with meetings and events, including preparing meeting agendas, minutes and monthly reporting of timelines, outputs and outcomes.
9. Assist in DCFPC related educational events, marketing initiatives, newsletters, media releases, promotional materials, social media, and the Dubuque County website.
10. Identify, research, draft and submit 2 grant request documents as identified and requested by the DCFPC.
11. Perform all work duties and activities in accordance with County policies, procedures, and safety practices.
12. Work with the DCFPC to identify and perform other duties as mutually agreed upon.

This contract can be terminated by either party at any time during the fiscal year with 30 days' notice.

Jon Bell, President, LB RC&D date

Dubuque County, Iowa date



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Resource Conservation & Development, Inc.
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office@limestonebluffsrcd.org www.limestonebluffsrcd.org

PROPOSAL

Dubuque County Food Policy Council

Vendor of Services

Limestone Bluffs Resource Conservation & Development, Inc. is formally submitting a proposal to provide services in support of the Dubuque County Food Policy Council

Limestone Bluffs RC&D has been providing a variety of services to Dubuque County and its residents since the organization's formation in 1992. For nearly 30 years, the organization has been responsible for over \$30 million in investments through grant awards and matching funds for a variety of projects in Eastern Iowa. During this same time the organization has provided over \$1.2 million in funding to small businesses in the region to create new jobs and retain positions through their revolving loan program. Limestone Bluffs Resource Conservation and Development Area, Inc. is a 501(c)(3) non-profit organization working in rural Eastern Iowa to promote, enhance and achieve a thriving rural lifestyle for residents that is vibrant, interesting, economically sustainable and based upon the responsible use of the region's resources.

LB RC&D has sponsored a number of conservation and local foods related projects over the years. The agency supported a state-wide *Buy Fresh Buy Local* campaign that promoted local farmers' markets, producers/vendors and coordinated a local action group wishing to hire a local foods coordinator for the region in the early 2010's. This group was made up of producers from each of the RC&D's six-county service area. Without accessible funding and commitment of strong partners, the project unfortunately was unable to be realized. The RC&D, through its Go Limestone Trails tourism project, has highlighted farmers' markets throughout Eastern Iowa via a trail map and updated website since 2017. More recently, LB RC&D provided administrative support to the new Dubuque County Food Policy Council from mid-2018 – June 2019. LB RC&D has continued to foster a positive working relationship with DCFPC and is currently exploring the concept of a regional food hub. LB RC&D plans to share a presentation on research findings at DCFPC's May 2021 meeting.

Project Timeline 2021-2022

- | | |
|------------------|---|
| <u>May 2021</u> | -LB RC&D Presentation of Food Hub Research to DCFPC
-LB RC&D Board will also view the presentation on what role the RC&D can play as a partner in the proposed establishment of a regional Food Hub. |
| <u>June 2021</u> | -Attend DCFPC meeting, begin networking and familiarize new staff with community (if needed). |
| <u>July 2021</u> | -Start contracted services, working with the DCFPC to identify their timeline for priority activities; Administrative support for meetings will be provided each month or as needed; Assist in marketing initiatives as directed (ongoing). |

Begin: *Community introductions/networking (including local economic development organizations); *Become the FACE of Local Foods in Dubuque County through participation in community events as able (ongoing); *Create/update existing local food database; *Explore partner and grant opportunities and aligning these with Council activities and goals (ongoing). *

August 2021

-Provide monthly activity reports (ongoing); Work in tandem with DCFPC regarding a community plan for educational opportunities (ongoing); Link key stakeholders in the development and promotion of food value chains (ongoing); Review, research and develop a plan to update the Food System Assessment with current conditions, needs and areas for improvement; Research policy related initiatives on a local level and form relationships with Tri-state peers; Begin to identify possible agritourism opportunities in the county for the 2022 growing season (ongoing); Research and write grant applications for DCFPC projects as they become available (ongoing).

September 2021

-Finalize work plan and begin updates to the 2017 Dubuque County Food System Assessment; Work with residents and partners to ensure access to healthful and culturally appropriate food (ongoing); Begin work with the county's most vulnerable populations, addressing food deserts and identify potential partners to address emerging challenges.

October 2021

-Continue research and updates to the Food System Assessment (ongoing); Continue work on policy related initiatives as they emerge.

November 2021

-Form list of potential agritourism opportunities in the county for the 2022 growing season; Confirm community partners and plan educational opportunities and identify events for 2022; Work to include policy related initiatives in future outreach engagements (ongoing).

December 2021

-Continue updates to Food System Assessment as needed; Continue to plan activities and events for 2022.

January 2022

-Assess progress on Food System Assessment update (conclude or extend); Evaluate progress on current projects and identified DCFPC objectives (food deserts, culturally appropriate food access, food value chains, outreach efforts, etc.) and adjust timeline accordingly to Council goals; Fine tune outreach plan for 2022.

February 2022

-Complete Food System Assessment and set up a plan to maintain the document going forward; Implement outreach activities when appropriate (ongoing); Empower producers to provide updates to local food database for 2022.

March 2022

-Share updated Food System Assessment and make recommendations to DCFPC; Facilitate planning sessions as needed to respond to Food Security issues (encourage USE of findings) – prioritize and plan accordingly; Implement outreach and agritourism events as growing season begins.

April 2022

-Continue outreach and events as planned, Take advantage of any new opportunities to promote local foods, policy initiatives; Revisit previous projects and initiatives - assess (Do they need to continue, Need updating, Were goals achieved?).

<u>May 2022</u>	-Revisit all projects and make plans to complete remaining activities as needed; Assess effectiveness of provided services (Will opportunity continue? Expand? Are more project funds needed?); Assist in community planting events/take advantage of spring season for timely promotional messaging.
<u>June 2022</u>	-Conclude activities; Prepare final report, including future recommendations; Work on new proposal for services to continue if applicable.

This timeline is a suggestion of activities as described in the original RFP's scope of services and is subject to change. All work and timelines will be guided by the members of the Dubuque County Food Policy Council and supported by Limestone Bluffs RC&D management.

Work duties and activities will be held in accordance with Dubuque County policies, procedures and safety practices as well as follow professional guidelines and expectations set forth by the Limestone Bluffs RC&D, Inc. Board of Directors.

Estimated Costs

Limestone Bluffs RC&D is prepared to provide a dedicated Local Foods Planner to assist in the delivery of the services requested. Costs include initial creation and support of a new LB RC&D position located in Dubuque County with a virtual office.

It is the hope and intent of Limestone Bluffs RC&D to work in collaboration with Dubuque County to maintain and support this position going forward. Some costs outlined are a one-time investment in this initiative which the agency hopes to continue in subsequent years.

Virtual Office Costs (One-time investment)

Dedicated cell phone with internet hot spot capabilities	\$500
Laptop Computer/iPad, necessary software & bag	\$2,000
Outreach (investment in reusable display materials w/logo-estimate)	\$5,000

LB Management Costs

Local Foods Planner Salary	\$28,656
Estimated contract employee taxes (8% for 12 mos.)	\$1,800
LB Treasurer time, salary & invoicing (\$22/hr. x 3 hours /mo.)	\$792
Checks and postage	\$100
Executive Director management time (\$22/hr. x 4 hours/mo.-estimate)	\$1,056
Phone Service (approx. \$70/mo.)	\$850
Individual Home Internet reimbursement (\$20/mo.)	\$240

Project Costs

Outreach Activities (estimate only)	<u>\$1,000</u>
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Proposed Project Total	\$41,994
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Any unspent project funds will be provided to the Local Foods Planner at the end of the

contract period if project objectives are successfully delivered as determined by both DCFPC and LB RC&D.

The availability of existing county resources or additional grant funds to provide virtual office items will result in those funds being made available to the Planner. Virtual Office items purchased with these funds will become the property of the DCFPC at the end of the contract unless otherwise determined.

Dubuque County will be invoiced monthly or as requested.

Partnership Benefits with LB RC&D

- Previous experience, knowledge and involvement with DCFPC
- Overall Local Foods Project support by recognized regional agency
- History of support to producers, farmers' markets, conservation and tourism
- Nearly 30 years of proven project management in Eastern Iowa
- Regional promotion and support of local foods initiatives outside of Dubuque County
- Successful track record of grant research, writing and monetary project awards
- Team support of project initiatives

Dubuque County Food Policy Council- Local Food Policy Coordinator Background Information

The Dubuque County Food Policy Council (DCFPC) completed our request to the Board of Health via email on November 30, 2020. While in front of the Board of Supervisors on January 25, 2021, the motion was made for the DCFPC to find a response to a request for proposal in which to take to the Board of Health for their reapproval of the \$42,000 allotment for a contacted position.

The DCFPC determined the route was to send out emails January 30- February 2 to local food systems advocates, statewide advocates and the national food policy network. These emails requested a response from those reached by mid-February. Of this, the DCFPC received one response. All emails to the food systems advocates were to be sent out through the chair of the DCFPC. Emails included information previously discussed about the position duties and requirements.

The one response was received on Thursday, February 18, 2021 from Annisia Perry. The DCFPC met in a special meeting on February 24, 2021 to approve of her response to our request for proposal and to move forward in preparation of a contact to send to the Board of Health.

On March 2, Dawn Sherman emailed Michaela and Tom Bechen regarding the process. A meeting was scheduled on March 3 at 9am to discuss the next steps to move forward. The DCFPC vendor committee members Paul Schultz and Kathy Hutton joined the conversation as they are the DCFPC committee members working on this line item.

It was discussed the March 5th budget publication is set to have the line item under the health department to include the \$42,000 contracted position.

On March 3, 2021 Food Policy Council members Michaela Freiburger, Paul Schultz and Kathy Hutton joined Dawn Sherman and Board of Health Chair Tom Bechen. It was determined to funnel the RFP Process again and open the RFP on the county website on Friday, March 5 and close on Friday, March 19. The process was also to resend this out to those who were previously in the process.

The original applicant, Annisia Perry, rescinded her application due to needing to attend to family health crises. Four other application inquiries were made and responded to in timeliness, including sending for posting on the county's website the Q&A from the applicants. Two applications were submitted of the four inquiries. Follow up by email was made with the two other inquiries that did not submit a response (in case they submitted and it was missed). The reason for not submitting a response was the scope of work was countywide, not just focused on the City of Dubuque or was too much for them to take on at this time. This session, hosted through the appointed ad hoc committee, was able to not be an open meeting due to the nature of the discussion being confidential in nature and no formal action or decision was to be made with the committee.

Respondents had time on 4/1/2021 to take questions from committee. Both parties were allowed 30-minutes to respond to the questions of the ad hoc committee meeting. A special meeting was called for April 6 at 4pm to vote on the recommendations made by the ad hoc committee. At this time the Council Members on the call (Kathy Hutton, Paul Schultz, Whitney Sanger, Gwen Hall-Driscoll, Michaela Freiburger) voted to move forward with the RC&D Limestone Bluffs proposal and allowing the ad hoc committee to pursue a contract to go to the Board of Health for the April 21 meeting. Paul Schultz will reach both parties and notify them of our pursuit of contract. Additionally, the ad hoc committee will work with Dawn Sherman and RC&D to get the appropriate contract drafted. It was voted on in a previous meeting this ad hoc committee has full power to draft this contract and send it through Michaela to the board of health.

The contract proposed was sent to Tom Bechen on 4/14/2021 for the 4/21/2021 Board of Health review.